



Santa Clara Valley Water District Board of Directors Meeting

Headquarters Building Boardroom
5700 Almaden Expressway
San Jose, CA 95118

***AMENDED/APPENDED**
AMENDED 11:00 AM CLOSED SESSION AND
1:00 PM REGULAR MEETING
AGENDA

Tuesday, September 11, 2018
11:00 AM

***ITEMS AMENDED AND/OR APPENDED SINCE THE ORIGINAL PUBLICATION OF THIS AGENDA
ARE IDENTIFIED BY AN ASTERISK (*) HEREIN**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

DISTRICT BOARD OF DIRECTORS

Richard P Santos, Chair, District 3
Linda J LeZotte, Vice Chair, District 4
John L Varela, District 1
Barbara Keegan, District 2
Nai Hsueh, District 5
Tony Estremera, District 6
Gary Kremen - District 7

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

NORMA CAMACHO
Chief Executive Officer

MICHELE L KING, CMC
Clerk of the Board
(408) 265-2600
Fax (408) 266-0271
www.valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown

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**Santa Clara Valley Water District
Board of Directors**

***AMENDED/APPENDED
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Tuesday, September 11, 2018

11:00 AM

Headquarters Building Boardroom

1. CALL TO ORDER:

1.1. Roll Call.

2. TIME CERTAIN:

11:00 AM

Notice to the Public: The Board of Directors meets in Closed Session in accordance with the Ralph M. Brown Act. Following the conclusion of Closed Session discussion, the Board will return for the remaining items on the regular meeting agenda.

2.1. CLOSED SESSION

[18-0756](#)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

SCVWD v. San Francisco Bay Regional Water Quality Control Board

Contra Costa County Superior Court, Case No. MSN17-1822

2.2. CLOSED SESSION

[18-0762](#)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)

Title: District Counsel, Clerk of the Board and Chief Executive Officer

1:00 PM

2.3. District Counsel Report.

2.4. Pledge of Allegiance/National Anthem.

2.5. Orders of the Day.

A. *Approximate Discussion Time (Board); and*

B. *Adjustments to the Order of Agenda Items.*

2.6. Time Open for Public Comment on any Item not on the Agenda.

Notice to the public: This item is reserved for persons desiring to address the Board on any matter not on this agenda. Members of the public who wish to address the Board on any item not listed on the agenda should complete a Speaker Card and present it to the Clerk of the Board. The Board Chair will call individuals to the podium in turn. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit Board action on, or extended discussion of, any item not on the agenda except under special circumstances. If Board action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Board may take action on any item of business appearing on the posted agenda.

2.6A. Handout 2.6-A, San Jose Water.

[18-0810](#)

Attachments: [Handout 2.6-A, San Jose Water](#)

2.7. Sponsorship of Bay Area Council's California Resilience Challenge.

[18-0703](#)

- Recommendation: A. Receive information on the Bay Area Council's California Resilience Challenge; and
- B. Approve the request for sponsorship in the amount of \$200,000.

Manager: Rachael Gibson, 408-630-2884

Attachments: [Attachment 1: Sponsorship Packet](#)

Est. Staff Time: 5 Minutes

2.8. Discussion of Improved Collaboration with Pacific Gas and Electric Company (PG&E) on District Projects.

[17-0886](#)

Recommendation: Receive information on District projects that include PG&E involvement and discuss opportunities for improved collaboration with PG&E to move District projects forward.

Manager: Rachael Gibson, 408-630-2884

Est. Staff Time: 5 Minutes

3. CONSENT CALENDAR: (3.1 - 3.6) (Est. Time: 5 Minutes)

Notice to the public: There is no separate discussion of individual consent calendar items. Recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific action recommended by staff is adopted. Items listed in this section of the agenda are considered to be routine by the Board, or delegated to the Board Appointed Officers (BAOs) yet required by law or contract to be Board approved (EL-7.10). Any item may be removed for separate consideration at the request of a Board member. Whenever a resolution is on the consent calendar, a roll call vote will be taken on the entire calendar. Members of the public wishing to address the Board on any consent items should complete a Speaker Card and present it to the Clerk of the Board.

- 3.1. Resolution Proclaiming September 2018 as National Preparedness Month. [18-0664](#)

Recommendation: Adopt the Resolution NATIONAL PREPAREDNESS MONTH, SEPTEMBER 2018.

Manager: Tina Yoke, 408-630-2385

Attachments: [Attachment 1: Resolution](#)

- 3.2. Resolution Declaring September 15 to October 15, 2018, as National Hispanic Heritage Month. [18-0674](#)

Recommendation: Adopt the RESOLUTION DECLARING SEPTEMBER 15 TO OCTOBER 15, 2018, AS NATIONAL HISPANIC HERITAGE MONTH.

Manager: Norma Camacho, 408-630-2084

Attachments: [Attachment 1: Resolution](#)

- 3.3. Resolution Expressing Appreciation for Outgoing Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee Member Debra Cauble. [18-0714](#)

Recommendation: Adopt the Resolution EXPRESSING APPRECIATION TO DEBRA CAUBLE.

Manager: Michele King, 408-630-2711

Attachments: [Attachment 1: Resolution](#)

- 3.4. Amendment No. 1 to Grant Agreement No. A3974R, with Mid-Peninsula Regional Open Space District for the Hendrys Creek Restoration Project (Project). [18-0599](#)

Recommendation: A. Approve Amendment No. 1 to the Grant Agreement A3974R between the Santa Clara Valley Water District and Mid-Peninsula Regional Open Space District (MROSD) to;

i. Extend Agreement No. A3924R by 12 months, until June 30, 2020; and

ii. Reallocate the project budget from Task 5 with 37 percent going to Task 2, 61.3 percent to Task 4, and 1.7 percent to Task 6; and

B. Authorize the Chief Executive Officer to execute Amendment No. 1 to Agreement No. A3974R.

Manager: Rick Callender, 408-630-2017

Attachments: [Attachment 1: Amendment No. 1](#)
[Attachment 2: Agreement A3974R](#)
[Attachment 3: MROSD Request Letter](#)

- 3.5. Board of Directors' Quarterly Expense Report for the Quarter Ending June 30, 2018. [18-0684](#)

Recommendation: A. Review the Board of Directors' Quarterly Expense Report for the Quarter Ending June 30, 2018; and

B. Approve the report, if the reimbursements comply with Board Policy.

Manager: Darin Taylor, 408-630-3068

Attachments: [Attachment 1: Quarterly Expense Reports](#)

- *3.6. CEO Bulletins for the Weeks of August 24-30, and August 31 Through September 6, 2018. [18-0773](#)

Recommendation: Accept the CEO Bulletins.

Manager: Norma Camacho, 408-630-2084

Attachments: [Attachment 1: 083018 CEO Bulletin](#)
[*Attachment 2: 090618 CEO Bulletin](#)

REGULAR AGENDA:

4. BOARD OF DIRECTORS:

4.1. Board Committee Reports.

5. WATER UTILITY ENTERPRISE:

6. WATERSHEDS:

7. EXTERNAL AFFAIRS:

7.1. Update on Fiscal Year 2018 Public Education Campaign.

[18-0640](#)

Recommendation: Receive an update on the public perception survey conducted June 30-July 2, 2018.

Manager: Rick Callender, 408-630-2017

Attachments: [Attachment 1: PowerPoint](#)

Est. Staff Time: 10 Minutes

8. CHIEF EXECUTIVE OFFICER:

8.1. Approve a Budget Adjustment for the Addition of Five (5) Regular Positions for the Pacheco Reservoir Expansion Project.

[18-0713](#)

Recommendation: Approve a Budget Adjustment in the amount of \$1.3 million for the Pacheco Reservoir Expansion Project (Project) to add five (5) classified staff, to be funded by a \$433,000 transfer from General Fund Operating and Capital reserve and a \$883,000 transfer from Water Utility Operating and Capital reserve, partially offset by an increase in Water Utility revenue due to an estimated \$441,500 reimbursement from Proposition 1 funds.

Manager: Norma Camacho, 408-630-2084

Attachments: [Attachment 1: Draft Organization Chart](#)

Est. Staff Time: 5 Minutes

8.2. CEO and Chiefs' Report.

8.2A. Handout 8.2-A, Stream Maintenance Report.

[18-0812](#)

Attachments: [Handout 8.2-A, Stream Maintenance Report](#)

9. ADMINISTRATION:

9.1. Emergency Services and Security Update.

[18-0744](#)

Recommendation: Receive presentation from Emergency Services and Security Manager regarding update of emergency services and security programs.

Manager: Tina Yoke, 408-630-2385

Attachments: [Attachment 1: PowerPoint](#)

Est. Staff Time: 15 Minutes

10. DISTRICT COUNSEL:

11. ADJOURN:

11.1. Board Member Reports/Announcements.

11.2. Proposed Future Board Member Agenda Items.

11.3. Clerk Review and Clarification of Board Requests.

11.4. Adjourn to Special Meeting at 9:00 a.m., on September 18, 2018, at Dolce Hayes Mansion, 200 Edenvale Avenue, San Jose, California.

File No.: 18-0756

Agenda Date: 9/11/2018
Item No.: 2.1.

NON-EXHIBIT/CLOSED SESSION ITEM

SUBJECT:

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

SCVWD v. San Francisco Bay Regional Water Quality Control Board

Contra Costa County Superior Court, Case No. MSN17-1822

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File No.: 18-0762

Agenda Date: 9/11/2018
Item No.: 2.2.

NON-EXHIBIT/CLOSED SESSION ITEM

SUBJECT:

CLOSED SESSION
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957(b)(1)
Title: District Counsel, Clerk of the Board and Chief Executive Officer

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File No.: 18-0810

Agenda Date: 9/11/2018
Item No.: 2.6A.

HANDOUT

SUBJECT:

Handout 2.6-A, San Jose Water.

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SJW GROUP TO ACQUIRE CONNECTICUT WATER SERVICE TO CREATE A LEADING WATER UTILITY COMPANY

SIGNIFICANT VALUE FOR SJW & CTWS SHAREHOLDERS WHILE HONORING ALL PRIOR STAKEHOLDER COMMITMENTS OF THE MERGER



SIGNIFICANT VALUE CREATION FOR SHAREHOLDERS

- **\$70 per share in cash delivers significant and certain value to CTWS shareholders;** represents 33% premium to CTWS' unaffected share price¹
- Financially compelling transaction expected to be **immediately and increasingly accretive** to SJW EPS
- **Provides compelling growth and investment opportunities** at SJW with increased scale and diversity



BENEFITS TO CUSTOMERS

- **Leverages best-in-class customer service across organization**
- **Transaction seamless to customers** with no change in customer rates as a result of the transaction
- **Enhance service** by capitalizing on technology and sharing best practices, operational expertise and more extensive resources
- **Honoring ~\$200M annual capital investments across combined operations** (e.g. new surface water treatment facility in Biddeford, ME)



COMMITTED TO JOBS AND COMMUNITIES

- **No transaction-related layoffs** or significant changes in compensation or benefits planned
- Employees to benefit from **additional career development and geographic mobility opportunities**
- **Dedicated team of locally-based employees and leadership retained at operating utilities**
- **Ongoing community support and involvement**



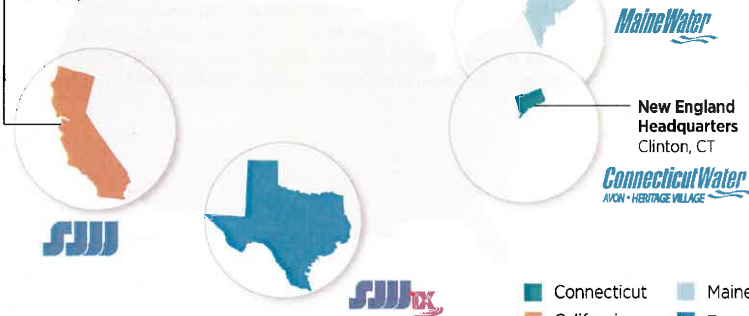
ENVIRONMENTAL STEWARDSHIP: A CORE VALUE

- **SJW and CTWS are both leaders** in water conservation and protecting lands and water resources
- Combined company **committed to reducing environmental footprint** and furthering sustainable business practices
- **Investment in infrastructure**, which conserves water and energy resources, will remain a priority

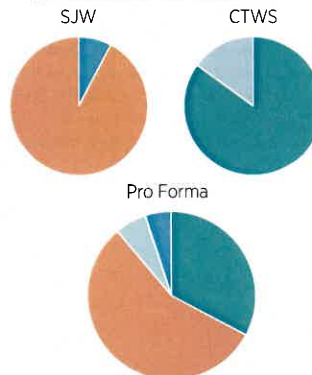
STRONG MULTI-STATE PRESENCE WITH INCREASED SCALE, HIGH-QUALITY, WELL-RUN PURE-PLAY OPERATIONS AND CONSTRUCTIVE REGULATORY ENVIRONMENTS

ADVANTAGES OF INCREASED SCALE, FINANCIAL STRENGTH AND GEOGRAPHIC DIVERSITY, WHILE MAINTAINING LOCAL FOCUS AND EXPERTISE

Combined Company Headquarters
San Jose, CA



INCREASED DIVERSITY²



CLEAR PATHWAY TO COMPLETION

- Expected to close in Q1 2019
- Customary closing conditions, CTWS shareholder approval, CT PURA, MPUC, FCC; HSR period satisfied
- CPUC planning to complete its inquiry in time to allow acquisition to go forward, if appropriate, by end of 2018

HEADQUARTERS AND LEADERSHIP

- Combined company's headquarters will be in San Jose, CA
- New England headquarters will be in Clinton, CT
- Members of current CTWS executive team expected to lead New England region of combined company

COMBINED COMPANY SNAPSHOT

3rd largest

investor-owned water and wastewater utility in the U.S.

\$2.6B

enterprise value

~700

dedicated employees

+1.5M

people served

\$975M

fully underwritten bridge loan facility from J.P. Morgan

\$450-550M

of equity, underscoring a conservative mix of debt and equity

~\$200M

of annual capital investments across combined operations

Strong credit rating

Committed to "A"-category credit rating of at least "A-"

OPERATIONS

- Combined company will be called SJW Group, with New England organization known as Connecticut Water Service, Inc.
- Each company's current operating subsidiaries will continue to operate under their existing brand names

1. Based on CTWS unaffected closing stock price of \$52.57 on March 14, 2018, the day prior to merger announcement.
2. Based on 2017 net income.

CONNECTICUT WATER CONTACT

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SJW GROUP CONTACTS

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SJW GROUP TO ACQUIRE CONNECTICUT WATER SERVICE TO CREATE A LEADING WATER UTILITY COMPANY

Cautionary Statement Regarding Forward-Looking Statements

This document contains forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995, as amended. Some of these forward-looking statements can be identified by the use of forward-looking words such as “believes,” “expects,” “may,” “will,” “should,” “seeks,” “approximately,” “intends,” “plans,” “estimates,” “projects,” “strategy,” or “anticipates,” or the negative of those words or other comparable terminology.

The accuracy of such statements is subject to a number of risks, uncertainties and assumptions including, but not limited to, the following factors: (1) the risk that the conditions to the closing of the transaction are not satisfied, including the risk that required approval from the shareholders of Connecticut Water for the transaction is not obtained; (2) the risk that the regulatory approvals required for the transaction are not obtained, on the terms expected or on the anticipated schedule; (3) the effect of water, utility, environmental and other governmental policies and regulations; (4) litigation relating to the transaction; (5) the ability of the parties to the transaction to meet expectations regarding the timing, completion and accounting and tax treatments of the proposed transaction; (6) the occurrence of any event, change or other circumstance that could give rise to the termination of the transaction agreement between the parties to the proposed transaction; (7) changes in demand for water and other products and services of Connecticut Water; (8) unanticipated weather conditions; (9) catastrophic events such as fires, earthquakes, explosions, floods, ice storms, tornadoes, terrorist acts, physical attacks, cyber-attacks, or other similar occurrences that could adversely affect Connecticut Water's facilities, operations, financial condition, results of operations, and reputation; (10) risks that the proposed transaction disrupts the current plans and operations of Connecticut Water; (11) potential difficulties in employee retention as a result of the proposed transaction; (12) unexpected costs, charges or expenses resulting from the transaction; (13) the effect of the announcement or pendency of the proposed transaction on Connecticut Water's business relationships, operating results, and business generally, including, without limitation, competitive responses to the proposed transaction; (14) risks related to diverting management's attention from ongoing business operations of Connecticut Water; (15) the trading price of Connecticut Water's common stock; and (16) legislative and economic developments.

In addition, actual results are subject to other risks and uncertainties that relate more broadly to Connecticut Water's overall business and financial condition, including those more fully described in Connecticut Water's filings with the U.S. Securities and Exchange Commission (the “SEC”), including, without limitation, its annual report on Form 10-K for the fiscal year ended December 31, 2017. Forward looking statements are not guarantees of performance, and speak only as of the date made, and none of SJW Group, its management, Connecticut Water or its management undertakes any obligation to update or revise any forward-looking statements except as required by law.

Additional Information and Where to Find It

This communication may be deemed to be solicitation material in respect of the proposed acquisition of Connecticut Water by SJW Group. In connection with the proposed transaction, SJW Group and Connecticut Water intend to file relevant materials with the SEC, including Connecticut Water's proxy statement on Schedule 14A. SHAREHOLDERS OF CONNECTICUT WATER ARE URGED TO READ ALL RELEVANT DOCUMENTS FILED WITH THE SEC, INCLUDING CONNECTICUT WATER'S PROXY STATEMENT, BECAUSE THEY WILL CONTAIN IMPORTANT INFORMATION ABOUT THE PROPOSED TRANSACTION. Investors and security holders will be able to obtain the documents free of charge at the SEC's web site, <http://www.sec.gov>, and Connecticut Water's shareholders will receive information at an appropriate time on how to obtain transaction-related documents free of charge from Connecticut Water. Such documents are not currently available.

Participants in Solicitation

SJW Group and its directors and executive officers, and Connecticut Water and its directors and executive officers, may be deemed to be participants in the solicitation of proxies from the holders of Connecticut Water's common stock in respect of the proposed transaction. Information about the directors and executive officers of SJW Group is set forth in the proxy statement for SJW Group's 2018 Annual Meeting of Stockholders, which was filed with the SEC on March 6, 2018. Information about the directors and executive officers of Connecticut Water is set forth in the proxy statement for Connecticut Water's 2018 Annual Meeting of Shareholders, which was filed with the SEC on April 6, 2018. Investors may obtain additional information regarding the interest of such participants by reading the proxy statement regarding the acquisition when it becomes available.

CONNECTICUT WATER CONTACT

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File No.: 18-0703

Agenda Date: 9/11/2018

Item No.: 2.7.

BOARD AGENDA MEMORANDUM

SUBJECT:

Sponsorship of Bay Area Council's California Resilience Challenge.

RECOMMENDATION:

- A. Receive information on the Bay Area Council's California Resilience Challenge; and
- B. Approve the request for sponsorship in the amount of \$200,000.

SUMMARY:

The Bay Area Council (BAC) is requesting sponsorship of the California Resilience Challenge (Challenge), which BAC is leading with a variety of business partners. The Challenge was formed out of a desire to privately fund comprehensive, statewide climate adaptation planning that reflects the diversity of California communities. The Challenge was jumpstarted with a \$1 million contribution by PG&E, and other businesses and philanthropic organizations have added to the fund. The Challenge is now seeking funds from public utilities to meet its fundraising goal of at least \$10 million.

The Challenge will announce the total funding raised during the Global Climate Action Summit in San Francisco on September 12-14, 2018. Over the winter months, the Challenge will assemble a Steering Committee and Advisory Committee that will draft a Request for Proposals (RFP) for actionable, permit-ready projects to compete for Challenge funding. The RFP will then be released during a public event in Spring 2019. The Challenge will select projects that reflect the state's economic, cultural, and geographic diversity and are innovative, replicable, and shovel-ready by the end of 2019. The exact criteria for project qualification will be determined by the Challenge's Steering Committee and will be outlined in the RFP that will be released in early 2019. In summer 2019, up to 10 winning proposals will be selected and announced by the Steering committee.

The Challenge offers five tiers of sponsorship, from \$100,000 to \$1 million. Funds raised by the Challenge will be distributed in two types of grants: Project Sponsor Grants and At-Large Grants. Those who have given \$500,000 or more will be able to directly award up to half of their contribution to a qualifying project of their choice (Project Sponsor Grant), and all other funds will be awarded by

the full Steering Committee (At-Large Grants).

