



Santa Clara Valley Water District

File No.: 26-0183

Agenda Date: 2/24/2026

Item No.: *5.1.

SUPPLEMENTAL BOARD AGENDA MEMORANDUM

Government Code § 84308 Applies: Yes No
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Adopt a Resolution Appointing an Interim CEO and Authorizing the Associated Compensation.

REASON FOR SUPPLEMENTAL MEMORANDUM:

This memorandum provides additional information including the Resolution and employment agreement, with the corresponding attachments that weren't available at the time of publication on February 13, 2026.

RECOMMENDATION:

*Adopt the Resolution APPOINTING THE INTERIM CHIEF EXECUTIVE OFFICER, AN UNCLASSIFIED EMPLOYEE, APPOINTED BY THE BOARD OF DIRECTORS OF THE SANTA CLARA VALLEY WATER DISTRICT AND APPROVING THE COMPENSATION AMOUNT.

SUMMARY:

The Board of Directors (Board) has the authority to appoint the Chief Executive Officer (CEO), a Board Appointed Officer, and an Unclassified employee of the Santa Clara Valley Water District (Valley Water).

The CEO is on extended leave. In order to ensure continuity of operations and associated business needs, the Board may appoint an interim CEO. At this time, the Board is appointing an interim CEO to commence work on March 12, 2026, for one year from the date of the appointment.

*Melanie Richardson will serve as the interim CEO effective March 12, 2026, for one year from the date of the appointment.

*The Interim CEO, Melanie Richardson, will report to the Board of Directors. The Chair of the Board will be the delegated authority to release the interim CEO at the conclusion of the appointment.

ENVIRONMENTAL JUSTICE IMPACT:

There are no environmental justice and equity impacts associated with the agenda item.

FINANCIAL IMPACT:

Compensation associated with appointing an Interim CEO is budgeted through the Chief Executive Officer budget, Project 60131007.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have the potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

*Supplemental Attachment 1: Resolution

UNCLASSIFIED MANAGER:

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