BOARD POLICY AND MONITORING
COMMITTEE MEETING

DRAFT MINUTES

REGULAR MEETING
TUESDAY, JUNE 16, 2026
11:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 11:00 a.m.

1.1. Roll Call.

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding, District 2 Director Shiloh Ballard, Vice Chairperson, and District 6 Director Tony Estremera, constituting a quorum of the Committee.

Staff members in attendance were: Aaron Baker, John Bourgeois, Theresa Chinte, Rachel Gibson, Roseryn Hessabi, Wendy Ho, Linh Hoang, Mario Rivas, Anna Lee, Linda Mason, Nicole Merritt, Stephanie Simunic, Kirsten Struve, Darin Taylor, Tina Yoke, and Beckie Zisser.

Public in attendance: Margaret Bruce (San Francisquito Creek Joint Powers Authority).

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. Margaret Bruce spoke and distributed the San Francisquito Creek Joint Powers Authority Public Comments identified as Handouts 2.-A and 2-B. Copies of the Handouts were distributed to the Committee and made available to the public.

3. APPROVAL OF MINUTES:

3.1 Approval of May 19, 2026 Board Policy and Monitoring Committee (BPMC) Minutes.

Recommendation: Approve the May 19, 2026 BPMC minutes.

The BPMC considered the attached minutes of the May 19, 2026 BPMC meeting.

Public Comments: None.

It was moved by Director Estremera and seconded by Vice Chairperson Ballard and unanimously carried to approve the minutes as submitted.

4. REGULAR AGENDA:

4.1 Review and Provide Feedback on the Board Work Plan (Continued from May 19, 2026).

Recommendation: Review and provide feedback to staff as needed on the Board Work Plan and the Work Plan development process.

The Committee considered this item without a staff presentation.

Theresa Chinte was available to answer questions.

Public Comment: None.

The Committee received and discussed the information, took no formal action, and noted the following:

- The Board Work Plan's creation, evolution and purpose, noting the use of the Carver Board Governance Model, and that the Work Plan serves as a yearly guide for budget allocation and board priorities while also as a communication tool for the public, and consistent with existing Committees for purpose, relevance, and subject matter duplicity.

The Committee agreed to review various Board Governance Models and specific work plan items during their upcoming August board planning study session.

4.2 Consider the Interim Board Appointed Officer Complaint Policy and Recommend the Interim Policy be Presented to the Full Board for Approval.

Recommendation: Consider the Interim Board Appointed Officer Complaint Policy and Recommend the Interim Policy be Presented to the Full Board For approval.

A. Review the Interim Board Appointed Officer Complaint Policy.

B. Recommend the Interim policy be presented to the full Board for approval.

The Committee considered this item without a staff presentation.

Linda Mason was available to answer questions.

Public Comment: None.

The Committee received and discussed the information and noted the following:

- Avoiding conflicts of interest, the chain of command, preserving confidentiality, and timing of the process.
- Staff noted the project manager would only report to the Board.

It was moved by Director Estremera, seconded by Vice Chairperson Ballard, and unanimously approved to recommend the Interim Board Appointed Officer Complaint Policy is presented to the full Board for approval.

4.3 Review and Discuss the 2026 Board Policy and Monitoring Committee (BPMC) Work Plan and Make Adjustments as Necessary, and Confirm the Committees Next Meeting Date.

Recommendation: Review and discuss the 2026 BPMC Work Plan and make adjustments as necessary, and confirm the Committees next meeting date.

The Committee considered this item without a staff presentation.

Theresa Chinte was available to answer questions.

Public Comments: None

The Committee received the information and took no formal action.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Stephanie Simunic confirmed that the Interim Board Appointed Officer Complaint Policy is presented to the full Board for approval.

6. ADJOURN:

6.1. Adjourn. The next Regular Meeting is scheduled at 11:00 a.m., on Tuesday, July 21, 2026.

Chairperson Hsueh adjourned the meeting at 12:15 p.m.

Date Approved:

Stephanie Simunic
Assistant Deputy Clerk II

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