

# MEMORANDUM

FC 14 (01-02-07)



TO: Board of Directors  
FROM: Capital Improvement Program Committee

SUBJECT: 02/10/2020 Capital Improvement Program Meeting Summary  
DATE: 02/25/2020

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This memorandum summarizes the Capital Improvement Program Committee (Committee) meeting held on February 10, 2020, where the following workplan items were discussed:

## **1. Review of Project Delivery Process for Capital Projects.**

The Committee received an overview of the Project Delivery Process for capital projects, and discussed the importance of the Board's engagement during the planning phase of certain capital projects, e. g., projects with community, political, environmental, costs, or level of service concern or trade off. The Committee will request Board approval before embarking on this work.

## **2. Receive Update on Capital Project Monitoring – Construction.**

The Committee received an update on projects in the construction phase noting projects completed or nearing completion, and requested that staff provide an update to the full Board on Information Technology Disaster Recovery.

## **3. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.**

The Committee received information on a proposed amendment to Agreement A3675A with GEI Consultants, Inc., for planning and environmental consultant services for the Calero and Guadalupe Dams Seismic Retrofit Projects. The proposed amendment includes extending the Agreement term by approximately three years, and an increase of \$2,709,970 for the consultant to perform additional project management and environmental permitting services. The Committee deferred the discussion until after receiving reports on District's contract compliance process.

Board member comments and suggestions can be forwarded to Natalie Dominguez, Assistant Deputy Clerk II, at [\(408\) 630-2659](tel:4086302659) or by email to [ndominguez@valleywater.org](mailto:ndominguez@valleywater.org).

Thank you.

*Nai Hsueh*

Director, District 5  
Capital Improvement Program Committee Chairperson

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