The Challenge has a direct nexus to the District's mission (Ends Policy E-1), which states, "Provide Silicon Valley safe, clean water for a healthy life, environment, and economy." The Challenge also aligns with Ends Policies E-2, E-3, and E-4: "There is a reliable, clean water supply for current and future generations" (Ends E-2); "There is a healthy and safe environment for residents, businesses and visitors, as well as for future generations" (Ends E-3); and "There is water resources stewardship to protect and enhance watersheds and natural resources and to improve the quality of life in Santa Clara County" (Ends E-4). Climate change is already threatening - and will continue to threaten - the sustainability of our water supply, the health of our watersheds, and the safety of our communities. The Challenge will provide the District with the opportunity to support climate adaptation projects that protect and enhance our natural resources while also providing critical flood risk mitigation.

Given the direct nexus this organization and event have with the District's mission and Governance Policies, it is recommended that the District participate at the amount of \$200,000 (Resilience Leader level). With this level of contribution, the District would receive:

- Steering Committee Membership: The District would become a voting member of the Challenge's decision-making body. The Steering Committee will decide which RFP respondents qualify for Challenge grants, as well as the projects and award amounts for At Large Grants.
- Recognition for Projects Supported by At Large Grants: Brand visibility in all Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
- Recognition at Global Climate Action Summit Affiliate Event: District attendance, brand visibility, and mention at a Global Climate Action Summit affiliate event in San Francisco on September 13, 2018 (either a stakeholder reception at the California Academy of Sciences or a California Leaders Dinner, details still to be determined).
- Recognition at Kickoff Event in Early 2019: District attendance, brand visibility, and mention at a public kickoff event in early 2019.
- Brand Visibility: District logo on all Challenge-related digital and printed materials.

FINANCIAL IMPACT:

Staff estimates a one-time \$200,000 unbudgeted expenditure associated with this item. However, staff has identified offsetting FY 19 budget savings, driven by recently estimated Board election costs that are lower than budgeted. Upon approval of this item, the CEO would authorize a Budget Adjustment that would transfer \$200,000 from Project 60301001 Clerk of the Board Services to Project 60231005 Local Government Relations.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Sponsorship Packet

UNCLASSIFIED MANAGER:

Rachael Gibson, 408-630-2884

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INTRODUCTION

Climate Change is pushing California's already volatile climate to greater extremes—with increasingly severe droughts, floods, heat waves, and wildfires. In response, communities across California are thinking about how they can become more resilient to climate change. While California has become a global leader in climate change mitigation, California lacks dedicated funding for comprehensive, statewide climate adaptation (resilience) planning. California businesses, joined by a diverse array of partners, can help lead the way.

“Climate change is an existential threat. Every nation, region and community has interest and agency in rising to the challenge.”

— Lt. Governor Gavin Newsom

The California Resilience Challenge is a statewide effort to build local climate resilience and support a shared vision for a resilient California in the face of increasing climate threats. The Challenge is seeking contributions from the private sector, philanthropies, and utilities to raise funds to support diverse and replicable resilience projects. Qualifying projects will reflect California's diverse geography, and provide examples to countries around the world. The effort is being jumpstarted with a \$1 million shareholder-funded contribution from PG&E.



CHALLENGE GRANTS

Contributions to the California Resilience Challenge will be awarded to public entities across California to support community-backed climate change adaptation projects. All qualifying projects will adhere to criteria determined by the Challenge's Steering Committee. The total amount raised through the Challenge, and final details on the Challenge's scope will be released with a Request for Proposals (RFP) in early 2019.

Two Types of Grants

Funds raised by the Challenge will be distributed in two types of grants: Project Sponsor Grants, and At Large Grants. Top contributors to the Challenge will be able to directly award up to half the value of their total gift (minus administration) to a qualifying project(s) of their choice (Project Sponsor Grants). All other funds will be awarded by the entire Steering Committee to qualifying projects across California (At Large Grants).



CALIFORNIA
RESILIENCE
CHALLENGE

CHALLENGE TIMELINE

Winter 2017	Challenge announced at COP23 in Bonn, Germany
Spring 2018	Challenge goals announced
Summer > Winter 2018	Coalition building and fundraising
Winter 2018	Build Advisory Committee
Winter 2019	Draft RFP with Steering Committee and Advisory Committee
Spring 2019	RFP released at public event
Summer 2019	Winning RFPs selected, announced by Steering Committee
> Beyond	Track and support projects through permitting, groundbreaking, and ribbon cutting.



CALIFORNIA
RESILIENCE
CHALLENGE

SPONSORSHIP BENEFITS: RESILIENCE VISIONARY - \$1 MILLION

The California Resilience Challenge is seeking financial partners to commit to a financial contribution by Q1 2019. Sponsors at all levels will receive recognition for supporting innovative climate resilience projects across California, and gain front-row access to the best and brightest thinking in climate change adaptation across California.

- **Steering Committee Membership**
Become a voting member of the Challenge's decision making body, and build relationships with other innovative private sector leaders. The Steering Committee will decide which RFP respondents qualify for all Challenge grants, and the projects and award amounts for At Large Grants.
- **Become a Project Sponsor**
Directly award half the value of your contribution (minus administration), to qualifying project(s) of your choice, and elevate the visibility of your gift through the collective communications clout of Steering Committee members and the Bay Area Council. Project Sponsors will be specially recognized in all Challenge print and digital communications relating to the project.
- **Recognition for Projects Supported by At Large Grants**
Brand prominence in Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
- **Global Climate Action Summit***
Recognition during keynote remarks at stakeholder reception at California Academy of Sciences in San Francisco during the Global Climate Action Summit.
- **Meetings with top state officials on climate resilience policy**
Challenge staff will work with Visionary Sponsors to organize meetings with top state officials and experts involved in climate resilience.
- **Executive Inclusion in short documentary video memorializing the Challenge (subject to Steering Committee approval)**
- **Brand Prominence in all Challenge-related digital and printed materials**

*Pending final agenda for summit side events.



SPONSORSHIP BENEFITS: RESILIENCE CATALYST - \$750k

The California Resilience Challenge is seeking financial partners to commit to a financial contribution by Q1 2019. Sponsors at all levels will receive recognition for supporting innovative climate resilience projects across California, and gain front-row access to the best and brightest thinking in climate change adaptation across California.

- **Steering Committee Membership**
Become a voting member of the Challenge's decision making body, and build relationships with other innovative private sector leaders. The Steering Committee will decide which RFP respondents qualify for all Challenge grants, and the projects and award amounts for At Large Grants.
- **Become a Project Sponsor**
Directly award half the value of your contribution (minus administration), to qualifying project(s) of your choice, and elevate the visibility of your gift through the collective communications clout of Steering Committee members and the Bay Area Council. Project Sponsors will be specially recognized in all Challenge print and digital communications relating to the project.
- **Recognition for Projects Supported by At Large Grants**
Commensurate brand prominence in Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
- **Global Climate Action Summit***
Recognition during keynote remarks at stakeholder reception at California Academy of Sciences in San Francisco during the Global Climate Action Summit.
- **Meetings with top state officials on climate resilience policy**
Challenge staff will work with Visionary Sponsors to organize meetings with top state officials and experts involved in climate resilience.
- **Commensurate brand prominence in all Challenge-related digital and printed materials**

***Pending final agenda for summit side events.**



SPONSORSHIP BENEFITS: RESILIENCE CHAMPION - \$500k

The California Resilience Challenge is seeking financial partners to commit to a financial contribution by Q1 2019. Sponsors at all levels will receive recognition for supporting innovative climate resilience projects across California, and gain front-row access to the best and brightest thinking in climate change adaptation across California.

- **Steering Committee Membership**
Become a voting member of the Challenge's decision making body, and build relationships with other innovative private sector leaders. The Steering Committee will decide which RFP respondents qualify for all Challenge grants, and the projects and award amounts for At Large Grants.
- **Become a Project Sponsor**
Directly award half the value of your contribution (minus administration), to qualifying project(s) of your choice, and elevate the visibility of your gift through the collective communications clout of Steering Committee members and the Bay Area Council. Project Sponsors will be specially recognized in all Challenge print and digital communications relating to the project.
- **Recognition for Projects Supported by At Large Grants**
Commensurate brand visibility in Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
- **Recognition at Global Climate Action Summit**
Attendance and commensurate brand visibility at stakeholder reception at California Academy of Sciences in San Francisco during the Global Climate Action Summit.
- **Commensurate brand visibility in all Challenge-related digital and printed materials**



SPONSORSHIP BENEFITS: RESILIENCE LEADER - \$200k

The California Resilience Challenge is seeking financial partners to commit to a financial contribution by Q1 2019. Sponsors at all levels will receive recognition for supporting innovative climate resilience projects across California, and gain front-row access to the best and brightest thinking in climate change adaptation across California.

- **Steering Committee Membership**
Become a voting member of the Challenge's decision making body, and build relationships with other innovative private sector leaders. The Steering Committee will decide which RFP respondents qualify for all Challenge grants, and the projects and award amounts for At Large Grants.
- **Recognition for Projects Supported by At Large Grants**
Commensurate brand visibility in Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
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Attendance and commensurate brand visibility at stakeholder dinner at California Academy of Sciences in San Francisco during the Global Climate Action Summit.
- **Commensurate brand visibility in all Challenge-related digital and printed materials**



CALIFORNIA
RESILIENCE
CHALLENGE

SPONSORSHIP BENEFITS: RESILIENCE SUPPORTER - \$100k

The California Resilience Challenge is seeking financial partners to commit to a financial contribution by Q1 2019. Sponsors at all levels will receive recognition for supporting innovative climate resilience projects across California, and gain front-row access to the best and brightest thinking in climate change adaptation across California.

- **Recognition for Projects Supported by At Large Grants**
Commensurate brand visibility in Challenge materials and media outreach related to projects awarded At Large Grants by the Steering Committee.
- **Global Climate Action Summit**
Attendance and commensurate brand visibility at stakeholder dinner at California Academy of Sciences in San Francisco during the Global Climate Action Summit.
- **Commensurate brand visibility in all Challenge-related digital and printed materials**

For more information, please contact:
Adrian Covert, Vice President, Public Policy, Bay Area Council
acover@bayareacouncil.org | 415.946.8746

File No.: 17-0886

Agenda Date: 9/11/2018

Item No.: 2.8.

BOARD AGENDA MEMORANDUM

SUBJECT:

Discussion of Improved Collaboration with Pacific Gas and Electric Company (PG&E) on District Projects.

RECOMMENDATION:

Receive information on District projects that include PG&E involvement and discuss opportunities for improved collaboration with PG&E to move District projects forward.

SUMMARY:

At the Board's November 14, 2017 meeting, the Board requested that PG&E representatives attend a future Board meeting to discuss issues involving PG&E's assistance on District projects. This agenda memo provides the forum for that discussion. Notably, this year the District and PG&E have taken significant steps to improve communication and collaboration that is already reducing project delays and allowing District projects to move forward more expediently. As a result of this enhanced degree of communication and collaboration, staff believes a productive path forward has been established, and staff will keep the Board apprised of progress on a quarterly basis via nonagenda updates and return to the Board with potential recommendations for action, if needed.

BACKGROUND:

Last year, the District experienced delays with PG&E relocations on four Watershed Capital Projects, and incurred delay claims from construction contractors. The four projects were the Permanente Creek Flood Protection Project, the Upper and Lower Berryessa Creek Flood Protection Projects, and the San Francisquito Creek Flood Protection Project. The delays ranged from six months to one construction season and impacted both gas and electrical lines. It should be noted that some of the delays were due to factors outside PG&E's control, such as the North Bay fires last fall, as well as the involvement of other parties separate from our projects, such as the cemetery adjacent to Rancho San Antonio.

To better understand the various factors affecting past project delays and to identify potential paths forward that would avoid or minimize them, District staff reached out to PG&E staff to initiate dialogue on the issue. In February, District staff and PG&E staff held the first of what has become an ongoing series of productive discussions to address challenges impacting both agencies' projects. During the initial meeting, staff on both sides discussed each other's projects, the types of delays that had occurred and that had impacted both, and identified actions to improve both communication and

collaboration on projects going forward. That initial meeting resulted in an agreement to develop a list of ongoing and upcoming projects that require coordination for relocating PG&E facilities and to meet on a quarterly basis to discuss project progress and potential challenges on the horizon, so that solutions could be identified and implemented to avoid or minimize any delays. This approach is modeled after a similar method used with the US Army Corps of Engineers (USACE), in which the District meets with USACE staff on a quarterly basis to jointly discuss issues and identify potential solutions to challenges before they become problems.

In April, the District and PG&E held the first of these quarterly meetings and had a fruitful discussion of issues and challenges with projects on the project list. The second quarterly meeting occurred on July 17 and was equally fruitful, and the third is scheduled for October 23. District staff is encouraged by the results of these quarterly meetings and believes that the development and monitoring of the project list, combined with regularly scheduled meetings to identify and work through potential challenges, will result in better communication and collaboration that should significantly reduce or eliminate obstacles to completing projects on time and within budget. Going forward, District staff will provide the Board with periodic updates on the status of all the projects on the project list involving PG&E and will recommend Board action if needed.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

None

UNCLASSIFIED MANAGER:

Rachael Gibson, 408-630-2884

File No.: 18-0664

Agenda Date: 9/11/2018

Item No.: 3.1.

BOARD AGENDA MEMORANDUM

SUBJECT:

Resolution Proclaiming September 2018 as National Preparedness Month.

RECOMMENDATION:

Adopt the Resolution NATIONAL PREPAREDNESS MONTH, SEPTEMBER 2018.

SUMMARY:

Every year the President of the United States issues a proclamation declaring September as National Preparedness Month. Several state and local governments including the Santa Clara Valley Water District follow suit with proclamations or resolutions that further raise awareness, urging individuals, businesses, schools, and community-based organizations to take steps toward personal preparedness to increase their ability to survive a disaster and reduce economic devastation following a major crisis.

National Preparedness Month provides an opportunity to remind us that we all must prepare ourselves and our families now and throughout the year. This year's National Preparedness Month campaign will focus on planning, with an overarching theme of "Disasters Happen. Prepare Now. Learn How." National Preparedness Month 2018 will be comprised of the following 4 weekly themes.

Week 1: September 1-8 Make and Practice Your Plan

Week 2: September 9-15 Learn Life Saving Skills

Week 3: September 16-22 Check Your Insurance Coverage

Week 4: September 25-29 Save For an Emergency

The devastating hurricanes, floods and wildfires of 2017-2018 remind us and the Nation of the importance of preparing for disasters. It takes a team effort to ensure that we are ready for any disaster. We are asking our employees and the public including individuals, businesses, local

governments, and other organizations to improve their emergency and disaster preparedness by taking time to visit the Ready websites at ready.gov/prepare; download the ReadySCC app; sign up for notifications at AlertSCC.com; learn lifesaving skills - such as CPR and first aid; and check your insurance policies and coverage for the hazards you may face, such as earthquake, flood and fire. Also, know how to take practical safety steps like shutting off water and gas. These activities, along with a vigilant public, contribute to an overall level of preparedness that is critical to the safety of our community.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Resolution

UNCLASSIFIED MANAGER:

Tina Yoke, 408-630-2385

**BOARD OF DIRECTORS
SANTA CLARA VALLEY WATER DISTRICT**

RESOLUTION NO. 18-

NATIONAL PREPAREDNESS MONTH, SEPTEMBER 2018

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of Santa Clara County to prepare their homes, business, and communities for any type of emergency including natural disasters such as flooding, earthquakes, fires, and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families, businesses, and communities can reduce fatalities and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency, Citizen Corps, and other federal, state, local, tribal, territorial, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every resident of Santa Clara County and all members of the public are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters such as earthquakes, flooding, fire and emergencies of any type; and

WHEREAS, all members of the public of Santa Clara County are encouraged to participate in preparedness activities and asked to review the Federal Emergency Management Agency's Ready campaign websites at Ready.gov; download the ReadySCC app; sign up at AlertSCC.com; and become better prepared.

THEREFORE, BE IT RESOLVED that the Santa Clara Valley Water District hereby proclaims September 2018 as National Preparedness Month, and encourages all members of the public and businesses to develop their own emergency preparedness plan, to protect themselves from hazards associated with earthquakes, flooding and fire, and to work together toward creating a more prepared community.

PASSED AND ADOPTED by the Board of Directors of Santa Clara Valley Water District by the following vote on September 11, 2018:

AYES: Directors

NOES: Directors

ABSENT: Directors

ABSTAIN: Directors

SANTA CLARA VALLEY WATER DISTRICT

By: _____
RICHARD P. SANTOS
Chair/Board of Directors

ATTEST: MICHELE L. KING, CMC

Clerk/Board of Directors

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File No.: 18-0674

Agenda Date: 9/11/2018

Item No.: 3.2.

BOARD AGENDA MEMORANDUM

SUBJECT:

Resolution Declaring September 15 to October 15, 2018, as National Hispanic Heritage Month.

RECOMMENDATION:

Adopt the RESOLUTION DECLARING SEPTEMBER 15 TO OCTOBER 15, 2018, AS NATIONAL HISPANIC HERITAGE MONTH.

SUMMARY:

Each year, Americans celebrate the culture, heritage and contributions of Americans whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America during National Hispanic Heritage Month from September 15 to October 15.

The Organization for Latino Affairs (OLA) has celebrated National Hispanic Heritage Month with presentations and events at the District to increase awareness of the diversity of Hispanic and Latino cultures and to recognize the contributions of Hispanic- and Latino-Americans, as well as their important presence within Santa Clara County.

This year's theme is "Hispanics: One Endless Voice to Enhance our Traditions," and emphasizes Hispanic American's tradition, history, and culture as the foundation of the contributions of those who came before us.

To celebrate this theme, OLA will be hosting a multi-cultural event celebrating the Hispanic American's tradition, history, and culture. The event will take place at the District's Administration Building patio on September 26, 2018. The event is intended to inspire and guide others as they learn the different history's behind various Latin dances and foods.

Some facts about Hispanic Heritage month and Hispanics and Latinos in America:

- Begun in 1968 as Hispanic Heritage Week under President Lyndon Johnson, the celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period.
- The start date for the month-long honoring of Hispanic Americans, September 15, is significant because it is the anniversary of independence for Latin American countries Costa Rica, El

Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively, and Día de la Raza, which celebrates indigenous cultures in the Americas, is on October 12 and falls within the period.

- 55 million people in the United States, or 17 percent of the nation's population, are of Hispanic or Latino origin. Worldwide, only Mexico has a larger Hispanic population, as of 2010.
- California has the largest population of Hispanics in the United States at 15 million.
- In Santa Clara County, Hispanics account for 26.3 percent of the population.
- In 2012, 8.4 percent of voters in the United States were Hispanic.
- 1.2 million Hispanics ages 18 and over are veterans of the U.S. Armed Forces.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

CEQA:

These recommended actions do not constitute a project under CEQA because they do not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Resolution

UNCLASSIFIED MANAGER:

Norma Camacho, 408-630-2084

**BOARD OF DIRECTORS
SANTA CLARA VALLEY WATER DISTRICT**

RESOLUTION NO. 18-

**RESOLUTION DECLARING SEPTEMBER 15 TO OCTOBER 15, 2018
AS NATIONAL HISPANIC HERITAGE MONTH**

WHEREAS, each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the heritage, culture, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America; and

WHEREAS, in taking pride in our County's rich and vibrant Hispanic heritage and the contributions of those who have gone before, we also recommit to carrying on their legacy of building a strong foundation on which all can continue to grow and form a future of freedom, prosperity, and opportunity for all; and

WHEREAS, it is the vision of the Santa Clara Valley Water District (District) to bring together diverse perspectives and backgrounds to promote the understanding, valuing, acceptance and leveraging of diverse cultures, experiences, knowledge, lifestyles, and perspectives in order to enhance the delivery of products and services to the community; and

WHEREAS, it is the mission of the Organization for Latino Affairs (OLA), an employee resource group of the Santa Clara Valley Water District, to create an environment of equality, fairness, and inclusion where District employees are valued and have an opportunity to develop and contribute to their full potential.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Santa Clara Valley Water District hereby recognizes September 15 to October 15, 2018, as National Hispanic Heritage Month, and will acknowledge the period through a variety of educational and informational activities.

