



BOARD POLICY AND MONITORING
COMMITTEE MEETING

DRAFT MINUTES

**SPECIAL MEETING
MONDAY, FEBRUARY 9, 2026
11:00 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 11:00 a.m.

1.1. Roll Call.

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding, District 6 Director Tony Estremera, Vice Chairperson, and District 2 Director Shiloh Ballard.

Staff members in attendance were: John Bourgeois, Theresa Chinte, Rosie Cofre, Rachael Gibson, Wendy Ho, Ryan McCarter, Patrice McElroy, Carlos Orellana, Stephanie Simunic, and Tina Yoke.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

**2.1. Election of 2026 Board Policy and Monitoring Committee (BPMC)
Chairperson and Vice Chairperson.**

**Recommendation: Nominate and elect the 2026 BPMC Chairperson and
Vice Chairperson.**

Public Comments: None.

On a motion by Vice Chairperson Estremera, seconded by Director Ballard, and unanimously approved, Chairperson Hsueh was reelected as Committee Chairperson and Director Ballard was elected as Committee Vice Chairperson.

3. APPROVAL OF MINUTES:

3.1 Approval of December 10, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

Recommendation: Approve the December 10, 2025 BPMC minutes.

The BPMC considered the minutes of the December 10, 2025 BPMC meeting.

Public Comments: None.

It was moved by Director Varela, seconded by Vice Chairperson Ballard, and unanimously approved that the minutes be approved as presented.

4. REGULAR AGENDA:

4.1 Review and Approve 2026 Board Policy and Monitoring Committee (BPMC) Work Plan and 2026 Proposed Meeting Schedule.

Recommendation: A. Review and approve the 2026 BPMC Work Plan and make adjustments as necessary; and B. Confirm dates for the 2026 BPMC Committee meetings.

The Committee reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

The Committee discussed and reviewed the items and their timing on the BPMC workplan, including a deeper process and content review of the development of the Draft FY26-27 Board Work Plan, coordination regarding the upcoming audit of the BAO complaint process, and adding an update of Veterans and disabled hires and NextGen hiring initiatives.

Theresa Chinte stated that Fiscal staff requested the Water Supply and Flood Protection Development Impact Fee Study (Phase 1 results) be placed on the March BPMC agenda.

Public Comment: None.

The Committee determined the March BPMC agenda will include three items, the Impact Fee Study, roles and responsibilities of Board Members on JPA's, and Board Member travel cancellation policies.

The Committee approved a schedule of monthly meetings on the third Tuesday at 11:00 a.m.

On a motion by Vice Chairperson Ballard, seconded by Director Estremera, the Committee approved the 2026 BPMC Work Plan with edits and proposed meeting schedule.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Stephanie Simunic confirmed that the 2026 workplan with edits and a 2026 monthly schedule was approved.

6. ADJOURN:

6.1. Adjourn.

Chairperson Hsueh adjourned the meeting at 11:36 a.m.

Date Approved:

Stephanie Simunic
Assistant Deputy Clerk II