

TO: Board of Directors

FROM: BPMC

SUBJECT: Board Policy and Monitoring Committee (BPMC)
May 15, 2024 Meeting Summary

DATE: June 11, 2024

This memorandum summarizes discussion and action from the meeting of the Board Policy and Monitoring Committee (BPMC) held on Wednesday, May 15, 2024.

Nominate and elect the 2024 BPMC Chairperson and Vice Chairperson.

The BPMC elected Director Hsueh as the 2024 Chairperson and Director Estremera as the 2024 Vice Chairperson.

Approve the BPMC Purpose.

The BPMC approved the BPMC Purpose as noted in the Agenda Memo.

Discuss Board Governance Policy Governance Process-6 (GP-6): Board Members' Code of Conduct and Provide Feedback.

The BPMC discussed and provided input on the attachments in the Committee Agenda Memo, including written complaints by Board Members against Board Members, complaints from Non-Board Members against Board Members, and complaints from employees against Board Members. Brian Hopper, Carlos Ornella, and Patrice McElroy were available to answer questions. Director Valera left his seat briefly and returned during this item.

The Committee continued the item and requested staff incorporate the discussed input and return with an updated document to the next BPMC meeting.

Develop a Draft Fiscal Year 2024-2025 (FY25) Board Work Plan and Submit for Board Review and Approval.

The BPMC reviewed the Draft FY25 Board Work Plan which included Board input from the May 29, 2024 work study session and staff recommended modifications. The BPMC unanimously approved submitting the FY2024-2025 Board Work Plan, with the discussed edits, to the Board for approval at a June 2024 Board meeting.

Discuss Potential BPMC Work Plan Agenda Items and the Committee's Next Meeting Date/Schedule.

The BPMC reviewed the 2023 Board Policy and Planning Committee Work Plan and Schedule, and the Proposed 2024 Diversity and Inclusion Ad Hoc Committee Work Plan, and discussed items completed, to be added, or to be removed on each Work Plan, and agreed to combine into one work plan. The BPMC agreed to hold monthly meetings on the third Wednesday at 11 a.m.

Board member comments and suggestions can be forwarded to Stephanie Simunic, Assistant Deputy Clerk II at (408) 630-2408 or by email to ssimunic@valleywater.org.

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