



Safe, Clean Water Program Change Control Process Updates

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BOARD ACTIONS TODAY

- 1. Approve the proposed updates to the Change Control Process for the Safe, Clean Water and Natural Flood Protection Program**

Agenda

- **SCW Background & Board Authority**
- **Change Control Processes: Framework**
 - Adjustments v. Modifications/Non-Implementation
 - Guidelines for Funding Reallocations
- **Change Control Process: Improvements**
 - Public Hearing Process
 - Noticing & Documentation

History of Voter-approved Measures



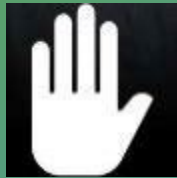
Community-Preferred Priorities



Transparency and Accountability



Multiple
15-Year
Financial
Planning
Cycles



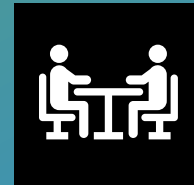
5-Year
Checkpoints and
Implementation
Plans



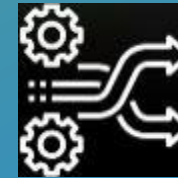
Annual Reports;
Website
Updates



Independent
Monitoring



5-Year
Professional,
Independent
Audits



Change
Control
Process



Public &
Stakeholder
Engagement
Process every
15-years

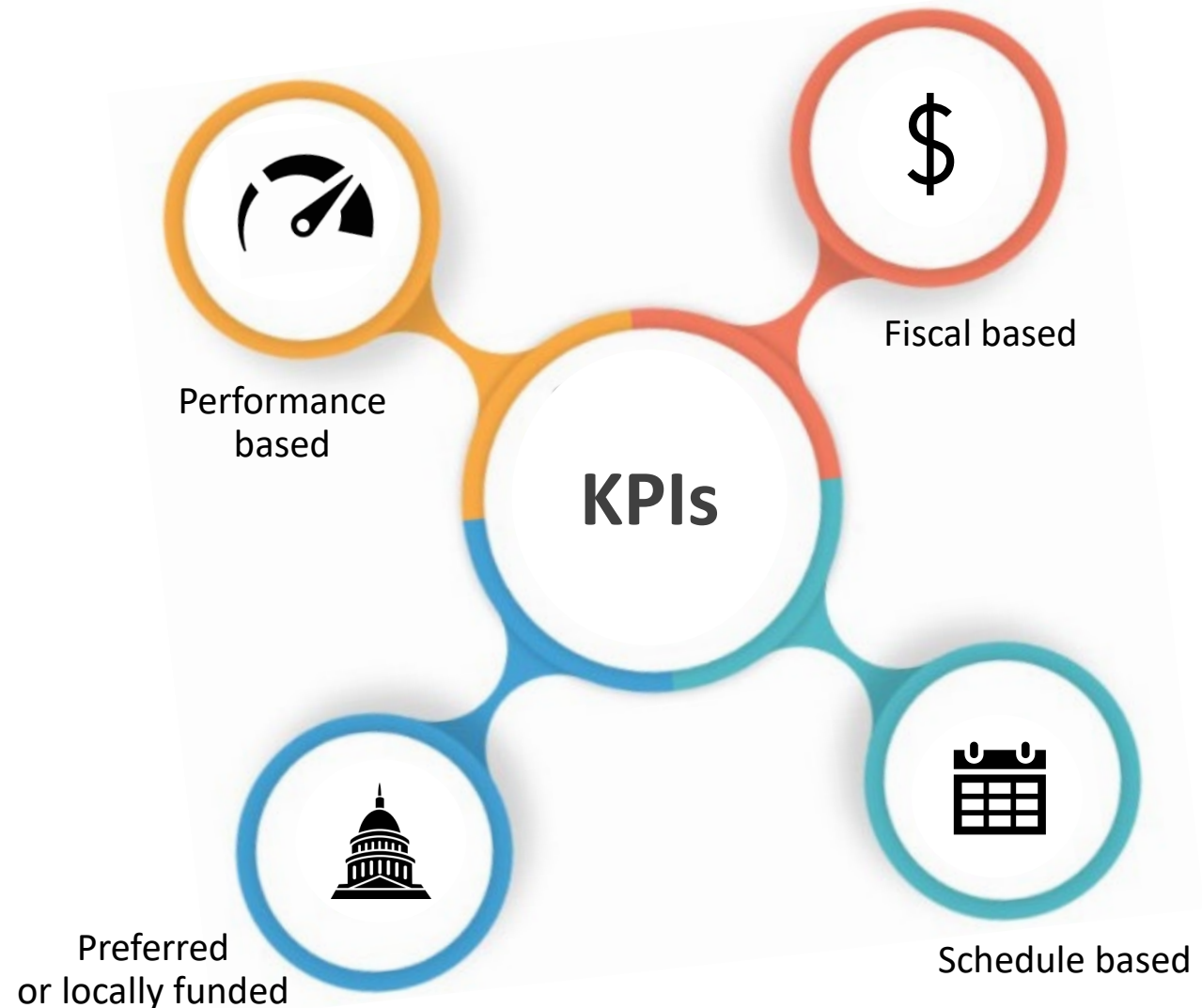
Valley Water Board Roles & Responsibilities

