Valley Water
Clean Water • Healthy Environment • Flood Protection

MEMORANDUM
FC 14

TO: Board of Directors
FROM: BPMC

SUBJECT: Board Policy and Monitoring Committee (BPMC) October 7, 2025 Special Meeting Summary
DATE: *November 12, 2025*

This memorandum summarizes discussion and action from the meeting of the Board Policy and Monitoring Committee (BPMC) held on Tuesday, October 7, 2025.

Review Proposed Increases to the Standard Rate Schedule for Well Permitting Services and Activities Adopted in Board Resolution No. 17-52; Direct Staff to Draft Proposed Resolution Setting Forth Revised, Increased Fees to the Standard Rate Schedule for Well Permitting Services and Activities and Recommend to the Full Board that It Adopt New Resolution Setting Forth Increased Fees.
Recommendation:
A. Review and provide input on proposed increases to the Standard Rate Schedule for Well Permitting Services and Activities adopted in Board Resolution No. 17-52; and
B. Direct staff to draft proposed Resolution setting forth revised, increased fees to the Standard Rate Schedule for well permitting services and activities, and recommend to the full Board that it adopt a new Resolution setting forth increased fees.

Usha Chatwani reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

The Committee received the information and discussed the following with staff input: researching adding language to the new Resolution relating to recovering labor and inflation costs every year, researching Proposition 26 relating to fee increases per inflation index, and that it could be helpful for the Directors to have staff describe in the agenda memo the role of the Wells and Water Use Measurement Unit pertaining to Wells permitting and cost recovery.

On a motion by Chairperson Hsueh, seconded by Vice Chairperson Estremera, the Committee approved to direct staff to draft a proposed Resolution setting forth revised, increased fees to the Standard Rate Schedule for well permitting services and activities, and recommend to the full Board that it adopt a new Resolution setting forth increased fees, and to include the Committee's comments in the resolution.

Develop a Draft Fiscal Year 2025-2026 (FY26) Board Work Plan and Submit for Board Review and Approval.
Recommendation:
A. Review the Draft Fiscal Year 2025-2026 (FY26) Board Work Plan, incorporating input from the Board at the September 3, 2025 Special Board Meeting; and
B. Submit a FY26 Board Work Plan for Board review and approval.

Nai Hsueh
Director, District 5
BPMC Chairperson

Theresa Chinte reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment.

The Committee received the information and without discussion, on a motion by Vice Chairperson Estremera, seconded by Chairperson Hsueh, approved to submit the FY26 Board Work Plan with staff edits for Board review and approval.

Receive and Discuss the 2025 Board Policy and Monitoring Committee (BPMC) Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.
Recommendation: Receive and discuss the 2025 BPMC Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.

The Committee reviewed the Work Plan and requested to add expectations of Board Members when serving on Joint Power Authorities under the "Other Assignments Requested by the Board" section.

The Committee received the information and took no formal action.

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Board member comments and suggestions can be forwarded to Stephanie Simunic, Assistant Deputy Clerk II at (408) 630-2408 or by email to ssimunic@valleywater.org.

Nai Hsueh
Director, District 5
BPMC Chairperson