



BOARD POLICY AND MONITORING  
COMMITTEE MEETING

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# DRAFT MINUTES

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**REGULAR MEETING  
TUESDAY, MAY 19, 2026  
11:00 AM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER:**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 11:05 a.m.

**1.1. Roll Call.**

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding and District 6 Director Tony Estremera, constituting a quorum of the Committee. District 2 Director Shiloh Ballard, Vice Chairperson, was excused from attending.

Staff members in attendance were: Emmanuel Aryee, Mark Bilski, John Bourgeois, Theresa Chinte, Jessica Collins, Meenakshi Ganjoo, Wendy Ho, Candice Kwok-Smith, Anna Lee, Courtney Letts, Patrice McElroy, Lizzie Mercado, Nicole Merritt, Carlos Orellana, Mark Poole, Melanie Richardson, Blanca Sanchez-Cruz, Kirsten Struve, Stephanie Simunic, Darin Taylor, Tina Yoke, and Beckie Zisser.

Public in attendance: None.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

**3. APPROVAL OF MINUTES:**

**3.1 Approval of April 21, 2026 Board Policy and Monitoring Committee (BPMC) Minutes.**

**Recommendation: Approve the April 21, 2026 BPMC minutes.**

The BPMC considered the attached minutes of the April 21, 2026 BPMC meeting.

Public Comments: None.

It was moved by Chairperson Hsueh and seconded by Director Estremera and unanimously carried to approve the minutes as submitted.

**4. REGULAR AGENDA:**

**4.1 Receive Update on the West Valley and Lower Peninsula Watershed Master Plans.**

**Recommendation: Receive update on the West Valley and Lower Peninsula Watershed Master Plans.**

Lizzie Mercado reviewed the information on the item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Lizzie Mercado, Lisa Bankosh and Melanie Richardson were available to answer questions.

Public Comment: None.

The Committee received and discussed the information, took no formal action, and noted the following: the need for clarification of roles and projects between Valley Water and San Francisquito Creek Joint Powers Authority for the San Francisquito Creek Flood Protection Project.

**4.2 Review and Discuss the Technology Disruption Policy for Board Meetings, and Recommend New Policy GP-12.4 be Presented to the Full Board for Approval.**

**Recommendation: Review and Discuss the Technology Disruption Policy for Board Meetings, and Recommend New Policy GP-12.4 be Presented to the Full Board for Approval.**

Candice Kwok-Smith reviewed the information on the item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Candice Kwok-Smith was available to answer questions.

Public Comment: None.

The Committee received the information, and without discussion, on a motion by Director Estremera and second by Chairperson Hsueh, and unanimously approved, to recommend New Policy GP-12.4 be presented to the full Board for approval.

**4.3 Provide Feedback for the Upcoming Audit of the Board Appointed Officers Complaint Process. (Continued from April 21, 2026.)**

**Recommendation: Provide Feedback for the Upcoming Audit of the Board Appointed Officers Complaint Process.**

Chairperson Hsueh reviewed the information on the item per the attached Committee Agenda Memo and corresponding presentation materials contained in Attachment 1.

Chairperson Hsueh, Mark Poole, Patrice McElroy, Theresa Chinte, Carlos Orellana, and Melanie Richardson were available to answer questions.

Public Comment: None.

The Committee received and discussed the information, took no formal action, and noted the following: the Board review process (Process C) once an investigation of a BAO has been completed, and the post-investigation process (Process D), distinctions between rank-and-file employees and BAOs relating to confidentiality and privacy protections, and support and timelines of sending the charts to the Auditor and the Board.

The Committee requested an item on the next BPMC agenda to consider an interim policy for a complaint against a BAO while the Auditor completes their review. If approved, the interim policy will be forward to the Board for review and approval.

**4.4 Review and Provide Feedback on the Board Work Plan (Continued from April 21, 2026).**

**Recommendation: Review and provide feedback to staff as needed on the Board Work Plan and the Work Plan development process.**

The Committee considered this item without a staff presentation.

Public Comment: None.

Without discussion, the Committee received the information, took no formal action and noted the item will be continued to the June 16, 2026 meeting.

**4.5 Review and Discuss the 2026 Board Policy and Monitoring Committee (BPMC) Work Plan and Make Adjustments as Necessary, and Confirm the Committees Next Meeting Date.**

**Recommendation: Review and discuss the 2026 BPMC Work Plan and make adjustments as necessary, and confirm the Committees next meeting date.**

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo and corresponding presentation materials contained in Attachment 1.

Stephanie Simunic and Theresa Chinte were available to answer questions.

Public Comments: None

The Committee received the information and took no formal action.

## **5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

Stephanie Simunic confirmed that the next steps in the BAO Complaint Process are to provide the flow charts to the auditor and on the next BPMC meeting agenda to forward to the full Board for approval.

## **6. ADJOURN:**

### **6.1. Adjourn. The next Regular Meeting is scheduled at 11:00 a.m., on Tuesday, June 16, 2026.**

Chairperson Hsueh adjourned the meeting at 12:20 p.m.

Date Approved:

Stephanie Simunic  
Assistant Deputy Clerk II