- Approve implementation strategies, project budgets, and budget adjustments.
- Conduct an annual detailed review of the Safe, Clean Water Program performance, financial analysis, and strategies.
- Direct project adjustments or modifications, including not implementing a project due to funding or other limitations.
- Initiate professional, independent audits of the program every five years.
- Appoint the Independent Monitoring Committee (IMC).
- Evaluate the need for the Safe, Clean Water Program at 15-year intervals.

Change Control Process Framework

Monitoring Projects & Program Performance

- KPIs were approved by the voters as part of Measure S
- Board may modify KPIs through the SCW Change Control Process
- IMC may recommend KPI modifications to the Board



Change Control Process: Types of Changes

Adjustment

(publicly noticed meeting)

Changes to a project text, funding, or schedule that don't impact Program KPIs

Modification

(formal public hearing)*

Changes to KPIs or funding changes that impact any Program KPIs

Not Implement

(formal public hearing)*

Decision to not implement a project

Guidelines for Funding Reallocations

Safe, Clean Water Program Implementation

- **Countywide Parcel Tax:** Project allocations are not based on city contributions
- **Board Authority:** The Board is responsible for prioritizing funding allocations
- **Fund Designation:** Safe, Clean Water funds must support Safe, Clean Water projects
- **Cycle for New Initiatives:** New priorities/projects re-established every 15 years
- **Capital Project Funding Prioritization Tools:** Board tool for project prioritization when funding is constrained

Change Control Process Feedback

Public Outreach

- Insufficient notice on funding modifications
- Limited public input opportunities

