



Santa Clara Valley Water District Board Policy and Monitoring Committee Meeting

HQ. Bldg. Boardroom, 5700 Almaden Expressway, San Jose, California
Join Zoom Meeting: <https://valleywater.zoom.us/j/81170871803>

SPECIAL MEETING AGENDA

**Monday, February 9, 2026
11:00 AM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

BOARD COMMITTEE MEMBERS:

Nai Hsueh, Chairperson
Director District 5
Tony Estremera, Vice Chairperson
Director District 6
Shiloh Ballard, Member
Director District 2

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COMMITTEE LIAISONS:

Candice Kwok-Smith
ckwok-smith@valleywater.org
Theresa Chinte
tchinte@valleywater.org
Stephanie Simunic
COB Liaison
1-408-630 -2408
ssimunic@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

Santa Clara Valley Water District
Board Policy and Monitoring Committee
SPECIAL MEETING
AGENDA

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Santa Clara Valley Water District (Valley Water) Board of Directors/Board Committee meetings are held as a “hybrid” meetings, conducted in-person as well as by telecommunication, and is compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in-person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in-person, you are required to comply with Ordinance 22-03 - AN ORDINANCE OF THE SANTA CLARA VALLEY WATER DISTRICT SPECIFYING RULES OF DECORUM FOR PARTICIPATION IN BOARD AND COMMITTEE MEETINGS located at <https://s3.us-west-2.amazonaws.com/valleywater.org.if-us-west-2/f2-live/s3fs-public/Ord.pdf>

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda, may do so by filling out a Speaker Card and submitting it to the Clerk or using the “Raise Hand” tool located in the Zoom meeting application to identify yourself in order to speak, at the time the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board.

- Members of the Public may test their connection to Zoom Meetings at: <https://zoom.us/test>
- Members of the Public are encouraged to review our overview on joining Valley Water Board Meetings at: <https://www.youtube.com/watch?v=TojJpYCxXm0>

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This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has

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Join Zoom Meeting:
<https://valleywater.zoom.us/j/81170871803>
Meeting ID: 811 708 71803
Join by Phone:
1 (669) 900-9128, 81170871803#

1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the public: Members of the public who wish to address the Board/Committee on matters not listed on the agenda may do so by completing a Speaker Card and submitting it to the Clerk, or by using the "Raise Hand" feature within the Zoom meeting application to request recognition. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and, when recognized, will be granted speaking access to address the Board/Committee.

Public comments shall be limited to three (3) minutes per speaker, or such other time as determined by the Chair. State law does not permit the Board/Committee to take action on, or engage in extended discussion of, any item not appearing on the posted agenda, except as otherwise authorized under applicable law. If Board/Committee action is requested, the matter may be scheduled for consideration at a future meeting.

All public comments requiring a response will be referred to staff for a written reply. The Board/Committee may take action on any item of business appearing on the posted agenda

- 2.1. Election of 2026 Board Policy and Monitoring Committee (BPMC) [26-0185](#)
Chairperson and Vice Chairperson.
Recommendation: Nominate and elect the 2026 BPMC Chairperson and Vice
Chairperson.
Manager: Wendy Ho, 408-630-3874
Est. Staff Time: 5 Minutes

3. APPROVAL OF MINUTES:

- 3.1. Approval of the December 10, 2025 Board Policy and Monitoring [26-0187](#)
Committee (BPMC) Minutes.
Recommendation: Approve the December 10, 2025 BPMC Minutes.
Manager: Wendy Ho, 408-630-3874
Attachments: [Attachment 1: 12102025 BPMC Minutes](#)
Est. Staff Time: 5 Minutes

4. REGULAR AGENDA:

- 4.1. Review and Approve 2026 Board Policy and Monitoring Committee [26-0186](#)
(BPMC) Work Plan and 2026 Proposed Meeting Schedule.
Recommendation: A. Review and approve the 2026 BPMC Work Plan and
make adjustments as necessary; and
B. Confirm dates for the 2026 BPMC Committee meetings
Manager: Wendy Ho, 408-630-3874
Attachments: [Attachment 1: 2026 BPMC Committee Work Plan](#)
Est. Staff Time: 5 Minutes

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

6. ADJOURN:

- 6.1. Adjourn. The Next Regular/Special Meeting is TBD.



Santa Clara Valley Water District

File No.: 26-0185

Agenda Date: 2/9/2026

Item No.: 2.1.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Election of 2026 Board Policy and Monitoring Committee (BPMC) Chairperson and Vice Chairperson.

