



MEMORANDUM

FC 14

TO: Board of Directors
FROM: BPMC
SUBJECT: Board Policy and Monitoring Committee (BPMC)
Oct. 31, 2024 Meeting Summary
DATE: Oct. 26, 2024

This memorandum summarizes discussion and action from the meeting of the Board Policy and Monitoring Committee (BPMC) held on Thursday, October 31, 2024.

Review and Discuss Proposed Updates to Board Governance Policy Governance Process-6 (GP-6): Board Members' Code of Conduct, Provide Direction to Staff as Needed and Recommend that an updated GP-6 be presented to the full Board for approval.

Brian Hopper reviewed the information on this item, per the attached Committee Agenda Memo and in the attachment and was available to answer questions.

Discussion ensued relating to formal vs. informal process of complaints, verbal complaints vs. written complaints, not entertaining anonymous complaints, adding guiding and flexible language for the Chairperson relating to addressing complaints, and final document format.

It was moved by Vice Chairperson Estremera, seconded by Chairperson Hsueh, that the proposed updates to GP-6 are incorporated and presented to the full Board for approval.

Review proposed changes to Board Governance Policies – Executive Limitations 3 (EL-3): Human Resources.

Recommendation:

A. Provide additional review input on the proposed changes to Board Governance Policies – Executive Limitations 3 (EL-3) and

B. Recommend that the revisions be presented to the full Board for approval.

Rick Callender reviewed the information on this item, per the attached Committee Agenda Memo and in the attachment and was available to answer questions. He stated that staff recommends to keep the policy as the April 9, 2024 version.

The BPMC agreed to keep the policy as the April 9, 2024 version and be presented to the full Board for approval.

Receive the Valley Water 2023 Employee Survey Final Update.

Patrice McElroy reviewed the information on this item, per the attached Committee Agenda Memo and in the attachment and was available to answer questions.

Rick Callender stated the Valley Water Executives are listening to staff input, another survey will occur, and there is nothing beyond the normal budgetary process the Board of Directors needs to do.

Discuss Board Policy and Monitoring Committee (BPMC) Work Plan and Agenda Items.

The Committee reviewed Work Plan items and timeline. Chairperson Hsueh requested that policy issues related to Safe Clean Water Program commitment on San Francisquito Creek including the roles and responsibilities of Board Appointed Joint Powers Authority (JPA) representatives is added to “Other Assignments Requested by Board” section.

The Committee received the information and took no formal action.

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Board member comments and suggestions can be forwarded to Stephanie Simunic, Assistant Deputy Clerk II at (408) 630-2408 or by email to ssimunic@valleywater.org.