PASSED AND ADOPTED by the Board of Directors of the Santa Clara Valley Water District by the following vote on September 11, 2018:

AYES: Directors

NOES: Directors

ABSENT: Directors

ABSTAIN: Directors

SANTA CLARA VALLEY WATER DISTRICT

RICHARD P. SANTOS
Chair/Board of Directors

ATTEST: MICHELE L. KING, CMC

Clerk/Board of Directors

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File No.: 18-0714

Agenda Date: 9/11/2018

Item No.: 3.3.

BOARD AGENDA MEMORANDUM

SUBJECT:

Resolution Expressing Appreciation for Outgoing Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee Member Debra Cauble.

RECOMMENDATION:

Adopt the Resolution EXPRESSING APPRECIATION TO DEBRA CAUBLE.

SUMMARY:

Resolution expressing appreciation is presented for Board adoption recognizing outgoing Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee (SCW IMC) Member, Ms. Debra Cauble, District 4 representative. Ms. Cauble has been an active member of the SCW IMC since March 2015.

FINANCIAL IMPACT:

The funds associated with developing and mailing Resolutions of Appreciation are budgeted in the Office of the Clerk of the Board for Fiscal Year 2019.

CEQA:

The recommended action is a ministerial action and thus is not subject to the requirements of CEQA.

ATTACHMENTS:

Attachment 1: Resolution

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711

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RESOLUTION NO. 19-
EXPRESSING APPRECIATION
TO

Debra Cauble

WHEREAS, the Santa Clara Valley Water District (District) maintains a flood protection system of levees, channels, drains, debris basins and other improvements upon which the lives and property of District residents depend, which said improvements must be kept in a safe and effective conditions; and

WHEREAS, the District policy is to ensure clean, safe water in Santa Clara County creeks, Monterey Bay, and San Francisco Bay; and

WHEREAS, the District policy is to protect, enhance and restore healthy Santa Clara County creeks, watersheds and baylands ecosystems; and

WHEREAS, the District policy is to engage in partnerships with the community, provide open spaces, trails and parks along Santa Clara County creeks and watersheds; and

WHEREAS, the California State Legislature has authorized the District to levy a special tax on each parcel of property within the District or any zone or zones thereof upon receiving the approving vote of a two-thirds majority of the electorate of the District or zones therein; and

WHEREAS, the passage of the Safe, Clean Water and Natural Flood Protection Program in 2012, required that the District Board appoint external Independent Monitoring Committees to review implementation of the programs; and

WHEREAS, the Independent Monitoring Committee shall provide an annual review of the implementation of the intended results of the Safe, Clean Water and Natural Flood Protection Program Plan funded by the special tax; and

WHEREAS, Debra Cauble, currently serving as a member of the Independent Monitoring Committee, has by her attendance and counsel assisted for several years in the Committee's important duties and has done so with creative attention to detail and encouragement to other members and staff; has been a tireless advocate for the creation of trails and bike and pedestrian-friendly communities; and has provided continuous focus as a leader;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Santa Clara Valley Water District that this Board does formally express its sense of gratitude and its appreciation of Debra Cauble's services as a member of the Independent Monitoring Committee.

PASSED AND ADOPTED unanimously by the Board of Directors of the Santa Clara Valley Water District on **September 11, 2018**.

ATTEST: MICHELE L. KING, CMC

SANTA CLARA VALLEY WATER DISTRICT

Clerk/Board of Directors

Richard P. Santos
Chair/Board of Directors

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File No.: 18-0599

Agenda Date: 9/11/2018

Item No.: 3.4.

BOARD AGENDA MEMORANDUM

SUBJECT:

Amendment No. 1 to Grant Agreement No. A3974R, with Mid-Peninsula Regional Open Space District for the Hendrys Creek Restoration Project (Project).

RECOMMENDATION:

- A. Approve Amendment No. 1 to the Grant Agreement A3974R between the Santa Clara Valley Water District and Mid-Peninsula Regional Open Space District (MROSD) to;
 - i. Extend Agreement No. A3924R by 12 months, until June 30, 2020; and
 - ii. Reallocate the project budget from Task 5 with 37 percent going to Task 2, 61.3 percent to Task 4, and 1.7 percent to Task 6; and
- B. Authorize the Chief Executive Officer to execute Amendment No. 1 to Agreement No. A3974R.

SUMMARY:

On December 8, 2015, the Board awarded MROSD \$484,650 under the 2016 Safe, Clean Water Priority D3 Grant Program. The grant enabled MROSD to implement the Hendrys Creek Restoration Project, which provides construction and improvements to the Hendrys Creek property located within the Sierra Azul Open Space Preserve. The grant agreement was fully executed by the CEO on June 14, 2016 and was set to expire on June 30, 2019.

In requesting the 12-month extension, MROSD indicated that the permits required from the U.S. Army Corps, Regional Water Quality Control Board, and CA Department of Fish and Wildlife took longer than expected. Due to the delay in obtaining these permits, the earthwork construction to prepare the project site for planting revegetation was pushed from last year to this year. Since MROSD will begin planting after completion of the earthwork construction in October 2018, the current Agreement end date of June 30, 2019 will only allow for one season of planting. To maximize the chances of a successful restoration, MROSD needs two seasons; therefore, MROSD requests a twelve (12) month extension to June 30, 2020 to enable two full seasons of planting.

For the budget reallocation request, the approach originally outlined in the Agreement has changed during the design and permitting process. Under Task 5: Construction - Watering, the construction, maintenance, and removal of a water storage tank cannot be completed since vehicle access to the

project area will be restricted. Part of the earthwork construction involves de-compacting the existing roads to provide better rainfall infiltration and support new plant and seed survival. MROSD would like to request a budget modification to the project tasks by reallocating all of Task 5 budget to Tasks 2, 4, and 6.

Under Task 2: Construction - Obtain Native Plants, MROSD requests to collect additional buckeye nut and acorn seed. Additional planting will be performed on upland areas and former roads and the additional seeds will allow MROSD to replace plants that do not survive the first year.

Under Task 4: Construction - Planting and Weeding, since a water storage tank will not be constructed, MROSD will pay their subcontractor to manually water the plants. Furthermore, a portion of the fund reallocation to Task 4 will go towards the additional native plant installation.

Under Task 6: Site Maintenance and Monitoring, MROSD will increase time for maintenance and monitoring.

MROSD seeks to reallocate Task 5 budget as follows:

1. 37.0% to Task 2: Construction - Obtain Native Plants
2. 61.3% to Task 4: Construction - Planting and Weeding
3. 1.7% to Task 6: Site Maintenance and Monitoring

A summary of the proposed budget reallocation is listed in Table 1 below:

Table 1.	Increase	Decrease
Task 2 - Construction - Obtain Native Plants	\$ 32,000	
Task 4 - Construction - Planting and Weeding	52,900	
Task 5 - Construction - Contract Watering, Basin Weeding and Water Delivery		\$86,400
Task 6 - Site Maintenance and Monitoring	1,500	
Total:	\$ 86,400	\$ 86,400

Please note, Section 2. General Provisions, B. Project Execution, 4. of the Agreement stipulates:

“Project Scope, Project Schedule and Project Budget may only be adjusted pursuant to a written amendment to this Agreement, signed by both Grantee and District in advance of such adjustment. Project Schedule adjustments that do not impact the expiration date of this Agreement and Project Budget adjustments with 10% of each task that does not impact the total amount specified may be approved by District Project Manager without a formal amendment to this Agreement.”

Since MROSD's request to reallocate between the budget line items represents more than a 10% adjustment, the Board's review and approval is required.

FINANCIAL IMPACT:

The funds previously allocated to this grant agreement were awarded in FY16 and have been encumbered. Amendment No.1 to Agreement A3974R does not modify the not-to-exceed amount of \$484,650. The contract agreement has a remaining fund balance of \$457,539.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have potential for resulting in direct or reasonably foreseeable indirect physical changes in the environment. The project being funded by the recommended action has undergone CEQA review or shall undergo CEQA review prior to construction and/or implementation of projects as appropriate by the grantee organizations.

ATTACHMENTS:

Attachment 1: Amendment No.1

Attachment 2: Agreement A3974R

Attachment 3: MROSD Request Letter

UNCLASSIFIED MANAGER:

Rick Callender, 408-630-2017

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**AMENDMENT NO. 1 TO AGREEMENT A3974R
2016 SAFE, CLEAN WATER PRIORITY D3 GRANT PROGRAM
BETWEEN THE SANTA CLARA VALLEY WATER DISTRICT
AND THE MID-PENINSULA REGIONAL OPEN SPACE DISTRICT**

This Amendment No. 1 (Amendment), effective as of the date it is fully executed by the Parties, amends the terms and conditions of the 2016 Safe, Clean Water Priority D Grant Program Agreement A3974R (Agreement) dated June 14, 2016, between SANTA CLARA VALLEY WATER DISTRICT (District) and MID-PENINSULA REGIONAL OPEN SPACE DISTRICT, A PUBLIC AGENCY (Grantee), collectively, the Parties.

RECITALS

WHEREAS, the Agreement provides for the Grantee to receive a grant amount of \$484,650.00 from the 2016 Safe, Clean Water Priority D Grant Program to perform the Hendrys Creek Restoration Project; and

WHEREAS, the Grantee has invoiced and received \$27,111.00 of the Project Grant Amount; and

WHEREAS, the initial term of Agreement expires on June 30, 2019, which is not sufficient time to complete the Project, and therefore the Parties seek to extend the term of the Agreement through June 30, 2020; and

WHEREAS, the Grantee worked diligently to move the project forward but delays in permitting has altered the project schedule and pushed construction work to prep for plant revegetation to this year. Extending the timeline an additional year will allow for two years of planting as originally described. Furthermore, due to new information received from the design and permitting process, there are adjustments to the original approach and modifications to the project budget; and

WHEREAS, the original project scope in Task 3: Construction – Earthwork: Road Abandonment and Stream Restoration planned for two construction phases through a contractor. The Grantee has determined that all the construction in Task 3 can be completed in one season with their own crew at no additional cost; and

WHEREAS, during the construction phase, the existing roads are being de-compacted to provide better rainfall infiltration and permanent drainage features will be installed to reduce sedimentation into the creek. Originally, Task 5: Construction – Watering required the construction of a water storage tank, however, vehicle access to the project area will be restricted to maintain the de-compacted roads and drainage features. Thus, the water tank cannot be completed and the Grantee will contract with their subcontractor to perform manual watering instead. Subsequently, the Grantee request to eliminate Task 5 and reallocate the water storage tank budget of \$86,400 to Tasks 2, 4, and 6. The budget re-allocation from Task 5 will not affect the Project Grant Amount; and

WHEREAS, the Grantee has the dedicated human and financial resources to advance the Project; and

AMENDMENT NO. 1 TO AGREEMENT A3974R

WHEREAS, the District and the Grantee seek to update the contact information in the Agreement.

NOW, THEREFORE, in consideration of the mutual promises and agreements stated herein and notwithstanding anything to the contrary in the Agreement, Grantee and the District hereby agree to amend the Agreement as follows:

1. Section 2. General Provisions. H. Agreement Term., Paragraph 1, is amended by replacing the current expiration date of "June 30, 2019", with "June 30, 2020".
2. Revise Appendix A (Project Scope) as follows:
 - i. Replace Task 1 with the following:

Completed Task 1 Items	Completion Date	Comments
Task 1: Plans, Specs, Permitting and Construction Oversight		
Execute Grant Agreement with District	June 2016	
Execute Contract with Acterra (Now Grassroots Ecology)	June 2016	
Prepared Wetland Delineation and Riparian Reports for Permitting	July 2016	
Conducted Invasive Plant Species Survey	August 2016- October 2016	
Prepare 90% Plans	September 2016	Prepared 95% Plans and updated project report
Prepare Storm Water Pollution Prevention Plan (SWPPP)	September 2016	
Submit Permit Applications	December 2016	Includes USACE, RWQCB, CDFW
Initiated French Broom Removal	February 2017	
Permit Reviews by Agencies	March 2017	Conducted site visit with regulatory agencies to review permits
Finalize Construction Documents /Respond to Regulatory Comments	February 2018	
Upcoming Task 1 Items	Completion Date	Status
Advertise for Bids	N/A	Task Removed – work will be completed by District Crews
Open Bids	N/A	Task Removed – work will be completed by District Crews
Update District Grant Administrator on Project Status	June 2018	
Update District Board of Directors on Construction	Early Winter 2018	Field trip to be scheduled in November/December following completion of project

AMENDMENT NO. 1 TO AGREEMENT A3974R

Update District Grant Administrator on Project Status	Fall 2018	
Grant Close-out	June 2020	Request additional year of planting due to permitting delays requiring project to be constructed entirely in one year

- ii. Replace Task 2 with the following:

Task 2: Construction - Obtain Native Plants

- Conduct Seed Collection (including the collection of additional buckeye nut and acorn seeds) to accommodate additional planting on upland areas and former roads and seeds that will be required to replace plants that did not survive the first year of planting. (Dates: June 2017 – Oct. 2019)
- Obtain Native Plants (Dates: October 2017 – October 2019)

- iii. Replace Task 3 with the following:

Task 3: Construction – Earthwork: Road Abandonment and Stream Restoration

This Task 3 will be completed in one season from May 2018 through October 2018

- iv. Replace Task 4 with the following:

Task 4: Construction – Planting and Weeding

- Removal of Invasive Species
 - o Removal of Invasive Plants – Season 1 (Dates: January 2017 – March 2018)
 - o Removal of Invasive Plants – Season 2 (Dates: January 2018 – March 2019)
- Native Plants Installation
 - o Install Native Plants (includes additional plants funded by Amendment 1 of the Agreement) – Season 1 (Dates: October 2017 – March 2019)
 - o Install Native Plants (includes additional plants funded by Amendment 1 of the Agreement) – Season 2 (Dates: October 2019 – June 2020)
- Water Native Plants Manually
 - o Regularly Water Native Plants Manually as Needed – Season 1 (Dates: October 2018- September 2019)
 - o Regularly Water Native Plants Manually as Needed – Season 2 (Dates: October 2019- October 2020)

- v. Delete Task 5 in its entirety.

- vi. Replace Task 6 with the following:

Task 6 Items

AMENDMENT NO. 1 TO AGREEMENT A3974R

A. Habitat Maintenance – Monitor Restoration (Dates: October 2018 – June 2020)

- Perform storm checks during significant rainfall events
- Weed, water and uncage native plants
- Continue Removal of invasive species
- Undertake adaptive management actions as needed to ensure native plant survival and/or replacement of native plants.

B. Monitoring and Public Outreach (Dates January 2017 – June 2020)

3. Appendix B to the Agreement, Project Schedule, is amended to revise the schedule as set forth in the Revised Appendix B, Project Schedule, attached hereto and incorporated herein by this reference.
4. Appendix C to the Agreement, Project Budget, is amended to revise the budget as set forth in the Revised Appendix C, Project Budget, attached hereto and incorporated herein by this reference. Below is a summary of the budget reallocation:

Task	Increased	Decreased
Task 2 – Construction – Obtain Native Plants	\$32,000*	
Task 4 – Construction – Planting and Weeding	\$52,900**	
Task 5 – Construction – Contract Watering, Basin Weeding and Water Delivery		\$86,400
Task 6 – Site Maintenance and Monitoring	\$1,500***	
Total:	\$86,400	\$86,400

*The increase to the Task 2 budget is attributable to the Grantee promise to perform an additional 150 buckeye nut and 350 acorn seed collection.

** The increase to the Task 4 budget is attributable to the Grantee promise to have its subcontractor carry out manual watering of the installed native plantings.

*** The increase to the Task 6 budget is attributable to the Grantee promise to provide additional site maintenance and monitoring.

5. Section 4. Miscellaneous Provisions. B. Notices, is deleted in its entirety and replaced with the following:

B. Notices

All notices and other communication required or permitted to be given under this Agreement shall be in writing and shall be personally serviced or mailed, postage prepaid and return receipt requested, addressed to the respective parties as follows:

AMENDMENT NO. 1 TO AGREEMENT A3974R

To District: Rick Callender Chief of External Affairs Santa Clara Valley Water District 5750 Almaden Expressway San Jose, CA 95118-3686	To Grantee: Ana Ruiz General Manager Midpeninsula Regional Open Space District 330 Distel Circle Los Altos, CA 94022 Phone: 650-691-1200 E-mail: aruiz@openspace.org
Contact: Sherilyn Tran Program Administrator Santa Clara Valley Water District 5750 Almaden Expressway San Jose, CA 95118 Phone: (408) 630-2772 E-mail: Grants@valleywater.org	Grantee Contact: Meredith Manning Senior Planner Midpeninsula Regional Open Space District 330 Distel Circle Los Altos, CA 94022 Phone: (650) 691-1200 E-mail: mmanning@openspace.org

6. All other terms and conditions of Agreement No. A3974R, not amended as stated herein, remain in full force and effect.

(SIGNATURES FOLLOW ON NEXT PAGE)

AMENDMENT NO. 1 TO AGREEMENT A3974R

IN WITNESS WHEREOF, THE PARTIES HAVE SET FORTH BELOW THEIR CONSENT TO THE TERMS AND CONDITIONS OF THIS AMENDMENT NO. 1 TO AGREEMENT NO. A3974R THROUGH THE SIGNATURES OF THEIR DULY AUTHORIZED REPRESENTATIVES.

Mid-peninsula Regional Open Space District
"Grantee"

Ana Ruiz
General Manager

Date

SANTA CLARA VALLEY WATER DISTRICT
"District"

Norma J. Camacho
Chief Executive Officer

Date

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AMENDMENT NO. 1 TO AGREEMENT A3974R

**Revised Appendix B – Project Schedule
Hendrys Creek Restoration Project
Midpeninsula Regional Open Space District**

<u>Task 1 (Completed Items)</u>	<u>Completion Date</u>
Execute Grant Agreement with District	June 2016
Execute Contract with Acterra (Now Grassroots Ecology)	June 2016
Prepared Wetland Delineation and Riparian Reports for Permitting	July 2016
Conducted Invasive Plant Species Survey	Aug. 2016- Oct. 2016
Prepare 90% Plans	Sept. 2016
Prepare Storm Water Pollution Prevention Plan (SWPPP)	Sept. 2016
Submit Permit Applications	Dec. 2016
Initiated French Broom Removal	Feb. 2017
Permit Reviews by Agencies	March 2017
Finalize Construction Documents /Respond to Regulatory Comments	February 2018

<u>Task 1 (Uncompleted Items)</u>	<u>Completion Date</u>
Advertise for Bids (Removed)	N/A
Open Bids (Removed)	N/A
Update District Grant Administrator on Project Status	June 2018
Update District Board of Directors on Construction	Early Winter 2018
Update District Grant Administrator on Project Status	Fall 2018
Grant Close-out	June 2020
<u>Task 2</u>	
Conduct Seed Collection	June 2017 – Oct2019
Obtain Native Plants	Oct 2017-Oct. 2019
<u>Task 3</u>	
Construction Phase – Season 1 (majority of work)	May 2018 –Oct 2018
<u>Task 4</u>	
<u>Invasive Species Removal</u>	
Remove Invasive Plants – Season 1	Jan 2017 – March 2018
Remove Invasive Plants – Season 2	Jan 2018-March 2019
<u>Native Plants Installation</u>	
Install Native Plants – Season 1	Oct. 2018 –March 2019
Install Native Plants – Season 2	Oct 2019-June2020
<u>Manual Watering</u>	

2016 Safe, Clean Water Project D3 Grant Program
District/Mid-peninsula Regional Open Space District – Hendrys Creek Restoration Project
Amendment No. 1 to Agreement A3974R

AMENDMENT NO. 1 TO AGREEMENT A3974R

Manual Watering – Season 1	Oct. 2018-Sept 2019
Manual Watering – Season 2	Oct. 2019-Oct. 2020
Task 5 Deleted	
Task 6 Items	
<u>A. Habitat Maintenance - Monitor Restoration</u>	Oct. 2018 –June2020
Perform storm checks during significant rainfall events	Oct. 2018 –June2020
Weed, water and uncage native plants	Oct. 2018 –June 2020
Continue removal of invasive species	As Needed
Undertake adaptive management actions as needed	As Needed
<u>B. Monitoring and Public Outreach</u>	Jan 2017 – June 2020

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AMENDMENT NO. 1 TO AGREEMENT A3974R

Revised Appendix C – Project Budget

Any changes in project budget allocation will be reported in the progress reports, as long as the Grantee assures that the changes do not affect the overall scope and District's contribution needed to complete the project.