RECOMMENDATION:

Nominate and elect the 2026 BPMC Chairperson and Vice Chairperson.

SUMMARY:

The Board Policy and Monitoring Committee (BPMC) was established to provide support to the Board in areas of: 1. Board planning process; 2. Board Committees' principles and structures; 3. Board and organization performance monitoring and 4. Other tasks as assigned by the Board

Officers of the Committee include the Committee Chair and Vice Chair, who serve as the Committee's primary and secondary facilitators and representatives. The Committee Chair and Vice Chair are elected by the Committee to serve a 1-year term. Nomination and election of the Chair and Vice Chair typically occurs annually at the start of the calendar year.

ENVIRONMENTAL JUSTICE IMPACT:

The election of BPMC Chairperson and Vice Chairperson is not subject to environmental justice analysis.

ATTACHMENTS:

None.

UNCLASSIFIED MANAGER:

Wendy Ho, 408-630-3874



Santa Clara Valley Water District

File No.: 26-0187

Agenda Date: 2/9/2026
Item No.: 3.1.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Approval of the December 10, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

RECOMMENDATION:

Approve the December 10, 2025 BPMC Minutes.

SUMMARY:

In accordance with the Ralph M. Brown Act, a summary of Committee discussions, and details of all actions taken by the Board Policy and Planning Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ENVIRONMENTAL JUSTICE IMPACT:

The approval of minutes is not subject to environmental justice impact analysis.

ATTACHMENTS:

Attachment 1: 12102025 BPMC Minutes

UNCLASSIFIED MANAGER:

Wendy Ho, 408-630-3874



BOARD POLICY AND MONITORING
COMMITTEE MEETING

DRAFT MINUTES

**SPECIAL MEETING
WEDNESDAY, DECEMBER 10, 2025
12:00 PM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 12:00 p.m.

1.1. Roll Call.

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding, District 6 Director Tony Estremera, Vice Chairperson, and District 1 Director John Varela.

Staff members in attendance were: Mark Bilski, Bruke Berhanu, Mera Burton, Theresa Chinte, Jennifer Codianne, Rosie Cofre, Alejandro Duenas, Mark Greene, Heather Hamp, Wendy Ho, Candice Kwok-Smith, Anna Lee, Courtney Letts, Sadie Lum, Patrice McElroy, Nicole Merritt, Linda Nguyen, Carlos Orellana, Luz Penilla, Mark Poole, Blanca Sanchez-Cruz, Clarissa Sangalang, Sasa Seto, Stephanie Simunic, Darin Taylor, and Beckie Zisser.

Public in attendance were: Valley Water Director Rebecca Eisenberg, District 7 and Mr. J. Shore.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

3. APPROVAL OF MINUTES:

3.1 Approval of October 7, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

Recommendation: Approve the October 7, 2025 BPMC minutes.

The BPMC considered the minutes of the October 7, 2025 BPMC meeting.

Public Comments: None.

It was moved by Director Varela, seconded by Vice Chairperson Estremera, and unanimously carried that the minutes be approved as presented.

4. REGULAR AGENDA:

4.1 Receive an Update on Valley Water's Hiring Preference for Veteran Applicants.

Recommendation: Receive an Update on Valley Water's Hiring Preference for Veteran Applicants.

Sasa Seto and Alejandro Duenas reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment, and were available to answer questions.

The Committee discussed the following with staff input including: updates to the Program, continued outreach efforts and the importance of the program.

Director Varela requested a memo from staff relating to number of veterans hired.

Public Comment: None.

The Committee received the information, thanked staff for their efforts and took no formal action.

4.2 Receive Information on the 2025 Employee Engagement Survey.

Recommendation: Receive information on the 2025 Employee Engagement Survey.

Patrice McElroy reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment, and was available to answer questions.

The Committee discussed the following with staff input including: challenges faced by the organization relating to staff safety, dynamics of the Board and staff, how economic and political challenges people face may be reflected in these survey results, and efforts for more staff training opportunities. Staff noted they will bring status of the next steps to the Committee.

Public Comment: None.

The Committee received the information and took no formal action.

4.3. Discuss Board Member Roles and Responsibilities When Serving on Joint Power Authorities (JPAs) and Provide Direction to Staff on Next Steps, if Any.

Recommendation: **Discuss Board Member Roles and Responsibilities when serving on Joint Power Authorities (JPAs) and provide Direction to staff on next steps, if any.**

Theresa Chinte reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment, and was available to answer questions.

