



Community-Based Stewardship of Green Stormwater Infrastructure Project (A4536R)

Contract Amendment Request

11/21/2023

Grassroots Ecology is requesting a contract amendment for the Community Based Stewardship of Green Stormwater Infrastructure Project, as follows:

1. Budget Amendment

Grassroots Ecology has completed Task 2 well under budget thanks to matching funds from the City of Palo Alto and the County of Santa Clara totalling \$28,285.10, which paid for San Jose Conservation Corps crews to work on this project. These funds came in after we had already begun our work under the Valley Water contract. The extra money from the City of Palo Alto for this project was reallocated from funds that were originally for classroom education work but was canceled during the COVID shutdowns.

As shown below, the total deliverables for this task have been met and exceeded, so we are not asking for a reduction in scope for Task 2 even though we are reducing the budget.

Task 2 Deliverables

In Contract:	Actually Completed:
<ul style="list-style-type: none">● 9 one-day hands-on training sessions on GSI maintenance for groups of 6–12 corpsmembers (total of 54-108 corpsmembers participating)	<ul style="list-style-type: none">● 12 SJCC one-day hands-on training sessions on GSI maintenance with a total of 84 corpsmembers participating

The Conservation Corps workdays were essential during the “construction” phase of the project, when the stormwater retention basins were being refurbished with native plants – a process that involved removing large amounts of river rock from the basins, adding compost and mulch, installing irrigation, and installing the plants. Now that the project is in a maintenance phase, it does not make sense to use the Conservation Corps because there is not enough work to do for a full crew.

\$23,704.39 is remaining in Task 2 out of a budget of \$35,385.60. Grassroots Ecology would like to make the following changes:

- Move the entire remaining amount in Task 2 (\$23,704.39) to other tasks as this task has been completed using matching funds that were unanticipated at the time of requesting this funding from Valley Water.
- Add \$2,000 to Task 4 to cover administrative time during the extended grant period

- Add \$1,000 to Task 3 to allow for preparing and giving presentations on this project. The original proposal included plans for presentations to the Palo Alto Stormwater Management Oversight Committee and the Santa Clara Valley Urban Stormwater Runoff Pollution Prevention Program. We are hoping to share this project with others as well, and the extra budget will give us time to do some outreach.
- Add \$20,704.39 to Task 1 to extend the amount of time that Grassroots Ecology can support the neighborhood stewardship program and conduct maintenance of the project.

The proposed new task totals are shown below, and the proposed new full project budget is attached.

	Task 1: Community Stewardship Program	Task 2: Conservation Corps Training	Task 3: Evaluation	Task 4: Reporting and Project Coord.	Total
Original Budget	\$37,809.00	\$35,385.60	\$3,227.40	\$12,909.60	\$89,331.60
Spent to Date	\$31,841.36	\$11,681.21	\$1,837.00	\$11,051.57	\$56,411.14
Remaining	\$5,967.64	\$23,704.39	\$1,390.40	\$1,858.03	\$32,920.46
Proposed New Budget	\$58,513.39	\$11,681.21	\$4,227.40	\$14,909.60	\$89,331.60

2. Time Extension

The current project end date is March 1, 2024. Grassroots Ecology is requesting an extension to March 1, 2025 in order to continue plant establishment of the bioretention areas in the Southgate neighborhood along with community members who are volunteering as Green Street Stewards and Grassroots Ecology’s interns and Americorps members. With the extra budget moved over to from Task 2 to Task 1, an additional year of plant establishment and community engagement can be covered under this grant. The City of Palo Alto is in the process of figuring out maintenance contracts for all of their GSI features, so this extension will allow for the project at Southgate to be maintained until the City’s process is finalized and continuing maintenance can be ensured. The project is also an excellent educational opportunity for Grassroots Ecology’s interns and Americorps members to learn about green stormwater infrastructure.

Signed:



Alex Von Feldt
Co-Executive Director