Hendry's Creek Restoration Project Consultant costs

<u>Item Description</u>	<u>Total</u>	<u>District Grant Request</u>	<u>Midpen Measure AA Funding Match</u>
1. Plans, Specs, Permitting and Construction Oversight			
Consultant - Doc prep	\$10,000		\$10,000
Consultant- Biological monitoring during construction	\$30,000		\$30,000
Consultant - Construction oversight	\$18,000		\$18,000
Consultant - Permitting application	\$30,000	\$30,000	\$0
Storm Water Pollution Prevention Plan	\$7,000		\$7,000
Project Management - Midpen general, reveg specialist	\$51,105		\$51,105
Project Management - Volunteer Management	\$37,000		\$37,000
Plans, Specs, Permitting and Construction Oversight Subtotal	\$183,105	\$30,000	\$153,105
2. Obtain, Grow, and Install Native Plants			
Seed Collection	\$7,390	\$7,390	
Obtain Native Plants	\$42,610	\$42,610	
Obtain Native Plants subtotal	\$50,000	\$50,000	\$0
3. Construction - Earthwork Road Abandonment and Stream Restoration			
Equipment Operation and Labor Costs (District Construction Crew)	\$106,984	\$106,984	
Erosion Control and Check Dam Materials	\$20,000	\$20,000	
Equipment Rental and HazMat testing/remediation	\$113,500	\$81,016	\$32,484
Construction - Earthwork Road Abandonment and Stream Restoration Subtotal	\$240,484	\$208,000	\$32,484
4. Construction - planting, weeding, and watering			
Install native plants, invasive species removal, manual watering			\$0
A. Stream Restoration - Riparian & Adjacent Upland Habitat Planting			
Install Native Plants - Acterra Staff and Volunteers	\$75,473	\$75,473	
Planting Materials - Mulch, Caging, tools and other materials	\$2,000	\$2,000	
Riparian and Adjacent Upland Habitat Planting Subtotal	\$77,473	\$77,473	\$0
B. Invasive Species Removal			
Remove Invasive Plant Species - Acterra staff supervising volunteers	\$53,340	\$53,340	
Invasive Species Removal Subtotal	\$53,340	\$53,340	\$0
C. Contract Watering and basin weeding			
Contract Watering, basin weeding	\$25,837	\$25,837	
Contract Watering Subtotal	\$25,837	\$25,837	\$0
5. Construction - contract watering, basin weeding and water delivery			
Yr 1 - 2017-2018		\$0	\$0
Yr 2 - 2018 - 2019		\$0	\$0

2016 Safe, Clean Water Project D3 Grant Program
District/Mid-peninsula Regional Open Space District – Hendrys Creek Restoration Project
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AMENDMENT NO. 1 TO AGREEMENT A3974R

Construction - contract watering, basin weeding, and water delivery Subtotal

\$0

\$0

\$0

6. Site Maintenance and Monitoring:

A. Invasive Species Removal and Native Plant Installation Habitat Maintenance

3 Year Maintenance Period - Acterra staff supervising volunteers and youth

\$28,000

\$28,000

Habitat Maintenance Subtotal

\$28,000

\$28,000

\$0

B. Monitoring and Public Outreach

3 Year Monitoring Site Visits - Acterra Staff

\$12,000

\$12,000

Monitoring and Public Outreach Subtotal

\$12,000

\$12,000

\$0

PROJECT COST SUMMARY

Plans, Specs, Permitting, and Construction Oversight

\$183,105

\$30,000

\$153,105

Obtain Native Plants

\$50,000

\$50,000

\$0

Construction - Earthwork

\$240,484

\$208,000

\$32,484

Construction - Planting and Weeding

\$130,813

\$156,650

\$0

Construction - Watering

\$25,837

\$0

\$0

Site Maintenance and Monitoring

\$40,000

\$40,000

\$0

Change Order and Contingency Allowance

\$124,791

\$0

\$124,791

Total Project Cost Estimate

\$795,030

\$484,650

\$310,380

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SANTA CLARA VALLEY WATER DISTRICT

Safe, Clean Water and Natural Flood Protection Program

FY 2016 SAFE, CLEAN WATER PROJECT D3 GRANT

This FY 2016 Safe, Clean Water Program D3 Grant Agreement (Agreement), effective upon full execution, is entered into by and between the Santa Clara Valley Water District, a California special district (District) and Midpeninsula Regional Open Space District, a public entity (Grantee). District and Grantee may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement." This Agreement provides for funding to support Grantee's Hendrys Creek Restoration Project (Project).

RECITALS:

- A. The District's mission is to provide Silicon Valley safe, clean water for a healthy life, environment, and economy.
- B. In November 2012, the voters of Santa Clara County passed Measure B establishing a special tax to fund the Safe, Clean Water and Natural Flood Protection program (Safe, Clean Water).
- C. The Safe, Clean Water Program special tax provides funding for activities consistent with this 2016 Safe, Clean Water Project D3, focused on habitat restoration, providing access to trails and open space, education and outreach.
- D. On July 22, 2015, the Grantee's Board of Directors adopted a Resolution authorizing Grantee's application for Grant Program funding and acceptance of the grant, if awarded, for Hendrys Creek Restoration Project (see Appendix G, Resolution).
- E. Grantee submitted an application to the District for the Project to carry out wildlife habitat restoration and to provide education and outreach.
- F. On December 8, 2015, the District's Board of Directors authorized the District's Chief Executive Officer (CEO), following CEQA compliance, to approve and execute a grant agreement with Grantee to fund the Project in the amount not to exceed \$484,650.
- G. Consistent with application submitted, Grantee has secured funding from Santa Clara Valley Water District in the amount of specified above and any additional funds necessary to complete the Project will be supplied by the Grantee.

The Parties agree to the following terms and conditions:

Section 1. Special Provisions

- A. Within the Project Performance Period, Grantee will mention the Project and the District's Safe, Clean Water Program as a funding source in at least one article published in any newspaper, magazine, e-newsletter or social media that the Grantee issues or submits materials to for publication.

- B. Grantee shall post signs acknowledging the District's participation in the development of the Project and the use of Safe, Clean Water funds, should there be an implementation component. District to provide sign template(s) to Grantee, upon request, for use in Project where feasible.
- C. Grantee shall invite, in writing, members of the District Board to participate in any groundbreaking, opening, or ribbon cutting ceremony associated with the Project. Board members will be given the opportunity to speak if other elected officials have speaking roles.
- D. After Project completion, Grantee will make a presentation to the District's Board or other venues or post Project factsheet and presentation materials at the District's website regarding the Project outcome.
- E. Grantee has designated the Hendry's Creek property ("Property") as a Conservation Management Unit (CMU), so that use is confined to activities that are consistent with creek and riparian corridor protection, watershed and riparian habitat, and ecologically sensitive public enjoyment of the Property.

The Property is in a closed area, except for infrequent hiking tours led by Grantee's docents, and a limited number of hiking permits issued by Grantee on a case-by case basis on existing roads in non-sensitive areas.

Section 2. General Provisions

A. Definitions

- 1. Acquisition: to obtain fee title or a lesser interest in real property, including a conservation easement or development rights.
- 2. Agreement: this contract between the District and the Grantee specifying the payment of funds by the District for the performance of the Project Scope within the Project Performance Period by the Grantee.
- 3. Application: the 2016 Safe, Clean Water Project D3 Grant Program application and accompanying attachments submitted to the District for the District's Grant Program.
- 4. Development: The creation, by construction of or addition to existing facilities, of new watershed activities at the Project site.
- 5. District: Santa Clara Valley Water District.
- 6. Grant Program: 2016 Safe, Clean Water Project D3 Grant Program.
- 7. Project: Grantee's Project as described in Appendix A, Project Scope, approved for a grant award by the District's Board.
- 8. Project Completion: Project completion per requirements stated in Section 2. General Provisions, G. Project Completion.
- 9. Project Grant Amount: The amount of Grant funds allocated by the District's Board to Grantee for the Project.

10. Project Performance Period: The Project period commencing with full execution of this Agreement by both Parties and expiring as stated in Section 2. General Provisions, H. Agreement Term.
11. Property: The real property described in Appendix A, Project Scope, for acquisition or development with the Project.
12. Safe, Clean Water: The District's Safe, Clean Water and Natural Flood Protection Program special tax approved by Santa Clara County voters in November 2012.
13. Total Project Cost: The full cost of the Project, including funds from all funding sources, as identified in Appendix C, Project Budget.

B. Project Execution

1. District hereby grants to Grantee the Project Grant Amount, in consideration of, and on condition that, the sum be expended for the sole purpose of carrying out the objectives as set forth in the Project as identified in Appendix A, Project Scope, consistent with the terms and conditions set forth in this Agreement.
2. Grantee is responsible for securing all other necessary funds to accomplish the Project. Any significant modification or alteration to the Project Scope is subject to prior consideration and approval of the District. Such request must be submitted in writing to the District Contact, per Section 4. Miscellaneous Provisions, A. Miscellaneous Provisions, Item 5 of this Agreement. District's disbursement of Grant funds is dependent on District approval of changes the District deems are significant.
3. Grantee will complete the Project in accordance with Appendix A, Project Scope, Appendix B, Project Schedule, and Appendix C, Project Budget.
4. Project Scope, Project Schedule and Project Budget may only be adjusted pursuant to a written amendment to this Agreement, signed by both Grantee and District in advance of such adjustment. Project Schedule adjustments that do not impact the expiration date of this Agreement and Project Budget adjustments with 10% of each task that does not impact the total amount specified may be approved by District Project Manager without a formal amendment to this Agreement.
5. Grantee must comply with all applicable federal, state, and local codes, statutes, laws, regulations, and ordinances, including, but not limited to, financial requirements, legal requirements for construction contracts, building codes, health and safety codes, laws and codes pertaining to individuals with disabilities; and Guidelines and Standards for Land Use Near Streams and other appropriate plans. If the Grantee is a public agency, the Grantee will be the lead agency for purpose of complying with the California Environmental Quality Act (CEQA). In that case, the Grantee shall complete the CEQA review process and submit required documentation to the District prior to the District awarding disbursing any grant funds. The required CEQA documentation must include one of the following: a notice of exemption filed with the County Clerk in the case of an exempted project, or otherwise an environmental impact report, mitigated negative declaration or negative declaration along with a copy of the notice of

determination filed with the County Clerk. Grantee shall fulfill all the lead agency responsibilities, including consultation with the District and any other applicable responsible agencies. The disbursing of grant funds is contingent on the District completing CEQA review, if required, as a responsible agency. If the Grantee is a non-profit entity, the District will be the lead agency for the purposes of CEQA. The District may request that the Grantee provide environmental information about the project to assist the District's CEQA review. The disbursing of the grant funds is contingent upon District's completion of the CEQA review. For projects subject to CEQA review, the District has not committed to a definite course of action by executing this Agreement and is not limited in any way in exercising any discretion with respect to the Project, including but not limited to (i) considering other feasible alternatives and mitigation measures to avoid or minimize Project impacts, (ii) requiring Grantee to make such modifications deemed necessary to reduce Project impacts, or (iii) determining not to proceed with one or more component of the Project.

6. Grantee must secure (1) fee title, (2) leasehold, (3) other real property interest, (4) permit for site access, or (5) property owner's agreement for site access to the Project lands as necessary for performance of this Agreement.
7. Grantee must enter into a Joint Use Agreement for Use of any District property prior to execution of this Grant Agreement, or prior to reimbursement of grants funds for this Project, at District's discretion. However, nothing shall alter any preexisting right the Grantee may have.
8. Grantee must provide metadata for spatial data required for identifying the location and alignment of the project site per District's Geographical Information System data standards.

C. *Project Administration/Reporting Requirements*

1. Grantee shall provide written quarterly reports (on a fiscal year schedule), using the District's standard form presented in Appendix F, Status Report Form. Reports will be completed and submitted in conjunction with invoicing (Appendix D, Project Invoice) as appropriate. Status reports shall include an update per task as included in Appendix A, Project Scope.
2. Grantee shall provide one hard copy and one electronic version of items listed in Section 2. General Provisions, G. Project Completion.
3. All reports submitted to the District must include the following certification page signed by an officer of Grantee's organization:

"I certify, under penalty of perjury under the laws of the State of California, that the Quarterly/Monthly Status Report and all attachments, signed on the date below, on behalf of Grantee, were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the loss of the current and future Grant Funding."

4. Quarterly or final reporting will end with submittal of Project Completion packet (see Section 2. General Provisions, G. Project Completion).

D. Termination of the Agreement

1. Grantee may unilaterally terminate this Agreement at any time prior to District disbursement of Grant Program funds by providing 30 days written notice to District.
2. Failure by Grantee to comply with the terms of this Agreement may be cause for suspension or termination of funding by the District. Additionally, in the event of failure to complete Project, Grantee may be required to repay District for funds received, including interest earned at the District's pooled portfolio monthly interest yield corresponding to the month(s) the funds were due to the District.

E. Indemnification

1. In lieu of and notwithstanding the pro rata risk allocation, which might otherwise be imposed between the Parties pursuant to Government Code Section 895.6, the Parties agree that all losses or liabilities incurred by a Party shall not be shared pro rata but, instead, District and Grantee agree that, pursuant to Government Code Section 895.4, each of the Parties hereto shall fully indemnify and hold each of the other Parties, their officers, board members, employees, and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined in Government Code 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying Party, its officers, employees, or agents, under or in connection with or arising out of any work, authority, or jurisdiction delegated to such Party under this Agreement. No party, nor any officer, board member, or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of the other Party hereto, its officers, board members, or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of the other Party hereto, its officers, board members, employees, or agents, under or in connection with or arising out of any work authority or jurisdiction delegated to such other Party under this Agreement. The rights, duties, and obligations of the Parties as set forth above in this Section E. Indemnification, survive completion, termination, expiration, and suspension of this Agreement.

F. Nondiscrimination

1. The District is an equal opportunity employer and requires its Grantees to have and adhere to a policy of equal opportunity and non-discrimination. In the performance of the Agreement, the Grantee will comply with all applicable federal, state, local laws and regulations, and will not discriminate against any subcontractor, employee, or applicant for employment, in the recruitment, hiring, employment, utilization, promotion, classification or reclassification, transfer, recruitment advertising, evaluation, treatment, demotion, layoff, termination, rates of pay or other forms of compensation, and selection for professional development training (including apprenticeship), or against any other person, on the basis of sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), race, religion, color, national origin (including language use restrictions), ancestry, religious creed

(including religious dress and grooming practices, political affiliation, disability (mental and physical, including HIV or AIDS), medical condition (cancer and genetic characteristics), genetic information, marital status, parental status, gender, age (40 and over), pregnancy, military and veteran status, sexual orientation, gender identity and gender expression, the exercise of family and medical care leave, the exercise of pregnancy disability leave, or the request, exercise, or need for reasonable accommodation.

2. Compliance with Applicable Equal Opportunity Laws. The Grantee's policy must conform with applicable state and federal guidelines including the Federal Equal Opportunity Clause, "Section 60-1.4 of Title 41, Part 60 of the Code of Federal Regulations," Title VII of the Civil Rights Act of 1964 as amended; the American's with Disabilities Act of 1990; the Rehabilitation Act of 1973 (Sections 503 and 504); California Fair Employment and Housing Act (Government Code Section 12900 et. Seq.); California Labor Code Sections 1101 and 1102.

G. Project Completion

1. After Grantee completes the Project by meeting all requirements stated in Appendix A, Project Scope, Grantee must submit the Project Completion packet detailed in a. -f. below to the District Contact and it must include:
 - a. Final Payment Request Form (Appendix E).
 - b. Final Invoice (Appendix D).
 - c. Final Status Report Form (Appendix F), including documentation of accomplishments.
 - d. Notice of Completion for public works construction projects.
 - e. Written communication from Grantee stating that Project is complete, including list of tasks completed and signature by authorized representative.
 - f. Presentation to the Board of Directors on completed Project. District will provide Grantee with approximate Board presentation date prior to expiration of the Agreement Term. Alternatively, District may require a final report which includes a presentation file and a factsheet be posted at Grantee's or District's website.
2. District conducts final on-site Project inspection as deemed necessary.
3. District processes Grantee's invoice for final payment.

H. Agreement Term

1. The term of this Agreement commences upon full execution by the Parties. Approval of this Agreement by both Parties is necessary for any disbursement of Grant funds. This Agreement expires upon the earliest of: Project Completion in accordance with Section 2. General Provisions, G. Project Completion; or June 30, 2019.

I. Insurance Provisions

1. During the entire term of the Agreement, Grantee must maintain the insurance coverages described in Appendix H. Insurance Requirements.

Section 3. Financial Provisions

A. Accounting and Audit Requirements

1. Grantee must maintain an accounting system that accurately reflects fiscal transactions, with the necessary controls and safeguards. Grantee should provide clear audit trails, especially the source of original documents such as, but not limited to, receipts, progress payments, invoices, time cards, etc. **AVOID AUDIT EXCEPTIONS—KEEP ACCURATE RECORDS.**
2. Grantee agrees that District, or its agent, has the right to review, obtain, and copy all records pertaining to performance of this Agreement. Grantee agrees to provide District, or its agent, with any relevant information requested and will permit District, or its agent, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting or copying books, records, accounts, computerized records, and other materials that may be relevant to the matter under investigation for the purpose of determining compliance with this Agreement. Grantee further agrees to maintain such records for a period of three (3) years after final payment under this Agreement.
3. Grantee's detailed budget is included as Appendix C, Project Budget and is consistent with Grantee's Project Proposal. The Project Budget will be used by District as the basis for evaluating Grantee's invoices for Grant funds. In cases where invoices are inconsistent with the Project Budget, invoices must either be revised for consistency or an amendment to this Agreement may be necessary to align the Project Budget with the actual reimbursable expenditures for the Project.
4. Grantee must document its eligibility for award and receipt of Safe, Clean Water Grant Funds by verifying it is not included in any current Federal List of Parties Excluded from Federal Procurement or Non-procurement Programs. Exclusion of Grantee from this list, verified at <http://www.dol.gov/ofccp/regs/compliance/preaward/debarlist.htm>, demonstrates the Grantee's good status regarding suspension and debarment and eligibility for Grant Program funds.
5. Grantee is responsible for repayment to District of any disallowed cost. Disallowed costs may be identified through audits, monitoring, or other sources of information that become available to the District after the District has satisfied an invoice from Grantee and disbursed Safe, Clean Water Grant funds.
6. Construction costs are deemed "reasonable" if obtained by competitive bidding, or by other legal means as demonstrated by either Party.

B. Eligible Costs

Total Project Grant Amount is not-to-exceed that amount identified in Recitals, Item G. and will be disbursed to Grantee according to the terms and conditions as stated in Section 3. Financial Provisions, C. Payment Request Process and D. Invoicing.

1. Only Project-related costs incurred during the Project Performance Period, excluding costs incurred prior to and during preparation of the Grant application, specified in this Agreement are eligible for reimbursement. All such costs must be supported by appropriate documentation, including but not limited to subcontractor invoices and receipts (see Appendix D. Project Invoice).
2. Personnel or Employee Services—Services of the Grantee's employees engaged in Project execution are eligible costs. These direct labor costs must be computed according to the Grantee's prevailing wage or salary scales and may include fringe benefit costs such as vacation, sick leave and social security contributions that are customarily charged to the Grantee's various projects for which the Grantee has submitted a Benefit Rate Calculation to the District. Indirect overhead is limited to 10% of Salary plus Benefits. Costs charged to the Project must be computed on actual time spent on a project, and supported by time and attendance records describing the work performed on the Project. Benefit rates shall be limited to no more than 20% of labor rates. Overtime costs may be allowed under the Grantee's established policy; provided that the regular work time was devoted to the same project.
3. Salaries and wages claimed for employees working on grant-funded projects must not exceed the Grantee's established rates for similar positions.
4. Project costs for non-construction tasks are limited to 20% of District contribution to Total Project Cost, for projects that include a construction task.
5. Grantee Services—The costs of Grantee services necessary for the Project are eligible. Grantees must be paid by the customary or established method and rate of the Grantee. No Grantee fee may be paid to the Grantee's own employees.
6. Construction Equipment—Equipment owned by Grantee may be charged to the Project for each use. Equipment use charges must be made in accordance with the Grantee's normal accounting practices. The equipment rental rates published by the California Department of Transportation may be used as a guide.
 - a. If the Grantee's equipment is used, a report or source document must describe the work performed, indicate the hours used and relate the use to the Project.
 - b. The purchase of equipment with Grant funds is not permissible.
7. Construction Supplies and Materials—Supplies and materials may be purchased for a specific project or may be drawn from a central stock, provided they are claimed at a cost no higher than that paid by the grant recipient. Supplies and materials purchased for the construction of a piece of equipment, a structure or a part of a structure may be charged to the Project. If charged, only that cost

incurred during the Project performance period and attributed to the Project may be claimed.