Funding Modifications Recommendations

- Lack of clarity on funding evaluation criteria and modification processes

Change Control Process: Public Hearing Engagement Improvements

Proposed Improvements

Public Hearing Timelines for Modifications to Funding Allocations*

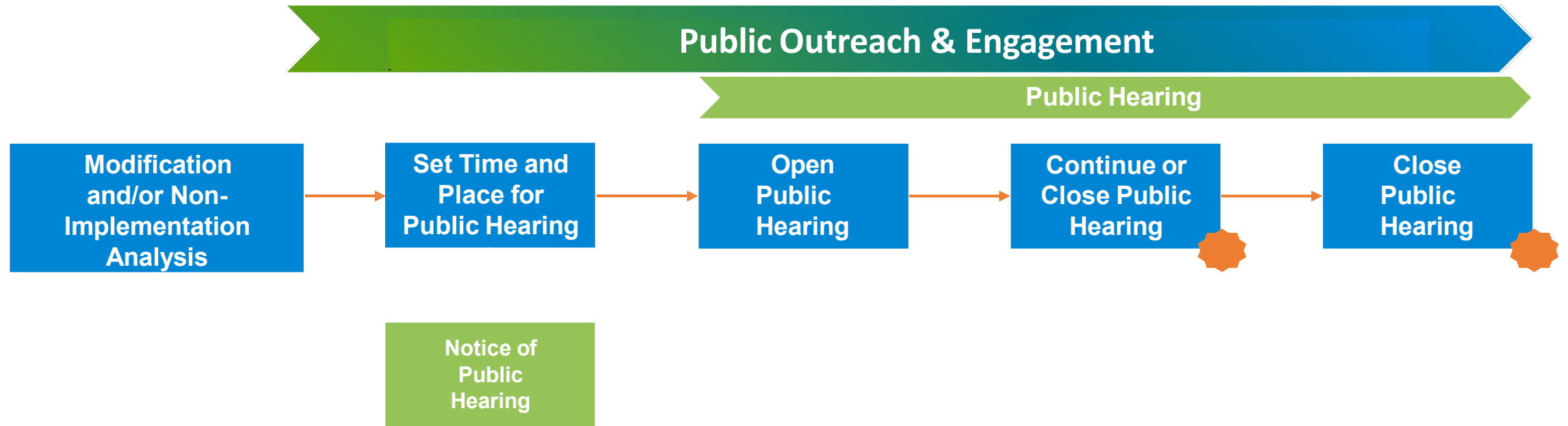
- Standard Process
- Expedited Process



** Both processes will allow for increased stakeholder engagement.*

Proposed Improvements

Standard Process Timeline*

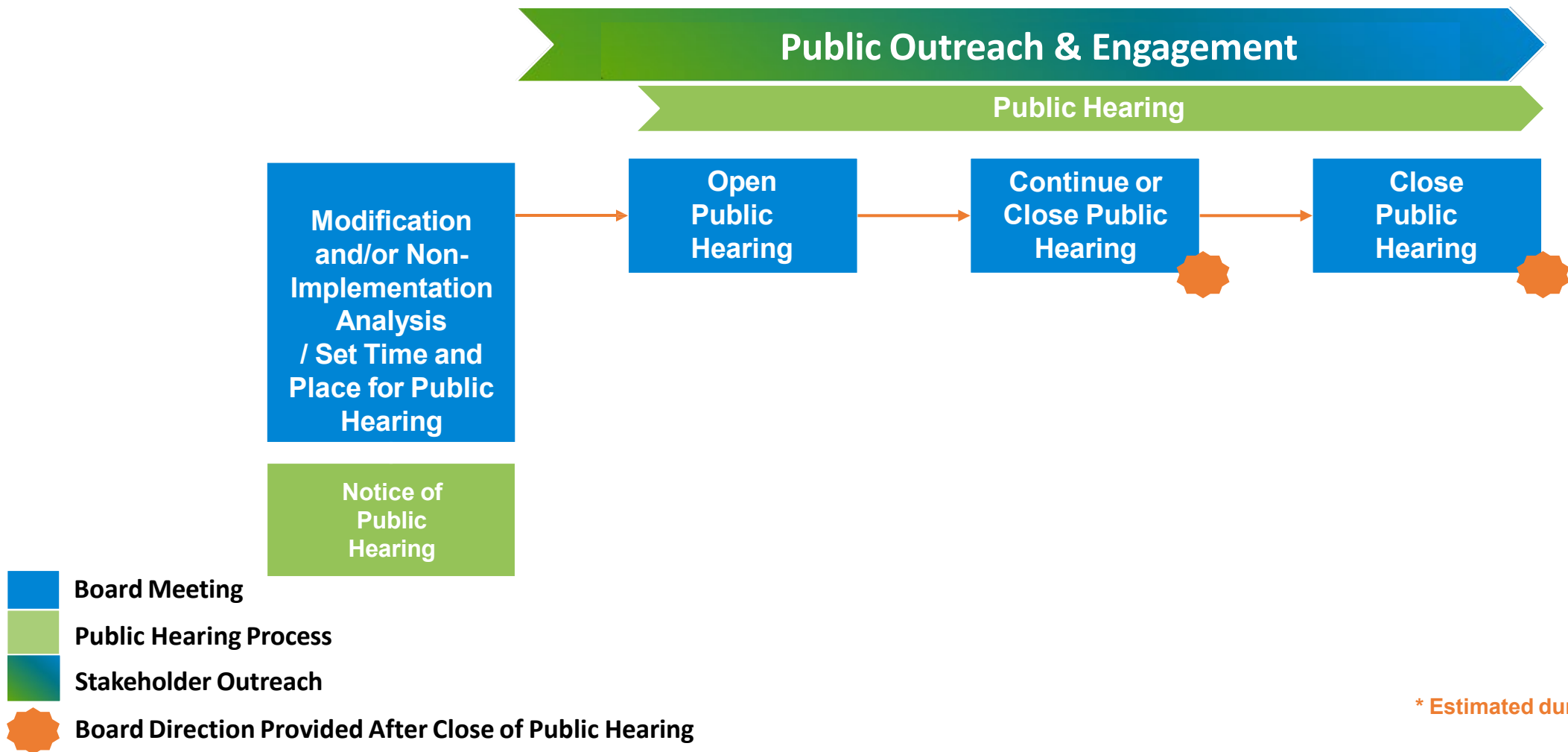


Board Direction Provided After Close of Public Hearing (Orange starburst icon)

* Estimated duration 2-3 months, may require Board Committee Meetings.

Proposed Improvements

Expedited Process Timeline*



* Estimated duration 1-2 months.

Change Control Process: **Additional Process Improvements**

Change Control Process

Additional Process Improvements

1. Noticing for Public Hearings:

- Align with District Act (Section 12(a)) for public notice requirements.
- Publish two notices in two consecutive weeks in a newspaper of general circulation.

2. Outreach for Public Hearings

- Maintain current practices: notices in various newspapers, website postings, and social media
- Include QR codes in presentations for email sign-up notifications.
- Enhance outreach through increased social media promotions and annual messaging via VW Newsletter.

3. Documentation of Project Schedule or Funding Adjustments

- Post adjustments on the Program's webpage after Board approval.
- Include specific reporting clarifications in the Change Control Process.



BOARD ACTIONS and NEXT STEPS

- 1. Approve the proposed updates to the Change Control Process for the Safe, Clean Water and Natural Flood Protection Program**
2. Staff will publish the approved Change Control Process by December 2025 and implement process improvements

QUESTIONS

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about
Valley Water
by signing up
for our
eNewsletter.





Valley Water

Clean Water • Healthy Environment • Flood Protection

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