Staff noted that in the current Valley Water Board Policy Code of Conduct, when serving on JPAs, Valley Water Board members must act consistently with Valley Water Board decisions. The Committee discussed developing a Valley Water Board policy to address direction given to the representative, including authority, boundaries and communication.

Staff raised specific questions, including:

- Should limits be established relating to financial obligations that the representative can commit to or vote for?
- Defining regular reporting requirements to the Valley Water Board, including clarifying issues that need to be escalated, especially when timing is an issue for a decision or project that may relate to a Valley Water staff concern.

The Committee decided to categorize external bodies as the first step and stated efforts will continue relating to defining duties and responsibilities of Board Members on JPAs.

Public Comment: None.

The Committee received the information and took no formal action.

4.4 Receive and Discuss the 2025 Board Policy and Monitoring Committee (BPMC) Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.

Recommendation: **Receive and discuss the 2025 BPMC Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.**

The Committee reviewed the Work Plan. Staff noted one item for the January 26, 2026 meeting, and the Committee decided to confirm that meeting at a later date.

Public Comments: None.

Director Ballard suggested adding a review of Board member travel cancellations regarding fiscal policies to the work plan.

Chairperson Hsueh stated that at the 12/9/25 Board meeting, Director Ballard suggested the BPMC review a policy on Board member travel cancellations,

that the an item relating to complaints against Board Appointed Officers is on hold until April 2026, and that the BPMC will review potential changes to the Safe Clean Water Program Key Performance Indicators based on the Program audit findings.

The Committee received the information and took no formal action.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Stephanie Simunic, Assistant Deputy Clerk II, Clerk of the Board of Directors, confirmed the following:

- Staff will provide Director Varela a memo relating to number of veterans hired.
- Committee efforts will continue relating to defining duties and responsibilities of Board Members on JPAs.
- The January 26, 2026 meeting will be confirmed at a later date.

6. ADJOURN:

6.1. Adjourn.

Chairperson Hsueh adjourned the meeting at 1:50 p.m.

Date Approved:

Stephanie Simunic
Assistant Deputy Clerk II



Santa Clara Valley Water District

File No.: 26-0186

Agenda Date: 2/9/2026

Item No.: 4.1.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Review and Approve 2026 Board Policy and Monitoring Committee (BPMC) Work Plan and 2026 Proposed Meeting Schedule.

RECOMMENDATION:

- A. Review and approve the 2026 BPMC Work Plan and make adjustments as necessary; and
- B. Confirm dates for the 2026 BPMC Committee meetings

SUMMARY:

Work Plans are created and implemented by all Board Committees to increase Committee efficiency, provide increased public notice of intended Committee discussions, and enable improved follow-up by staff. Work Plans are dynamic documents managed by Committee Chairs and are subject to change. Committee Work Plans also serve to assist in preparing an Annual Committee Accomplishments Reports.

Discussion of topics as stated in the Plan have been described based on information from the following sources:

- Items referred to the Committee by the Board;
- Items requested by the Committee to be brought back by staff;
- Items scheduled for presentation to the full Board of Directors and
- Items identified by staff.

The BPMC Work Plan contained in Attachment 1 is presented for the Committee's review to determine topics for discussion in 2026. This work plan is subject to change.

The BPMC needs to discuss and approve a regular meeting schedule. If approved, this schedule is subject to change.

Establishing a work plan and meeting schedule is necessary to provide staff with a basis for meeting planning, logistics coordination, and agenda item preparation.

ENVIRONMENTAL JUSTICE IMPACT:

There are no environmental justice impacts associated with this item. This action is unlikely to or will not result in human health or environmental effects.

ATTACHMENTS:

Attachment 1: 2026 BPMC Committee Work Plan

UNCLASSIFIED MANAGER:

Wendy Ho, 408-630-3874

Board Policy and Monitoring Committee 2026 Work Plan

February 9, 2026

Subject	Task	January	February	March	April	May	June	July	August	September	October	November	December
Board Planning Process & Policy Review	Develop Draft FY26-27 Board Work Plan												
	Update on Watershed Master Plans				X								
Other Assignments Requested by the Board	Review Complaint Process for Board Appointed Officers (BAOs)				X								
	Board Member Roles/Responsibilities when serving on JPAs.			X									
	Review potential changes to SCW Program KPIs based on SCW Program Audit Findings #s: 2, 3, 6, 7 and 9.			X									
	Review and discuss existing policies regarding Board Member expenditures, including travel cancelation policies.			X									

*Red item added.

✕ - Item Moved or Deleted

Review Board Advisory Committee Resolutions
EL-6 Communication to the Board