8. **Signs and Interpretive Aids**—The cost of signs, display boards, or other minor interpretive aids relating to the Project are eligible.
9. **Construction**—The costs of all necessary construction activities, from site preparation (including demolition, excavation, grading, etc.) to the completion of a structure or facility are eligible.
10. **Acquisition**—Costs of acquiring real property interests are eligible and may include the purchase price of the property, appraisals, surveys, preliminary title reports, escrow fees, title insurance fees.
11. **Relocation Costs**—Relocation costs are allowable for projects that result in displacement of any person and/or business. The Grantee must comply with all federal and local laws, as well as the requirements of the State Relocation Act (Chapter 16 Government Code, Section 7260 et seq.), if applicable, even if relocation costs are not claimed for reimbursement.
12. **Other Expenditures**—In addition to the major categories of expenditures, reimbursements may be made for miscellaneous costs necessary for execution of the Project. Examples of such costs include:
 - a. Postage; and
 - b. Transportation costs for moving equipment and/or personnel.

C. *Payment Request Process*

This Grant Agreement is based on a reimbursement model with specific details as noted below.

1. Grantee may submit multiple Payment Request Forms as necessary, but not more often than monthly.
2. After Grantee completes the Project, Grantee submits the Project Completion Packet (see Section 2. General Provisions, G. Project Completion) and the Payment Request Form (Appendix E) for the final payment.

PAYMENT REQUEST PROCESS		
PAYMENT TYPE	WHEN TO SUBMIT IT	SUPPORTING DOCUMENTATION TO SEND TO PROJECT OFFICER
Payment Request Reimbursement (up to 90% of the total Project Grant Amount)	Once Grantee can provide evidence to show significant progress toward completing Project tasks.	<ul style="list-style-type: none"> • Payment Request Form (Appendix E) • Invoice Form (Appendix D) • Status Report Form (Appendix F) • For direct expenses, copies of invoices with all attachments shall be submitted • For labor costs, copies of Timesheets shall be submitted • For Benefits Costs, a Benefits Rate Calculation will be submitted • Documentation of accomplishments (i.e., draft and final plans, designs, etc.)

PAYMENT REQUEST PROCESS		
PAYMENT TYPE	WHEN TO SUBMIT IT	SUPPORTING DOCUMENTATION TO SEND TO PROJECT OFFICER
Final (10%)	After Grantee has completed the Project	<ul style="list-style-type: none"> Project Completion packet (see Section 2. General Provisions, G. Project Completion)

D. Invoicing

1. The Project Invoice (Appendix D) and Status Report Form (Appendix F) shall accompany the Payment Request Form (Appendix E) and shall incorporate Grantee name and remittance address, a description/itemization of goods or services, dollar amount of goods or services, invoice date and number, and Agreement number. Work performed shall be determined on a per task basis as outlined in the Project Scope (Appendix A) and Project Schedule (Appendix B). All requests for reimbursements will be accompanied by materials providing evidence of significant Project progress accomplishments commensurate with level of reimbursement requested.
2. District will review Grantee's invoice within ten working days from receipt and advise Grantee of any disputed items. District will review and approve undisputed invoices within ten working days from receipt and issue payment within forty-five calendar days from receipt. District will pay invoices within forty-five calendar days from date invoice is approved by District's Project Manager.
3. Grantee's invoice must include invoices from subcontractors documenting task, task budget, percentage complete, prior billing if any, current billing, and total billed. Documentation supporting Grantee's invoice(s) must document work performed consistent with the frequency of Grantee's invoices to District.

Section 4. Miscellaneous Provisions

A. Miscellaneous Provisions

1. Grantee's waiver of any term, condition, covenant, or breach of any term, condition or covenant shall not be construed as a waiver of any other term, condition, or covenant or breach by any other term, condition or covenant.
2. This Agreement contains the entire Agreement between District and Grantee relating to the Project. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect.
3. This Agreement shall be governed and construed in accordance with the laws of the State of California.
4. This Agreement may be executed in counterparts and will be binding as executed.
5. Grantee's request(s) for minor modification(s) to the Project Scope, Project Schedule, or Project Budget must be submitted in writing, prior to the expiration of this Agreement, and will be considered for approval by the District's executive management responsible for the Safe, Clean Water Grant Program provided:
 - a. The Grant award by the District's Board did not impose a restriction on such revisions; and

- b. No additional Grant funds are requested. All such requests will be considered by the District's executive management responsible for the Safe, Clean Water Grant Program.
- 6. Revisions to the Project Scope, Project Schedule, or Project Budget are subject to review and prior approval of the District.
- 7. An extension to the term of this Agreement for a period up to twelve (12) months beyond the current expiration date may be approved by District. Requests for term extensions must be submitted in writing and received no later than sixty (60) calendar days prior to the expiration of this Agreement. Grantee must submit sufficient documentation in support of its request to enable the District's executive management to evaluate Grantee's request. The District's executive management will consider criteria such as the following:
 - a. The amount of Grant funds not yet disbursed to Grantee;
 - b. Grantee's progress in completing the Project Scope and the reasons supporting any delays;
 - c. Whether Grantee has the dedicated human and financial resources to continue to complete the Project Scope during the extension period; and
 - d. Whether such extension is in the best interest of the District.
- 8. If approved by District, an amendment to this Agreement, extending its Term, must be executed in full prior to the original expiration date as stated in Section 2. General Provisions, H. Agreement Term. If this Agreement is not extended prior to its expiration, any unexpended Grant funds will be retained by the District and unavailable to the Grantee for the Project.
- 9. All Appendices, A (Project Scope), B (Project Schedule), C (Project Budget), D (Project Invoice), E (Payment Request Form), F (Status Report Form), G (Resolution), and H (Insurance Requirements) are hereby incorporated herein by this reference and made a part hereof, as though set forth in full.
- 10. Severability—if any provision of this Agreement is held invalid, that invalidity shall not affect other provisions of the Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.
- 11. Survival—Section 3. Financial Provisions, B. Eligible Costs, C. Payment Request Process, and D. Invoicing, shall survive termination or expiration of this Agreement such that any Eligible Costs incurred during the Project Performance Period may be invoiced by Grantee and paid by the District provided invoices, including final invoice, are submitted prior to the expiration date of this Agreement as stated in Section 2. General Provisions, H. Agreement Term.

B. Notices


All notices and other communication required or permitted to be given under this Agreement shall be in writing and shall be personally serviced or mailed, postage prepaid and return receipt requested, addressed to the respective parties as follows:

To SCVWD: Liang Lee Deputy Operating Officer Watershed Stewardship Division Santa Clara Valley Water District 5750 Almaden Expressway San Jose, CA 95118-3686 E-mail: llee@valleywater.org	To Grantee: Stephen E. Abbors General Manager Midpeninsula Regional Open Space Distri 330 Distel Circle Los Altos, CA 94022 Phone: 650-691-1200 E-mail: sabbors@openspace.org
Contact: Sarah Young Senior Project Manager Santa Clara Valley Water District 5750 Almaden Expressway San Jose, CA 95118 Phone: (408) 630-2468 E-mail: syoung@valleywater.org	Grantee Contact: Meredith Manning Senior Planner Midpeninsula Regional Open Space Distri 330 Distel Circle Los Altos, CA 94022 Phone: 650-691-1200 E-mail: mmanning@openspace.org

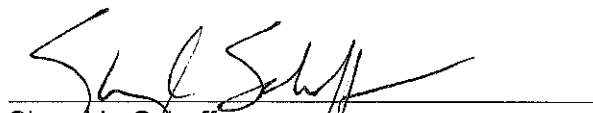
Midpeninsula Regional Open Space District

Date: 5.26.16

By:


Stephen E. Abbors
General Manager

APPROVED AS TO FORM:

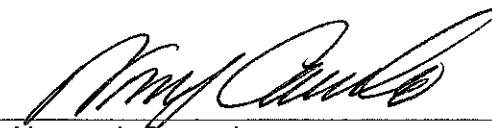

Sheryl L. Schaffner,
General Counsel

SANTA CLARA VALLEY WATER DISTRICT

Date:

6/14/16

By:


Norma J. Camacho
Interim Chief Executive Officer

Appendix A – Project Scope

This project will enhance 3/4 miles of the watershed through removing 14 in-stream structures; invasive plants from 4.44 acres of canyon; and by installing 0.33 acres of watershed specific, contract grown riparian and upland plants along the impacted creek banks and former road; and seeding 1.5 acres with native grasses, acorns and buckeye seeds on the former building pads location, and improving the road located along the creek and tributaries

1. Project Location

The 117-acre Hendrys Creek property is located within Sierra Azul Open Space Preserve in unincorporated Santa Clara County. The project site is accessible from a deeded access road through private property on Aldercroft Heights Road (See Figure 1 – Project Location Map). Hendrys Creek flows to Lexington Reservoir in Los Gatos Creek watershed within the Guadalupe Creek watershed. Hendrys Creek is a year-round spring-fed stream that drains a 710-acre watershed. The watershed is characterized by steep rugged terrain mantled by thin colluvial soils. Elevations range from 800 feet along the valley bottom to 2600 feet in the upper part of the watershed/ridge tops. The project site is located along the middle to upper Hendrys Creek watershed and is situated along the main road up the canyon that is immediately adjacent to the stream channel (Figure 2 – Project Overview Map).

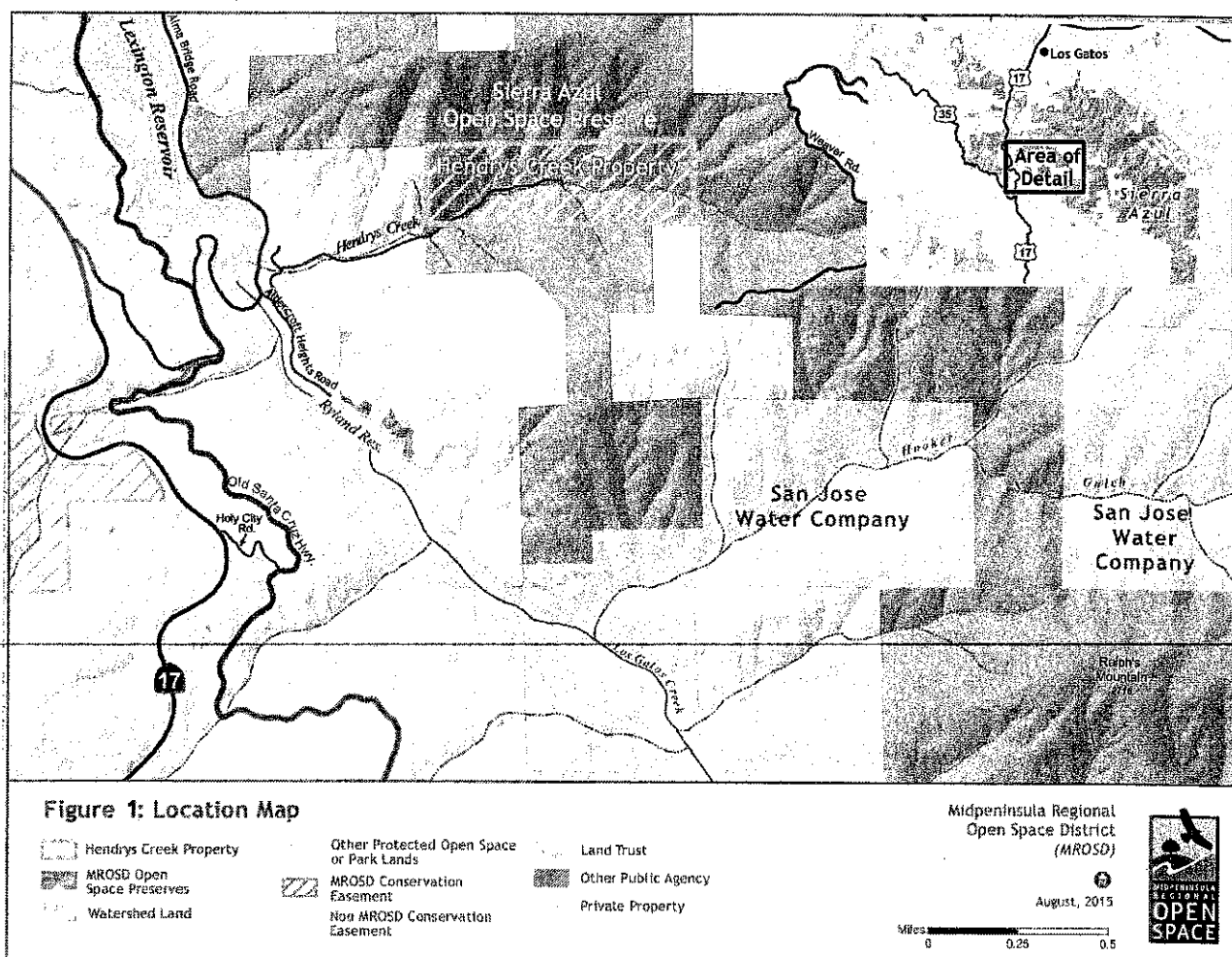


Figure 1: Project Location Map

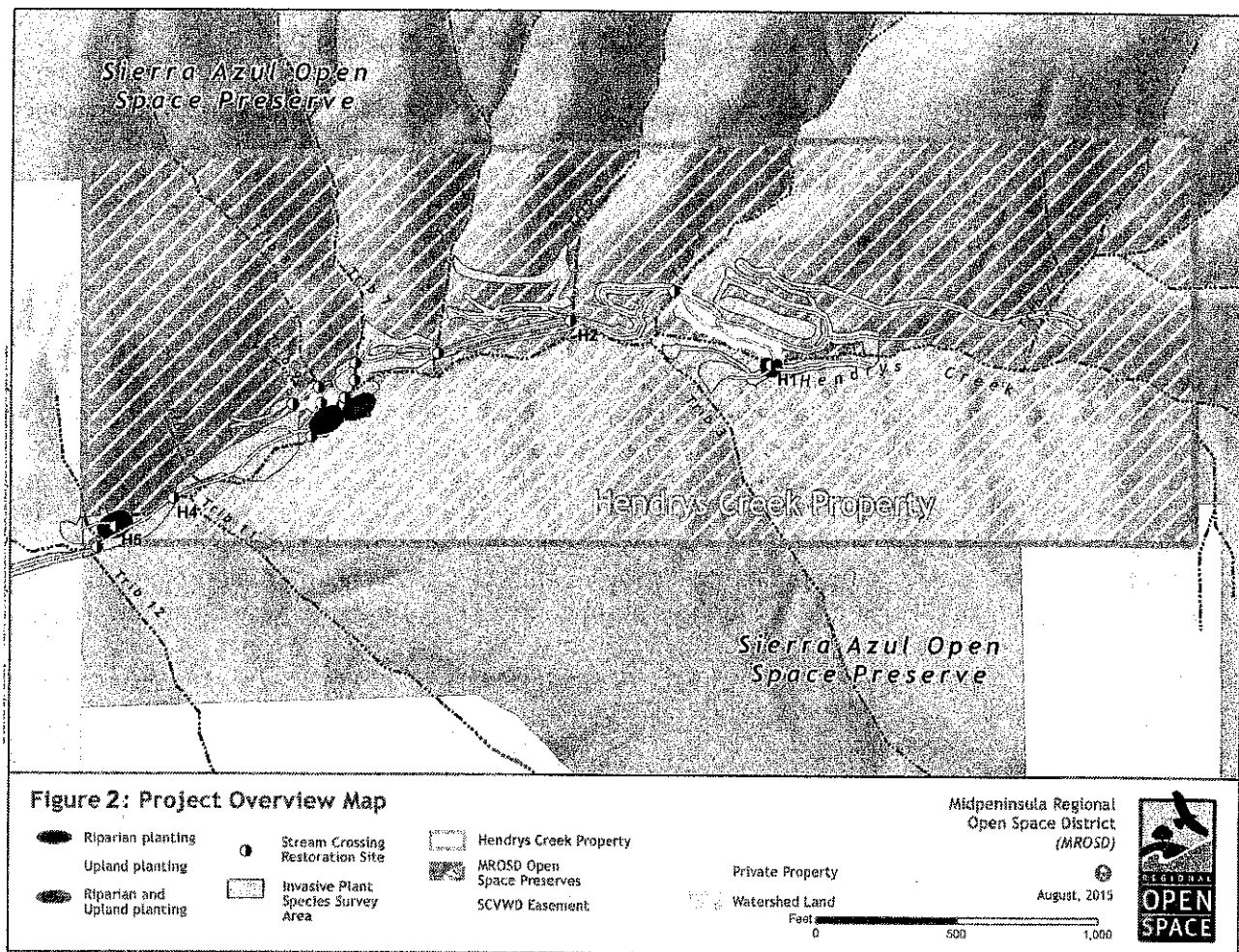


Figure 2: Project Overview Map

2. Measurable Outcomes and Project Benefits

The project will be implemented over three seasons. Year 1 (2016) will be dedicated to conducting an invasive species survey, preparing 90% construction plans and securing permits. Construction will occur primarily in Year 2 (2017), when virtually all the heavy equipment work will be implemented. The Hendrys Creek bridge will be retained in this first phase to support maintenance, monitoring and adaptive management actions in the upper watershed. In 2018 this bridge will be removed and this lower watershed area treated as identified in the plans. Future maintenance, monitoring and adaptive management actions throughout the watershed will occur by four-wheel- or all-wheel-drive quad vehicle. The canyon will be open to public access only by special arrangements as described in the Long Term Management Plan.

The Hendrys Creek Restoration Project will:

- Implement habitat enhancements along $\frac{3}{4}$ miles of Hendrys Creek and tributaries within the 8.3 acres of freshwater wetland mitigation easement held by SCVWD.
- Permanently remove one (1) double culvert, three (3) bridges and one (1) sediment/debris jam within Hendrys Creek.
- Permanently remove three (3) failing ford crossings and three (3) culverts along the tributaries to Hendrys Creek and restore stream channels as close to its original configuration as feasible.
- Replace one (1) bridge along Hendrys Creek and four (4) culverts along the tributaries to Hendrys Creek with seasonal rock fords. The seasonal fords will provide access for native plant establishment, watering, weeding and project monitoring.

- E. Restore the hydrologic connection of the tributaries to Hendrys Creek using heavy equipment to remove fill material, or "daylight", the original stream channels. This action will restore the geomorphic function of the watershed because it will: a) reduce storm flow diversion potential at these locations where the road currently crosses the stream, b) reduce sediment discharge to the aquatic environment, c) reduce hydrologic connectivity of roads to streams by allowing tributary runoff to freely flow to Hendrys Creek instead of being diverted by the road network.
- F. Rip and abandon the road and the former buildings pads. Install drainage dips every 75 to 100 feet along former road to reduce erosion to the creek. Seed approximately 63,450 (1.5 acres) of the ripped areas with a native grass mix and oak acorns and buckeye seeds.
- G. Install approximately 14,600 square feet of riparian and upland native vegetation to reduce erosion, buffer the creek and increase the complexity of the habitat structure.
- H. Conduct an invasive plant species survey to map invasive plant species and plan removal.
- I. Work to remove invasive French broom (*Genista monspessulana*), periwinkle (*Vinca major*), Himalayan blackberry (*Rubus armeniacus*), Robert's geranium (*Geranium robertianum*) and other small patches of nonnative vegetation associated with the former building sites from approximately 193,240 square feet (4.44 acres) of the canyon.
- J. Maintain (weed and water, as necessary) and monitor the installed native plants and invasive species removal areas for three (3) years.
- K. Monitor and implement adaptive management measures to ensure the integrity of the stream channel work and reduce sediment to the aquatic ecosystem.

