

SANTA CLARA VALLEY WATER DISTRICT

Audit Scoping Document

2024 Audit Plan Item

Review of Valley Water's Conservation Strategies and Activities

Audit Objectives

To evaluate the District's overall approach to conservation and to identify best practices, opportunities to further enhance its strategic approach to promoting or incentivizing conservation, and lessons learned from past practices within Valley Water and other water districts.

Audit Scope

Valley Water conservation efforts between January 1, 2020, and December 31, 2024.

Audit Approach

- Review Valley Water's Water Supply Master Plan and other strategic planning resources, policies and procedures, informational materials, and other documentation to gain a comprehensive understanding of Valley Water's approach to promoting or incentivizing conservation.
- Conduct interviews with key management and staff regarding Valley Water's conservation programs.
- Identify roles and responsibilities of key personnel and departments that play a role in Valley Water's conservation programs.
- Understand Valley Water's relationships with other water agencies, evaluating best practices among water districts,
- Conduct benchmarking research to identify potential opportunities for improvement,
- Evaluate how monies dedicated to conservation activities are being spent, and
- Identify opportunities to enhance Valley Water's conservation goals.

Proposed Schedule

This audit is proposed to commence in March 2025 with an estimated completion date of October 2025.

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