3. Project Tasks and Milestones

Milestones	Dates
<u>Task 1: Plans, Specs, Permitting and Construction Oversight</u>	
A. Execute Grant Agreement with SCVWD	Spring 2016
B. Execute Contract with Acterra	Spring 2016
C. Prepare 90% Plans	Spring 2016
D. Prepare Storm Water Pollution Prevention Plan (SWPPP)	Spring 2016
E. Submit Permit Applications	Spring 2016
F. Permit Reviews by Agencies	Spring 2016 – December 2016
G. Conduct Invasive Plant Species Survey and Prepare Removal Plan	April 2016 – September 2016
H. Finalize Construction Documents/Respond to Regulatory Comments	January 2017
I. Advertise for Bids	March 2017
J. Open Bids	April 2017
K. Present Bidder to Midpen Board of Directors for Approval	May 2017
L. Update SCVWD Grant Administrator on Project Status	February 2017
M. Update SCVWD Board of Directors on Construction	Fall 2017
N. Update SCVWD Grant Administrator on Project Status	February 2018
O. Grant Close-out	April 2019 – June 2019
<u>Task 2: Construction – Obtain Native Plants</u>	
Conduct Seed Collection	June 2016 – November 2016
Obtain Native Plants	October 2016 – October 2017
<u>Task 3: Construction – Earthwork: Road Abandonment and Stream Restoration</u>	
Construction Phase – Season 1 (majority of work)	May 2017 – October 2017
Construction Phase – Season 2 (at and below Hendrys Bridge)	May 2017 – October 2017
<u>Task 4: Construction – Planting and Weeding</u>	
<u>A. Native Plants Installation</u>	
Organize Volunteers and Begin Plant Installation	Summer 2017
Install Native Plants – Season 1	October 2017 – March 2018

Install Native Plants – Season 2	October 2017 – March 2018
<u>B. Invasive Species Removal</u>	
Organize Volunteers and Begin Removal of Invasive Plants	Summer 2016
Remove Invasive Plants – Season 1	October 2016 – March 2017
Remove Invasive Plants – Season 2	October 2017 – March 2018

Task 5 Items – Construction – Contract Watering

Year 1 – 2017-2018	April 2018 – October 2018
Year 2 – 2018-2019	April 2019 – June 2019

Task 6 Items

<u>A. Habitat Maintenance - Monitor Restoration</u>	October 2017 – March 2019
Perform storm checks during significant rainfall events	
Weed, water and uncage native plants	
Continue removal of invasive species	
Undertake adaptive management actions as needed	
<u>B. Monitoring and Public Outreach</u>	October 2016 – June 2019

4. Existing Agreements

Santa Clara Valley Water District (SCVWD) holds a Conservation Easement Deed over the project site. The purchase of this perpetual conservation easement provides compensatory mitigation for wetland impacts associated with SCVWD's 2002 Multi-Year Stream Maintenance Program (SMP). The conservation easement includes approximately 99 acres of Stream and Watershed Protection Buffers for 8.3 acres of freshwater wetland mitigation credit. The channel restoration, riparian and upland planting and invasive plant species removal proposed in this grant application are above and beyond the purchase of the conservation easement outlined in SCVWD's SMP permit requirements for compensatory mitigation. The work being done as part of this SCVWD Habitat Restoration Grant is ***not required*** by SCVWD in any way as part of the Conservation Easement.

5. Project Team

The Grantee will ensure changes in team members will not affect the deliverables and the cost for the project. Such changes in team members will be reported in progress reports along with payment requests.

Midpen staff will lead the project and coordinate the contract work. Acterra staff will conduct the native plant seed collection, grow the container plant stock, recruit volunteers and oversee community invasive plant removal and native plant installation workdays. Acterra will contract separately with and oversee the work of the youth conservation corps. Key staff is identified below with roles, responsibilities and short biographies.

Midpen Staff

Meredith Manning, Senior Planner: *Meredith is the primary Project Manager for this work. She joined MROSD in 2005 with a background in hydrogeomorphology and large-scale stream channel restoration work in Redwood National Park, Lake Tahoe Basin Forest Service, and Trinity County Bureau of Land Management. In addition to other project management duties, in her current role she plans and lays out new trail construction and road-to-trail conversion with the goal of reducing sedimentation to the aquatic environment. She will be the contact person for MROSD and will oversee the heavy equipment restoration portion of the project. Meredith has a BS in Natural Resources Planning and Interpretation with an emphasis in Hydrology from Humboldt State University, and an MEM (Masters of Environmental Management) with an emphasis in Water Resources from Nicholas School of the Environment, Duke University.*

Cindy Roessler, Senior Resource Management Specialist: *Cindy is providing guidance and oversight to Acterra for the vegetation management portion of this work.* Ms. Roessler is an ecologist with over thirty years of experience in managing natural resources for governmental agencies and consulting firms. She specializes in designing and installing ecological restoration projects, controlling invasive plants using an integrated pest management approach, and adapting human use to be compatible with wildlife residents. She has supervisory experience leading teams of people with diverse specializations.

Amanda Mills, Natural Resource Management Specialist I: Amanda will provide guidance and assistance to Acterra in vegetation management and native plant installations. Amanda has worked for the Midpeninsula Regional Open Space District since 2006. She started her career with MROSD as an Open Space Technician where her primary focus was vegetation management, native plant installation, habitat restoration, field maintenance projects, and volunteer projects. In January 2016 Amanda was promoted to Natural Resource Management Specialist I. In her current role she oversees contractors performing vegetation management, conducts site surveys for invasive plant control, bio-monitors for special status species, and assists in a variety of habitat restoration projects. Amanda has a B.S. degree in Natural Resources from the University of Wisconsin-Madison.

Bryan Apple, Planner II: *Bryan will assist in the oversight of the heavy equipment restoration portion of the project.* He is interested in gaining experience in stream channel restoration. Bryan has experience in implementing ecological restoration and water quality improvement projects. He has a degree in Environmental Studies from UC Santa Barbara.

Alicia Halpern, Planner I: *Alicia will assist Meredith with grant administration and project management.* Alicia joined MROSD in 2015 after working as a seasonal wilderness ranger for the U.S. Forest Service at Stanislaus National Forest. Her other prior work experience has focused on environmental policy research at the UC Davis Policy Institute for Energy, Environment and the Economy and on sustainability analysis at Annie's Homegrown, Inc. Alicia is a graduate of UC Davis and has a BS in Environmental Policy Analysis & Planning with an emphasis in City & Regional Planning.

Acterra Staff

Alex Von Feldt, Stewardship Program Director: *Alex will oversee project management and execution.* Alex joined Acterra in 2010 after serving on the Board of Directors. She has years of experience in community organization and local government. Alex fundraised for and helped execute a creek restoration project that leveraged volunteers along with third party contractors. She is currently on the Town of Portola Valley's Planning Commission and has participated in several conservation-related projects for the Town. She has also worked with agencies in East Palo Alto on family and education programs. Alex is an experienced project manager in the fields of business consulting and software development. Alex has a degree in Industrial Engineering from Cal Poly, San Luis Obispo.

Deanna Giuliano, Native Plant Nursery Director: Deanna will assist in vegetation surveys, oversee native seed collection and propagation, and advise on plant palette selection. Deanna has managed the Acterra Native Plant Nursery since 2006, delivering thousands of locally native plants to restoration projects in the region. Prior to joining Acterra, Deanna worked for three years at the UCSC Arboretums native garden doing propagation, wild seed collecting, curator duties, plant surveys along with a map using GPS and GIS technology, and garden maintenance. Deanna also worked for Central Coast Wilds for three years as their seed collections curator and assistant manager. She managed rare plant surveys on Fort Ord. and worked for the San Francisquito Watershed Council for 2 years as a restoration specialist and seed curator. Deanna has an AS in Horticulture from Cabrillo College and a BA in Environmental Studies combined with Biology from the University of California Santa Cruz.

Avi Starr-Glass, Project Director: Avi will manage community outreach, on-site invasive plant removal and planting days, site maintenance, monitoring, evaluation, and reporting. Avi has been managing Acterra's habitat restoration and youth stewards programs at Arastradero Preserve and Foothills Park since 2014. He graduated from Sonoma State University with a double major in Environmental Studies and Business Administration. While studying for his degrees, Avi participated in several ecology-based scientific studies, interned at a habitat restoration organization, and volunteered for various environmental efforts. Avi is passionate about utilizing education to raise public appreciation for the natural world. He looks forward to working with the local community to increase biodiversity on the preserve.

Paul Heiple, Botanist: *Paul will assist in vegetation surveys and serve as a technical advisor for revegetation and invasive plant management.* Paul is a naturalist, interested in all aspects of science in the natural world. He is currently the California Native Plant Society Santa Clara Valley Chapter treasurer, Co-chair of the San Mateo County Weed Management Area, chair of the Portola Valley Conservation Committee, head Friday weeder at Edgewood County Park and an associate at Jasper Ridge where he works in the herbarium. Outside the world of plants, Paul is a geologist by training. He worked for Getty Oil exploring for oil in the Williston Basin of North Dakota.

6. Project Operation and Maintenance

The project will be maintained and monitored from inception through 2018. Maintenance will include continued mechanical treatments (hand weeding and wrenching) to remove invasive plant species, watering, weeding and uncaging all native plants and addressing any issues that arise post-construction with the in-stream restoration. Monitoring will include site visits and photo monitoring of the in-stream channel improvements and native plant installations and invasive species removal areas.

7. Plans for Project Monitoring

Project success will be measured against the final construction drawings to be developed from the 2013 Hendrys Creek Road Abandonment and Stream Channel Restoration – Preliminary Construction Plans. In addition, the regulatory agencies may require additional performance measures through the issuance of permits. This project is not a mitigation project with strict performance measures for success. However, Midpen wishes to ensure that the capital investment in the restoration is realized and, therefore, maintenance, monitoring and adaptive management is included in the project program and budget.

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Appendix B – Project Schedule

Any changes in project schedule will be reported in the progress reports, as long as the changes do not extend beyond the expiration date.

The Project will begin immediately upon execution of the agreement and extend into 2019 with native plant maintenance and monitoring. Invasive species removal will commence in 2016. The road abandonment and stream restoration construction will occur primarily in the summer of 2017.

Milestones	Dates
<u>Task 1: Plans, Specs, Permitting and Construction Oversight</u>	
a. Execute Grant Agreement with SCVWD	Spring 2016
b. Execute Contract with Acterra	Spring 2016
c. Prepare 90% Plans	Spring 2016
d. Prepare Storm Water Pollution Prevention Plan (SWPPP)	Spring 2016
e. Submit Permit Applications	Spring 2016
f. Permit Reviews by Agencies	Spring 2016 – December 2016
g. Conduct Invasive Plant Species Survey and Prepare Removal Plan	April 2016 – September 2016
h. Finalize Construction Documents/Respond to Regulatory Comments	January 2017
i. Advertise for Bids	March 2017
j. Open Bids	April 2017
k. Present Bidder to Midpen Board of Directors for Approval	May 2017
l. Update SCVWD Grant Administrator on Project Status	February 2017
m. Update SCVWD Board of Directors on Construction	Fall 2017
n. Update SCVWD Grant Administrator on Project Status	February 2018
o. Grant Close-out	April 2019 – June 2019
<u>Task 2: Construction – Obtain Native Plants</u>	
Conduct Seed Collection	June 2016 – November 2016
Obtain Native Plants	October 2016 – October 2017
<u>Task 3: Construction – Earthwork: Road Abandonment and Stream Restoration</u>	
Construction Phase – Season 1 (majority of work)	May 2017 – October 2017
Construction Phase – Season 2 (at and below Hendrys Bridge)	May 2017 – October 2017
<u>Task 4: Construction – Planting and Weeding</u>	
<u>A. Native Plants Installation</u>	
Organize Volunteers and Begin Plant Installation	Summer 2017
Install Native Plants – Season 1	October 2017 – March 2018
Install Native Plants – Season 2	October 2017 – March 2018
<u>B. Invasive Species Removal</u>	
Organize Volunteers and Begin Removal of Invasive Plants	Summer 2016
Remove Invasive Plants – Season 1	October 2016 – March 2017
Remove Invasive Plants – Season 2	October 2017 – March 2018
<u>Task 5 Items – Construction – Contract Watering</u>	
Year 1 – 2017-2018	April 2018 – October 2018
Year 2 – 2018-2019	April 2019 – June 2019
<u>Task 6 Items</u>	
<u>A. Habitat Maintenance - Monitor Restoration</u>	
Perform storm checks during significant rainfall events	October 2017 – March 2019
Weed, water and uncage native plants	
Continue removal of invasive species	
Undertake adaptive management actions as needed	
<u>B. Monitoring and Public Outreach</u>	
	October 2016 – June 2019

Appendix C – Project Budget

Any changes in project budget allocation will be reported in the progress reports, as long as the Grantee assures that the changes do not affect the overall scope and District's contribution needed to complete the project.

Hendrys Creek Restoration Project

Item Description	Unit/Qty.	TOTAL	SCVWD Grant Request	Midpen Measure AA Funding Match
1. Plans, Specs, Permitting and Construction Oversight				
Consultant Services - Construction Document Preparation		10,000		10,000
Consultant Services - Biological Monitoring during Construction @ \$1,000/day		30,000		30,000
Consultant Services - Construction Oversight @ \$125/hour		18,000		18,000
Consultant Services - Permitting Applications and Supporting Documents		30,000	30,000	0
Storm Water Pollution Prevention Plan (SWPP) Preparation		7,000		7,000
Project Management - Midpen General (~15% of activities below)		31,205		31,205
Project Management - Midpen Revegetation Specialist (~15%)		19,900		19,900
Project Management - Volunteer Management (~15% of activities below)		37,000		37,000
Plans, Specs, Permitting and Construction Oversight Subtotal		\$183,105	\$30,000	\$153,105
2. Obtain Native Plants - includes 25% increase in plant quantities for replanting or add'l installation				
Seed Collection	Allow	\$3,000	3,000	
Obtain Native Plants (shrubs, perennials and groundcovers)	1200	\$15,000	15,000	
Obtain Native Plants Subtotal		\$18,000	\$18,000	\$0
3. Construction - Earthwork: Road Abandonment and Stream Restoration				
Mobilization	LS	20,000	20,000	0
Best Management Practices and SWPPP implementation	LS	10,000	10,000	0
Flow Diversion System & Dewatering (if required)	LS	5,000	5,000	0
Demolition and Hauling/Disposal - culverts, bridges, footings, railings, concrete, cinder block, metal	LS	8,500	8,500	0
Earthwork - stream realignment, tributary grading and excavation of fill surrounding structures	LS	127,500	127,500	0
Construction of Seasonal Rock Ponds @ \$2k/ea	EA	10,000	10,000	0
Channel Restoration Materials (rock, all classes)	LS	15,500	15,500	0
Channel Restoration Material Hauling @ \$100/hr (23 trips)	LS	2,500	2,500	0
Temporary Erosion Control Measures/Best Management Practices (BMPs)	LS	3,000	3,000	0
Water and Tool Storage Equipment, Fixtures and Hose Materials	2	4,000	4,000	0
Water Tank and Tool Storage Shed Placement	2	2,000	2,000	0
Road Abandonment and Stream Restoration Subtotal		\$208,000	\$208,000	\$0
4. Construction - Planting and Weeding:				
A. Stream Restoration - Riparian & Adjacent Upland Habitat Planting				
Install Native Plants - Acterra Staff and Volunteers	950 plants	\$22,250	22,250	
Planting Materials - Mulch (14,600ft ² @\$3"), Caging (200@\$10), tools and other materials		\$6,000	6,000	0
Riparian and Adjacent Upland Habitat Planting Subtotal		\$28,250	\$28,250	\$0
B. Invasive Species Removal				
Remove Invasive Plant Species - Acterra staff supervising volunteers and youth conservation corps	SF	\$75,500	75,500	
Invasive Species Removal Subtotal		\$75,500	\$75,500	\$0
5. Construction - Contract Watering, Basin Weeding and Water Delivery				
Year 1 - 2017-2018	Allow	52,800	52,800	
Year 2 - 2018-2019	Allow	33,600	33,600	
Contract Watering, Basin Weeding and Water Delivery Subtotal		\$86,400	\$86,400	\$0
6. Site Maintenance and Monitoring:				
A. Invasive Species Removal and Native Plant Installation Habitat Maintenance - Weeding and Watering				
3 Year Maintenance Period - Acterra staff supervising volunteers and youth conservation corps	LS	\$26,500	26,500	
Habitat Maintenance Subtotal		\$26,500	\$26,500	\$0
B. Monitoring and Public Outreach				
3 Year Monitoring Site Visits 2016 through 2018 - Acterra staff		\$12,000	\$12,000	
Monitoring and Public Outreach Subtotal		\$12,000	\$12,000	\$0
PROJECT COST SUMMARY				
Plans, Specs, Permitting and Construction Oversight		183,105	30,000	153,105
Obtain Native Plants		18,000	18,000	0
Construction - Earthwork		208,000	208,000	0
Construction - Planting and Weeding		103,750	103,750	0
Construction - Watering		86,400	86,400	0
Site Maintenance and Monitoring		38,500	38,500	0
Change Order & Contingency Allowance (~20%)		124,791	0	124,791
Subtotal		\$762,546	\$484,650	\$277,896
Total Project Cost Estimate		\$762,546	\$484,650	\$277,896

APPENDIX D – SAMPLE INVOICE

[illegible]

(Refinements can be made after consultation with District Project Manager)

APPENDIX E PAYMENT REQUEST FORM

GRANT:	
AGREEMENT	GRANTEE/PARTNER:
INVOICE NO.	
PROJECT TITLE:	
TYPE OF PAYMENT: <input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Final	
PAYMENT INFORMATION (Round all figures to the nearest dollar):	
a. Project Amount	\$ _____
b. Funds Received to Date	\$ _____
c. Available (a. minus b.)	\$ _____
d. Amount of This Request	\$ _____
e. Remaining Funds After This Payment (c. minus d.)	\$ _____
SEND PAYMENT TO:	
Grantee Name	_____
Street Address	_____
City, State, Zip Code	_____
Attention	_____
<p>4. "I certify, under penalty of perjury under the laws of the State of California, that the Quarterly/Monthly Status Report and all attachments, signed on the date below, on behalf of Grantee, were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the loss of the current and future Grant Funding."</p>	
TYPED OR PRINTED NAME OF PERSON AUTHORIZED BY RESOLUTION:	Title
SIGNATURE OF PERSON AUTHORIZED BY RESOLUTION:	DATE
FOR SANTA CLARA VALLEY WATER DISTRICT USE ONLY	
PAYMENT APPROVAL SIGNATURE	DATE

(Refinements can be made after consultation with District Project Manager)

PAYMENT REQUEST FORM INSTRUCTIONS

The following instructions correspond to items on the Payment Request Form:

Agreement Number—As shown on page 1 of the Agreement following execution of the Agreement by both Parties.

Grantee—GRANTEE name as shown on the Grant Agreement.

Project Title—Title of Project for which payment is requested.

1. Type of Payment—Check appropriate box, and submit this form:

Reimbursement—When Grantee has periodically spent funds to implement the Project, and is requesting reimbursement; or

Final—When Grantee has completed the Project, and is requesting the final payment.

2. Payment (Including Matching Fund) Information:

- a. Project Grant Amount—The amount of District grant funds allocated to this Project
- b. Funds Received to Date—Total amount already received for this Project
- c. Available—(a. minus b.)
- d. Amount of This Payment Request—Amount that is requested
- e. Remaining Funds After This Payment—(c. minus d.)

3. Send Payment to: Grantee Name, Address, and Contact Person

4. All reports submitted to the District must include the following certification page signed by an officer of Grantee's organization:

"I certify, under penalty of perjury under the laws of the State of California, that the Quarterly/Monthly Status Report and all attachments, signed on the date below, on behalf of Grantee, were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the loss of the current and future Grant Funding."

Typed or printed name of person authorized by Resolution.

5. Signature of person authorized by Resolution.

6. Payment approval signature and date—For District staff.

Additional Information to supply with Payment Request Form:

1. Attached documentation to support charges (i.e., subcontractor invoices, receipts, etc.).
2. Attached proof of accomplishments for those tasks being charged against (i.e., draft plans/designs, final plans/designs, environmental documentation, etc.).
3. Attached Appendix F with updated information.

APPENDIX F STATUS REPORT FORM

Grantee/Partner: _____

Funding Program: _____

Project Name: _____

TASKS	NUMERICAL TARGET IF IDENTIFIED	STATUS (ON TARGET, MODIFICATION NEEDED OR COMPLETED)			%COMPLE TION	COMMENTS (IDENTIFY COMPLETED TASKS AND EXPLAIN VARIATIONS)
		Scope	Schedule	Budget		
Task 1						
Task 2						
Task 3						
Task 4						
Task 5						
-						
Overall Project						
Issues or Concerns/Proposed Resolution						
Other items						

Refinements can be made after consultation with District Project Manager. Attach schedule modifications if needed. All projects are encouraged to maintain its own website to ensure work completed can be shared with the public.

RESOLUTION NO. 15-31

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT APPROVING AND AUTHORIZING
EXECUTION OF THE GRANT AGREEMENT FOR GRANT OR
PARTNERSHIP FUNDS UNDER THE SAFE, CLEAN WATER AND NATURAL
FLOOD PROTECTION PROGRAM FROM THE SANTA CLARA VALLEY
WATER DISTRICT FOR THE HENDRYS CREEK STREAM CHANNEL
RESTORATION PROJECT AT SIERRA AZUL OPEN SPACE PRESERVE

WHEREAS, the Santa Clara Valley Water District has enacted the 2016 Safe Clean Water Project D3 Grants and Partnerships Program, which provides funds for restoration of wildlife habitat.

WHEREAS, the Santa Clara Valley Water District's Water Resources Planning and Policy Unit has been delegated the responsibility for the administration of the grant and partnership program, setting up necessary procedures; and

WHEREAS, said procedures established by the Santa Clara Valley Water District require Applicant's Governing Body to certify by resolution the approval of Applicant to apply for and accept grant program funds; and

WHEREAS, Applicant will enter into a Grant Agreement with the Santa Clara Valley Water District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Midpeninsula Regional Open Space District hereby:

1. Approves the submission of an Application for grant funds from the Safe, Clean Water and Natural Flood Protection Program Project D3;
2. Approves the acceptance of grant funds from the Safe, Clean Water and Natural Flood Protection Program Project D3, upon approval of grant funding for the Project by appropriate authorities;
3. Certifies that the Applicant has or will have sufficient funds to operate and maintain the Project(s);
4. Certifies that the Applicant will review and agree to the Special Provisions, General Provisions, Financial Provisions and Insurance Requirements contained in the Agreement; and
5. Appoints General Manager, Stephen E. Abbors, as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, payment requests and so on, which may be necessary for the completion of the Project.

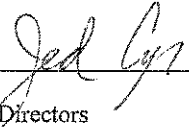
* * * * *

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on July 22, 2015, at a Regular Meeting thereof, by the following vote:

AYES: CYR, HANKO, HARRIS, HASSETT, KISHIMOTO, SIEMENS
NOES: NONE
ABSTAIN: NONE
ABSENT: RIFFLE

ATTEST:

Secretary
Board of Directors



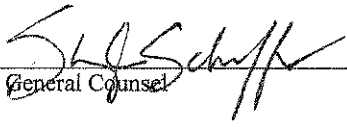
APPROVED:

President
Board of Directors



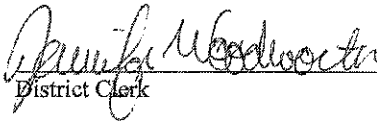
APPROVED AS TO FORM:

General Counsel



I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

District Clerk



APPENDIX H INSURANCE REQUIREMENTS

Grantee will ensure that the Santa Clara Valley Water District, its directors, officers, agents and employees are named as additional insureds on all Commercial General and Automobile Liability policies to be obtained by vendors working on this Project.

Please refer to the insurance requirements listed below:

Without limiting the Contractor's indemnification of, or liability to, the Santa Clara Valley Water District ("District"), the Contractor must provide and maintain at its own expense, during the term of this Agreement, or as may be further required herein, the following insurance coverages and provisions:

Contractor must provide its insurance broker(s)/agent(s) with a copy of these requirements and warrants that these requirements have been reviewed by Contractor's insurance agent(s) and/or broker(s), who have been instructed by Contractor to procure the insurance coverage required herein.

In addition to certificates, Contractor must furnish District with copies of original endorsements affecting coverage required by this Appendix. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. **All endorsements and certificates are to be received and approved by District before the contract commences.** In the event of a claim or dispute, District has the right to require Contractor's insurer to provide complete, certified copies of all required pertinent insurance policies, including endorsements affecting the coverage required by this Appendix.

Contractor must, at its sole cost and expense, procure and maintain during the entire period of this Agreement the following insurance coverage(s).

Required Coverages

1. **Commercial General/Business Liability Insurance** with coverage as indicated:
\$1,000,000 per occurrence / **\$1,000,000** aggregate limits for bodily injury and property damage
\$1,000,000 Products/Completed Operations aggregate (to be maintained for at least three (3) years following acceptance of the work by District).

General Liability insurance must include:

- a. Coverage that is at least as broad as that found in the standard ISO Form CG 00 01.
- b. Contractual Liability expressly including liability assumed under this contract.
- c. If Contractor will be working within fifty (50) feet of a railroad or light rail operation, any exclusion as to performance of operations within the vicinity of any railroad bridge, trestle, track, roadbed, tunnel, overpass, underpass, or crossway must be deleted, or a railroad protective policy in the above amounts provided.
- d. Severability of Interest
- e. Broad Form Property Damage liability
- f. If the standard ISO Form wording for "OTHER INSURANCE," or other comparable wording, is not contained in Contractor's liability insurance policy, an endorsement must be provided that said insurance will be primary insurance and any insurance or self-insurance maintained by District, its Directors, officers, employees, agents or

volunteers will be in excess of Contractor's insurance and will not contribute to it.

2. **Business Auto Liability Insurance** with coverage as indicated:
\$1,000,000 combined single limit for bodily injury and property damage per occurrence, covering all owned, non-owned and hired vehicles.
3. **Workers' Compensation and Employer's Liability Insurance**
Statutory California Workers' Compensation coverage covering all work to be performed for the District.
Employer Liability coverage for not less than \$1,000,000 per occurrence.

General Requirements

With respect to all coverages noted above, the following additional requirements apply:

1. **Additional Insured Endorsement(s)** Contractor must provide an additional insured endorsement for Commercial General/Business Liability and Business Automobile liability coverage naming the **Santa Clara Valley Water District, its Directors, officers, employees, and agents, individually and collectively**, as additional insureds, and must provide coverage for acts, omissions, etc. arising out of the named insureds' activities and work. Other public entities may also be added to the additional insured endorsement as applicable and the Contractor will be notified of such requirement(s) by the District.
(NOTE: Additional insured language on the Certificate of Insurance is **NOT** acceptable without a separate endorsement such as Form CG 20 10, CG 2033, CG 2037. Note: Editions dated 07/04 are not acceptable)
2. **Primacy Clause:** Contractor's insurance must be primary with respect to any other insurance which may be carried by the District, its officer, agents and employees, and the District's coverage must not be called upon to contribute or share in the loss.
3. **Cancellation Clause Revision:** The Certificate of Insurance **MUST** provide **30 days notice of cancellation, (10 days notice for non-payment of premium)**. **NOTE: The standard wording in the ISO Certificate of Insurance is not acceptable.** The following words must be crossed out or deleted from the standard cancellation clause: "...endeavor to..." AND "...but failure to mail such notice must impose no obligation or liability of any kind upon the company, its agents or representatives."
4. **Acceptability of Insurers:** All coverages must be issued by companies admitted to conduct business in the State of California, which hold a current policy holder's alphabetic and financial size category rating of not less than A- V, according to the current Best's Key Rating Guide or a company of equal financial stability that is approved by the District's Risk Management Administrator.
5. **Self-Insured Retentions or Deductibles:** Any deductibles or self-insured retentions must be declared to and approved by the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the Entity guaranteeing payment of losses and related investigations, claim administration, and defense expenses.
6. **Subcontractors:** Should any of the work under this Agreement be sublet, the Contractor must require each of its subcontractors of any tier to carry the

aforementioned coverages, or Contractors may insure subcontractors under its own policies.

7. **Amount of Liability not Limited to Amount of Insurance:** The insurance procured by Contractor for the benefit of the District must not be deemed to release or limit any liability of Contractor. Damages recoverable by the District for any liability of Contractor must, in any event, not be limited by the amount of the required insurance coverage.
8. **Coverage to be Occurrence Based:** All coverage must be occurrence-based coverage. Claims-made coverage is not allowed.
9. **Waiver of Subrogation:** Contractor agrees on to waive subrogation against the District to the extent any loss suffered by Contractor is covered by any Commercial General Liability policy, Automobile policy, or Workers' Compensation policy, described in Required Coverages above. Contractor agrees to advise its broker/agent/insurer about this provision and obtain any endorsements, if needed, necessary to ensure the insurer agrees.
10. **Non-compliance:** The District reserves the right to withhold payments to the Contractor in the event of material noncompliance with the insurance requirements outlined above.
11. **Please mail the certificates and endorsements to:**
Contract Administrator
Santa Clara Valley Water District
5750 Almaden Expressway
San Jose, CA 95118

IMPORTANT: On the certificate of insurance, please note either the name of the project or the name of the District contact person or unit for the contract.

If your insurance broker has any questions please advise him/her to call Mr. David Cahen, District Risk Management Administrator at (408) 265-2607, extension 2213.



June 20, 2018

Noujeng Her
Santa Clara Valley Water District
5750 Almaden Expy
San Jose, CA 95118

Dear Mr. Her,

We respectfully request a one-year grant extension for Agreement #A3974R for the Hendry's Creek Restoration Project (Project). Midpen has made significant progress to date. All permits are received and construction is scheduled to begin July 30, 2018. However, we are requesting a time extension and budget modification to complete the original schedule for the Project for the reasons explained below.

Time Extension

We are requesting a one-year extension for this agreement from June 30, 2019 until June 30, 2020. The original project schedule described a plan that included two seasons for construction and planting. However, planting in two seasons is no longer possible with the current grant timeline due to permitting delays. Also due to permitting delays, the physical construction work will be performed in one season (this year) instead of two seasons as originally planned. Extending the timeline will allow for two years of planting as originally described, maximizing the chances for a successful restoration by providing the ability to re-plant if there is a low success rate the first year and/or installing additional plants to more thoroughly ensure a high success rate the second year.

Budget Modification

We are also requesting a budget modification for the work at Hendry's Creek. The scope of work remains the same. However, the approach has changed based on new information received from the design and permitting process:

- Midpen will no longer use volunteers to accomplish the plantings so Project Management (District matching funds) is now combined under one line item. Instead of using volunteers, the consultants are using Conservation Corps crews to have more flexibility in timing of plants and also for increased quality control.
- **Obtain Native Plants has increased in budget from \$18,000 to \$50,000.** This is associated with: 1) Midpen's request to perform additional 150 buckeye nut and 350 acorn seed collection and planting on upland areas and former roads and building pads that will be ripped to decompact soil (ripping these areas is part of the original project scope of work)

and ,2) because the availability of contract watering was so uncertain (road access will be removed as part of the project and storing water in tanks proved to be infeasible – see below), there is a higher probability of plant mortality. Note on road access: as part of the original scope of work, the existing roads are being decompacted to provide better rainfall infiltration and to support new plant and seed survival, and permanent drainage features are being installed to reduce the potential for the sedimentation into the creek that results during storm events.

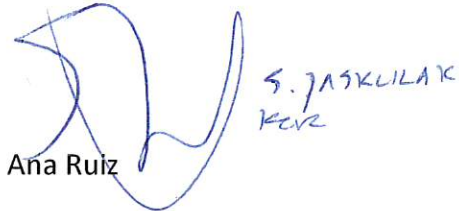
As a result of the need for additional planting, this budget items was increased to grow additional plants to replace those plants that do not survive the first year in order for Midpen to meet its target goals of plant success. Target success is 75% by Year 3 and 60% survival by Year 5.

- **Construction – planting and weeding has increased from \$103,750 to \$156,650.** This is primarily because the Construction – contract watering (\$86,400) has been determined to be infeasible due to the project goal of removing vehicle access precluding the ability to deliver, maintain, and remove a water storage tank. Instead, a smaller amount of additional money was budgeted to do manual watering under the same contract as the plant installation under the planting/weeding line item. Additionally, estimates for installation of native plants and invasive species removal were updated based on 2018 cost estimates.
- **Site maintenance and monitoring has increased from \$38,500 to \$40,000** to increase the amount of monitoring so that Midpen can retain Grassroots Ecology to assist with the post-construction photopoint monitoring and reporting associated with the resource agency permits and this grant

Item Description	Original SCVWD Amount	Original Midpen Match	Revised SCVWD Amount	Revised Midpen Match
Plans, Specs, Permitting, and Construction Oversight	\$30,000	\$153,105	No change	No change
Obtain Native Plants	\$18,000	\$0	\$50,000	No change
Construction – earthwork	\$208,000	\$32,484	No change	No change
Construction – planting and weeding (revised budget to include watering)	\$103,750	\$0	\$156,650	No change
Construction – contract watering	\$86,400	\$0	Removed	Removed
Site Maintenance and Monitoring	\$38,500	\$0	\$40,000	No change
Total	\$484,650	\$185,589	\$484,650	\$185,589

If you have any questions regarding the project, please contact Grants Specialist Melanie Askay via email at maskay@openspace.org or Project Manager Meredith Manning via email at mmanning@openspace.org. Staff can also be reached via phone at (650) 691-1200. We remain committed to completing this important restoration project and appreciate your continued support and partnership.

Sincerely,



Ana Ruiz

General Manager

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File No.: 18-0684

Agenda Date: 9/11/2018

Item No.: 3.5.

BOARD AGENDA MEMORANDUM

SUBJECT:

Board of Directors' Quarterly Expense Report for the Quarter Ending June 30, 2018.

RECOMMENDATION:

- A. Review the Board of Directors' Quarterly Expense Report for the Quarter Ending June 30, 2018; and
- B. Approve the report, if the reimbursements comply with Board Policy.

SUMMARY:

The Board of Directors' Expense Report is submitted on a quarterly basis to the Board for review and public disclosure. According to the Governance Policies of the Board GP-10.4, a quarterly report of the per diem and expense reimbursements of each Board member shall be placed on an open session Board meeting agenda for review and a determination by the Board whether the reimbursements comply with the Board's reimbursement policies adopted pursuant to Section 53232.3 of the Government Code. Only expenses in compliance with those policies may be reimbursed by the District.

FINANCIAL IMPACT:

The reimbursements sought are within the 2017/18 Directors' budget.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Quarterly Expense Reports

UNCLASSIFIED MANAGER:

Darin Taylor, 408-630-3068

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BOARD OF DIRECTORS' QUARTERLY EXPENSE REPORT

FOR THE QUARTER ENDING 6/30/18


Santa Clara Valley Water District 

**Santa Clara Valley Water District
Board of Directors' Expenses
For the Quarter Ending 6/30/18
Summary
(Unaudited ~ for Board of Directors' review)**

	Gross ¹ Fee	Mileage ²	Board ³ Approved	Board ⁴ Allocated	Communications ⁵ Charges	Total Current Expenses	Total Expenses Fiscal Year 2018
Tony Estremera	\$ 8,532.15	\$ 592.74	\$ 1,976.75	\$ -	\$ -	\$ 11,101.64	\$ 37,978.11
Nai Hsueh	8,259.12	-	-	-	-	\$ 8,259.12	\$ 29,555.46
Barbara Keegan	7,713.06	348.80	892.46	-	-	\$ 8,954.32	\$ 34,060.10
Gary Kremen	8,491.20	1,696.29	2,415.79	250.00	-	\$ 12,853.28	\$ 40,257.67
Linda LeZotte	7,986.09	149.40	48.74	-	-	\$ 8,184.23	\$ 29,545.78
Richard Santos	8,518.50	1,387.03	2,765.76	20.00	289.75	\$ 12,981.04	\$ 42,986.86
John Varela	8,463.90	1,455.76	2,670.61	-	-	\$ 12,590.27	\$ 44,339.56
Total	<u>\$ 57,964.02</u>	<u>\$ 5,630.02</u>	<u>\$ 10,770.11</u>	<u>\$ 270.00</u>	<u>\$ 289.75</u>	<u>\$ 74,923.90</u>	<u>\$ 258,723.54</u>


Prepared by Fanny Chan, Accountant II

8/14/18
Date


Reviewed by Gloria del Rosario, Accounting Manager

8/14/18
Date

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: TONY ESTREMER

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
4/2/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	\$273.03	-				\$273.03
4/3/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	273.03	-				273.03
4/4/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	273.03	-				273.03
4/2-4/4	Lodging (2 Nights)	-	-	\$494.06			494.06
4/2-4/5	Air Fare	-	-	179.96			179.96
4/10/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	273.03	\$7.63				280.66
4/12/18	1. Dinner Mtg w/ Gilroy City Administrator Gabe Gonzalez, Dir. Santos & Dir. Varela	-	-				-
	Dinner Exp Paid By Dir. Varela	-	-	34.76			34.76
	2. South County Public Hearing at Gilroy City Council Chambers (Re: Groundwater Production Charge)	273.03	32.48				305.51
4/16/18	1. Environmental & Water Resources Committee Meeting, Dist HQ	286.68	7.63				294.31
4/17/18	1. Mtg w/ District Employees Association Representatives, Dist HQ	286.68	7.63				294.31
4/19/18	1. Joint SCVWD / San Jose City Recycled Water Policy Advisory Committee Meeting	286.68	-				286.68
4/23/18	1. Diversity and Inclusion Ad Hoc Committee Meeting, Dist HQ	286.68	7.63				294.31
4/24/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	7.63				294.31
4/25/18	* 1. CIP Ad Hoc Committee Meeting, Dist HQ	-	7.63				7.63
4/26/18	* 1. Special Board Meeting - Budget Workshop Session 1, Dist HQ	-	7.63				7.63
4/27/18	* 1. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	-	7.63				7.63
4/30/18	* 1. Briefing for California WaterFix, Dist HQ	-	7.63				7.63
	* Exceeded 10 Meetings in April						
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	7.63				294.31
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	7.63				294.31
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/9/18	1. Recycled Water Committee Meeting, Dist HQ	286.68	7.63				294.31
	2. Alma and Goodyear Mastic Neighborhood Associations Meeting at Alma Senior Center	-	-				-
5/10/18	1. Monthly FAHCE Meeting, Dist HQ	286.68	7.63				294.31
5/14/18	1. CIP Ad Hoc Committee Meeting, Dist HQ	286.68	7.63				294.31
5/15/18	1. 2018 Legislative Days in Sacramento	286.68	81.75				368.43
5/16/18	1. 2018 Legislative Days in Sacramento	286.68	-				286.68
5/17/18	1. DCA Meeting in Sacramento	286.68	81.75				368.43
5/15/18	Lyft Ride Expenses	-	-	4.97			4.97
5/16/18	Dinner	-	-	30.00			30.00
5/15-5/17	Valet Parking	-	-	58.00			58.00
5/15-5/17	Lodging - 2 Nights	-	-	730.00			730.00
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	7.63				294.31
5/22/18	Reg Fee - Urban Water Institute's Water Conference, San Diego - 8/22/18-8/24/18	-	-	425.00			425.00
5/23/18	1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	286.68	7.63				294.31
5/29/18	* 1. Diversity & Inclusion Ad Hoc Committee Meeting, Dist HQ	-	7.63				7.63
5/30/18	* 1. Meeting w/ District CEO, Dist HQ	-	7.63				7.63
5/31/18	* 1. DCA Meeting in Sacramento	-	83.93				83.93
	* Exceeded 10 Meetings in May						

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: TONY ESTREMER

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/4/18	1. SCC Special Districts Association Meeting, Dist HQ	286.68	7.63				294.31
6/6/18	1. Meeting w/ District CEO, Dist HQ	286.68	7.63				294.31
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	7.63				294.31
6/12/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	7.63				294.31
6/14/18	1. Monthly FAHCE Meeting, Dist HQ	286.68	7.63				294.31
6/15/18	1. Mtg w/ Dir. Santos & RWQCB Young and Battey at Silicon Valley Community Foundation, San Mateo	286.68	32.70				319.38
6/18/18	1. Mtg w/ Dist Staff & Counsel & DCA Interim CEO, Dist HQ	286.68	7.63				294.31
6/20/18	1. Closed Session Special Board Meeting, Dist HQ	286.68	7.63				294.31
6/25/18	1. Meeting w/ Governor and Senator McGuire & Staff at State Capitol, Sacramento Parking Fee	286.68	81.75				368.43
		-	-	20.00			20.00
6/26/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	7.63				294.31
		\$8,532.15	\$592.74	\$1,976.75	\$0.00	\$0.00	\$11,101.64

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: NAI HSUEH

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
4/2/18	1. Agricultural Water Advisory Committee Meeting, Dist HQ	\$273.03	-				\$273.03
4/3/18	1. Landscape Committee Meeting, Dist HQ	273.03	-				273.03
4/10/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	273.03	-				273.03
4/12/18	1. South County Public Hearing at Gilroy City Council Chambers (Re: Groundwater Production Charge)	273.03	-				273.03
4/16/18	1. Environmental & Water Resources Committee Meeting, Dist HQ	286.68	-				286.68
4/23/18	1. Diversity and Inclusion Ad Hoc Committee Meeting, Dist HQ	286.68	-				286.68
	2. Board Policy and Planning Committee Meeting, Dist HQ	-	-				-
4/24/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
4/25/18	1. CIP Ad Hoc Committee Meeting, Dist HQ	286.68	-				286.68
4/26/18	1. Special Board Meeting - Budget Workshop Session 1, Dist HQ	286.68	-				286.68
4/27/18	1. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	286.68	-				286.68
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	-				286.68
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	-				286.68
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/10/18	1. Youth Commission Orientation Meeting, Dist HQ	286.68	-				286.68
5/14/18	1. CIP Ad Hoc Committee Meeting, Dist HQ	286.68	-				286.68
5/16/18	1. Meeting w/ District CEO, Dist HQ	286.68	-				286.68
5/21/18	1. Board Policy & Planning Committee Meeting, Dist HQ	286.68	-				286.68
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
5/23/18	1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	286.68	-				286.68
5/29/18	1. Diversity & Inclusion Ad Hoc Committee Meeting, Dist HQ	286.68	-				286.68
6/5/18	1. Landscape Committee Meeting, Dist HQ	286.68	-				286.68
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	-				286.68
6/12/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
6/13/18	1. Youth Commission Meeting, Dist HQ	286.68	-				286.68
6/16/18	1. Rinconada Water Treatment Plant Open House, 400 More Ave, Los Gatos	286.68	-				286.68
6/20/18	1. Closed Session Special Board Meeting, Dist HQ	286.68	-				286.68
6/25/18	1. Water Conservation and Demand Management Committee Mtg, Dist HQ	286.68	-				286.68
6/26/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
6/27/18	1. Closed Session Special Meeting & Special Joint Meeting w/ GCRCDC, Dist HQ	286.68	-				286.68
6/29/18	1. Multi-Agency Trails and Waterways Summit 2018, Dist HQ	286.68	-				286.68
		\$8,259.12	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.12

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: BARBARA KEEGAN

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
3/25/18-3/27/18 #	WaterReuse Conf at Portola Hotel and Spa, Monterey - (Valet Parking in Marriott Hotel)	-	-	\$50.00			\$50.00
3/25/18-3/27/18 #	WaterReuse Conf at Portola Hotel and Spa, Monterey - (2 Nights Lodging in Marriott Hotel)	-	-	710.95			710.95
4/2/18	1. Mtg w/ Constituent Charles Ice	\$273.03	\$8.72				281.75
4/5/18	1. Monthly FAHCE Meeting, Dist HQ	273.03	8.72				281.75
4/23/18	1. Board Policy and Planning Committee Meeting, Dist HQ	286.68	8.72				295.40
	2. California WaterFix Meeting	-	-				-
4/24/18	1. SPUR Meeting at 76 South First Street, San Jose	-	-				-
	Parking Fee	-	-	10.00			10.00
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	8.72				295.40
4/26/18	1. California WaterFix Meeting	-	-				-
	2. San Jose Conservation Corps & Charter School Annual Spring Luncheon Event	-	-				-
	3. Special Board Meeting - Budget Workshop Session 1, Dist HQ	286.68	8.72				295.40
4/27/18	1. One on One Mtg w/ District CEO	-	-				-
	2. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	286.68	8.72				295.40
4/30/18	1. California WaterFix Meeting	286.68	8.72				295.40
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	8.72				295.40
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	8.72				295.40
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/9/18	1. Recycled Water Committee Meeting, Dist HQ	286.68	8.72				295.40
5/10/18	1. Leadership San Jose Tour of SVAWPC	-	-				-
	2. Monthly FAHCE Meeting, Dist HQ	286.68	8.72				295.40
5/14/18	1. Briefing for DCA Meeting	-	-				-
	2. One on One Mtg w/ District CEO	286.68	8.72				295.40
5/16/18	1. Travel Day for DCA Meeting in Sacramento	286.68	-				286.68
5/17/18	1. DCA Meeting in Sacramento	286.68	-				286.68
5/16-5/17	Round Trip Train Ticket (Senior Pricing)	-	-	18.00			18.00
5/16-5/17	Meals Exp	-	-	55.11			55.11
5/17/18	Uber Fare	-	-	13.67			13.67
5/21/18	1. Board Policy & Planning Committee Meeting, Dist HQ	286.68	8.72				295.40
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	8.72				295.40
5/23/18	1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	286.68	8.72				295.40
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	8.72				295.40
6/11/18	1. One on One Mtg w/ District CEO	286.68	8.72				295.40
6/12/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	8.72				295.40
6/13/18	1. Meeting on District Act & Fees, Dist HQ	286.68	8.72				295.40
6/14/18	1. Monthly FAHCE Meeting, Dist HQ	286.68	8.72				295.40

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: BARBARA KEEGAN

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/18/18	1. CWF Update, Dist HQ	286.68	8.72				295.40
	2. DCA Briefing, Dist HQ	-	-				-
6/20/18	1. Closed Session Special Board Meeting, Dist HQ	286.68	8.72				295.40
6/25/18	1. Meeting w/ Senator McGuire & Staff at State Capitol, Sacramento	-	-				-
	2. Meeting w/ Governor	286.68	130.80				417.48
	3. Meeting w/ Assemblywoman Caballero	-	-				-
	Toll Bridge Fee	-	-	5.00			5.00
	Parking Fee	-	-	20.00			20.00
	Dinner Exp	-	-	9.73			9.73
6/26/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	8.72				295.40
6/27/18	1. Closed Session Special Meeting & Special Joint Meeting w/ GCRCD, Dist HQ	286.68	8.72				295.40
6/29/18	* 1. Multi-Agency Trails and Waterways Summit 2018, Dist HQ	-	8.72				8.72
	* Exceeded 10 Meetings in June						
		\$7,713.06	\$348.80	\$892.46	\$0.00	\$0.00	\$8,954.32

Note: # Data Submitted on District Purchasing Card Payment to the Monterey Marriott Hotel on 3/27/18 and Not Reported on Quarter Ending 3/31/18

1-Compensation for attending meetings, limited to 10 per month.
2-Reimbursement for mileage @ \$0.545/mile.
3-Per GP-10.6.3.
4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.
5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: GARY KREMEN

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
3/14/18-3/15/18 #	No Show Hyatt Regency Hotel Charge for WaterFix Mtg in Sacramento - Late Cancellation	-	-	\$509.00			\$509.00
3/23/18 #	Water Environment Federation Membership Fee	-	-		\$250.00		250.00
3/29/18-3/30/18 #	WaterFix Mtg in Sacramento - (Valet Parking in The Citizen Hotel)	-	-	28.00			28.00
3/29/18-3/30/18 #	WaterFix Mtg in Sacramento - (1 Night Lodging in The Citizen Hotel)	-	-	496.49			496.49
4/2/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	\$273.03	\$258.88				531.91
4/3/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	273.03	-				273.03
4/4/18	1. P3 Water Summit 2018 at Manchester Grand Hyatt, San Diego	273.03	258.88				531.91
4/2-4/4	Valet Parking	-	-	98.00			98.00
4/2-4/4	Lodging - 2 Nights	-	-	494.06			494.06
4/6/18	1. Meeting w/ Dist Staff on Water Banking, Dist HQ	273.03	22.89				295.92
4/9/18	1. Special SLDMWA Workshop By Phone	-	-				-
	2. Pacheco Reservoir Tour w/ Amah Mutsun Tribe	273.03	66.49				339.52
	3. Mtg w/ Montebello Home Owners in Mountain View (Re: Permanente Creek Project)	-	-				-
4/10/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	273.03	22.89				295.92
	2. Public Meeting for the Permanente and Hale Creeks Channel Widening Work, Mountain View	-	-				-
	3. Mtg w/ District Staff on Open Space Credit	-	-				-
	4. Meeting w/ District Staff on SCADA and OS, Dist HQ	-	-				-
4/11/18	1. Conference Call on California WaterFix	273.03	-				273.03
4/12/18	1. SLDMWA Strategic Planning Advisory Group Meeting By Phone	-	-				-
	2. Mtg w/ Constituents Dave Poeschel & Jerry Smith on Steelhead Issues & Alamos Drop Structure	273.03	22.89				295.92
	3. Lunch w/ PMA	-	-				-
4/16/18	1. Special Telephonic SLDMWA Bd Mtg on Strategic Plan Preparation	286.68	-				286.68
4/18/18	1. Annual Joint Recycled Water Policy Advisory Committee Mtg at City of San Jose Office	286.68	20.82				307.50
4/23/18	1. Meeting on California WaterFix	-	-				-
	* 2. Discussion w/ Dist Staff on Conditional Survey for Permanente Creek Project	-	-				-
4/24/18	* 1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	22.89				22.89
	2. Lunch w/ District Employees Association	-	-				-
4/25/18	* 1. Pacheco Dam - Pajaro Compass Meeting at Gabilan Ranch	-	78.04				78.04
4/26/18	* 1. Meeting on California WaterFix	-	22.89				22.89
	2. San Jose Conservation Corps & Charter School Annual Spring Luncheon Event	-	-				-
4/27/18	* 1. Teleconference for Special Board Meeting - Budget Workshop Session 2 & Closed Session	-	-				-
4/30/18	* 1. Meeting on California WaterFix	-	22.89				22.89
	* Exceeded 10 Meetings in April						

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: GARY KREMEN

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	22.89				309.57
5/7/18	1. Mtg w/ Kit Gordon & Trish Mulvey (Re: Veg Mgmt) at Rinconada Library, 1213 Newell Rd, Palo Alto	286.68	5.45				292.13
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	22.89				309.57
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/9/18	1. Meeting w/ District Officer Melanie Richardson	-	-				-
	2. Recycled Water Committee Meeting	286.68	22.89				309.57
	3. Meeting w/ District Officer Garth Hall	-	-				-
	4. Purissima Hills Water District Board Meeting, Dist HQ	-	-				-
	5. Travel to Sacramento for ACWA Conference	-	64.86				64.86
5/10/18	1. SLDMWA Ad Hoc Meeting in Sacramento	286.68	-				286.68
	2. Meeting w/ US Fish & Wildlife in Sacramento	-	-				-
	3. ACWA Conference in Sacramento (Re: SCVWD Mtg w/ US Bureau of Reclamation)	-	64.86				64.86
5/9/18	Hotel Room Food	-	-	18.00			18.00
5/9-5/10	Lodging - 1 Night	-	-	551.30			551.30
5/11/18	1. McKelvey Park Site Visit	286.68	5.45				292.13
5/14/18	1. Briefing for DCA Meeting	286.68	-				286.68
5/15/18	1. Conference Call Briefing for SLDMWA Meeting	286.68	-				286.68
5/16/18	1. Call w/ Dist CEO Norma Camacho	286.68	-				286.68
5/17/18	* 1. Water Storage Exploratory Committee Mtg at 10031 Pacheco Pass Hwy, Hollister	-	146.06				146.06
5/18/18	* 1. Sustainable Silicon Valley Panelist Conference Call	-	-				-
5/21/18	* 1. SLDMWA Strategic Planning Interview via Skype	-	-				-
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	22.89				309.57
5/23/18	* 1. Montevina Water Treatment Plant Ribbon Cutting Event, Los Gatos	-	21.80				21.80
5/24/18	* 1. San-Franciscquito Creek Joint Powers Authority Board Meeting at City of East Palo Alto	-	8.18				8.18
5/25/18	* 1. Call w/ District Counsel's Office	-	-				-
	* Exceeded 10 Meetings in May						
6/4/18	1. Joint Regular Water Resource Committee Mtg - Special Bd Workshop at SLDMWA, Los Banos	286.68	64.86				351.54
	2. Special Joint SLDMWA Workshop (Re: Pacheco Expansion Project), Los Banos	-	-				-
	3. Mtg on Water Resources at SLDMWA, Los Banos	-	-				-
6/5/18	1. Call to Review the RFP's for the Recruitment of the SLDMWA Executive Director	286.68	-				286.68
6/6/18	1. Travel to Santa Nella for 6/7/18 SLDMWA Board Meeting	286.68	98.10				384.78
6/7/18	1. SLDMWA Board Meeting at Hotel Mission De Oro, 13070 State Hwy 33, Santa Nella	286.68	-				286.68
	2. Meeting w/ EGS&R at Hotel Mission De Oro, Santa Nella (Re: Water Banking)	-	-				-
6/6-6/7	Lodging - 1 Night	-	-	141.90			141.90

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2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: GARY KREMEN

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/11/18	1. Pacheco Tour w/ Ohlone Tribe Members, Dist HQ	286.68	22.89				309.57
	2. Meeting w/ District Officer Garth Hall and Anthony Fulcher (Re: Pacheco), Dist HQ	-	-				-
6/12/18	1. Meeting w/ Dist Officer S. Tikekar (Re: GIS Sole Source Item), Dist HQ	-	-				-
	2. Meeting w/ District CEO, Dist HQ	-	-				-
	3. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	22.89				309.57
6/14/18	Ticket to Climate Leaders Dinner Event at Oakland	-	-	79.04			79.04
6/15/18	1. Meeting at Dist HQ w/ Ashley Boren, Executive Director of Sustainable Conservation	-	-				-
	2. SLDMWA Special Workshop at Los Banos (Re: Interview with Recruiting Firms)	286.68	64.86				351.54
6/18/18	* 1. CWF Update, Dist HQ	-	-				-
6/20/18	1. Closed Session Special Board Meeting, Dist HQ	286.68	22.89				309.57
6/23/18	* 1. SLDMWA Recruiter Call	-	-				-
6/25/18	* 1. Meeting w/ Senator McGuire at State Capitol, Sacramento	-	125.35				125.35
	2. SLDMWA Strategic Planning Interview	-	-				-
	3. Debrief on Senator McGuire Meeting at SCVWD Sacramento Office	-	-				-
6/26/18	1. Media Interview w/ KTVU, Dist HQ Patio	-	-				-
	2. Meeting w/ District CEO, Dist HQ	-	-				-
	3. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	22.89				309.57
6/27/18	1. Call w/ Dist Water Supply Unit Mgr Jerry De La Piedra (Re: Toilet Rebate Program)	-	-				-
	2. Closed Session Special Meeting & Special Joint Meeting w/ GCRCO, Dist HQ	286.68	22.89				309.57
	* Exceeded 10 Meetings in June						
		\$8,491.20	\$1,696.29	\$2,415.79	\$250.00	\$0.00	\$12,853.28

Note: # Data Submitted on District Purchasing Card Payment on March 2018 and Not Reported on Quarter Ending 3/31/18

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: LINDA LEZOTTE

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
4/1/18	1. Appearance at Campbell Parade - Water Truck	\$273.03	\$3.27				\$276.30
4/2/18	1. Attend SVLG Luncheon w/ Senator Diane Feinstein	-	19.62				19.62
4/4/18	1. Special Mtg of Sunnyvale RDA Oversight Board	273.03	6.54				279.57
4/5/18	1. Monthly FAHCE Meeting, Dist HQ	273.03	4.91				277.94
4/24/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
4/25/18	1. CIP Ad Hoc Committee Meeting, Dist HQ	286.68	4.91				291.59
4/26/18	1. San Jose Conservation Corps & Charter School Annual Spring Luncheon Event	-	11.45				11.45
	2. Special Board Meeting - Budget Workshop Session 1, Dist HQ	286.68	-				286.68
4/27/18	1. Speaker at Joint Venture / Resilient by Design Field Operation Team Meeting, Sunnyvale	-	13.84				13.84
	2. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	286.68	-				286.68
4/30/18	1. Mtg w/ District CEO	-	-				-
	2. Water Conservation and Demand Management Committee Mtg, Dist HQ	286.68	4.91				291.59
5/1/18	1. Meeting w/ District Staff at SVAWPC	286.68	16.35				303.03
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	-				286.68
5/3/18	1. Speaker at SPUR Forum at 76 South First Street, SJ (Re: Flood Response and Preparedness)	286.68	3.22				289.90
	Parking Fee	-	-		\$10.50		10.50
	2. Mtg w/ District Staff on California WaterFix	-	8.18				8.18
5/7/18	1. Mtg w/ Dir. Hsueh	-	-				-
	2. Mtg w/ Constituent Jerry Lane (Re: Encroachment Policy)	286.68	4.74				291.42
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	-				286.68
	2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/9/18	1. Mtg w/ Dist Staff (Re: Speaking Engagement Speaking Points)	286.68	4.91				291.59
5/10/18	1. Monthly FAHCE Meeting, Dist HQ	286.68	4.91				291.59
5/14/18	1. CIP Ad Hoc Committee Meeting, Dist HQ	286.68	4.91				291.59
	2. District Staff Briefing on Encroachment Policy & Outreach, Dist HQ	-	-				-
5/15/18	1. Campbell Chamber of Commerce Monthly Meeting	-	3.27				3.27
5/17/18	1. Speaker at SJ's Business Owner Space Organization Mtg (Re: Flood Protection & Climate Change)	286.68	4.91				291.59
5/19/18	1. National River Cleanup Day (Location: Ross Creek)	-	-				-
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
5/23/18	* 1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	-	-				-
	* Exceeded 10 Meetings in May						
6/4/18	1. SCC Special Districts Association Meeting, Dist HQ	286.68	4.91				291.59
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	-				286.68
6/11/18	1. Meeting w/ Friends of the River (Re: WaterFix), Dist HQ	286.68	4.91				291.59

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: LINDA LEZOTTE

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/12/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
6/13/18	1. Meeting w/ Dir. Hsueh & Dir. Keegan (Re: District Act)	286.68	4.91				291.59
6/14/18	1. FAHCE Meeting	286.68	4.91				291.59
6/20/18	1. Closed Session Special Board Meeting, Dist HQ	286.68	-				286.68
6/25/18	1. Water Conservation and Demand Management Committee Mtg, Dist HQ	286.68	4.91				291.59
6/26/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	-				286.68
6/27/18	1. Closed Session Special Meeting & Special Joint Meeting w/ GCRCD, Dist HQ	286.68	-				286.68
6/28/18	* 1. Lunch Mtg w/ a IMC Member (Re: 5 Year Implementation Plan & Appointment) Meals for Dir. LeZotte and a IMC Member	-	-				-
		-	-	38.24			38.24
6/29/18	* 1. Mtg w/ District CEO	-	-				-
	* Exceeded 10 Meetings in June						
		\$7,986.09	\$149.40	\$48.74	\$0.00	\$0.00	\$8,184.23

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: RICHARD SANTOS

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
3/25/18-3/26/18 #	WaterReuse Conference at Portola Hotel and Spa, Monterey - Valet Parking	-	-	\$23.00			\$23.00
3/25/18-3/26/18 #	WaterReuse Conference at Portola Hotel and Spa, Monterey - 1 Night Lodging	-	-	252.42			252.42
4/2/18	1. Picked Up Dir. Varela at District & Went to Fireside Chat w/ Senator Feinstein at Sunnyvale	-	\$32.70				32.70
	2. Agricultural Water Advisory Committee Meeting, Dist HQ	\$273.03	19.62				292.65
	3. Legal Issue Meeting w/ Dist Counsel Stan Yamamoto, Dist HQ	-	-				-
4/3/18	1. Landscape Committee Meeting, Dist HQ	273.03	19.62				292.65
	2. Briefing for South County Regional Wastewater Authority Monthly Bd Mtg	-	-				-
	3. Regional Water Utility Media Tour on Seismic Readiness, Penitencia WTP	-	1.09				1.09
4/4/18	1. River Oaks Neighborhood Association Board Meeting at Elan Apartments, San Jose	-	11.99				11.99
4/6/18	1. Meeting w/ Congressman Panetta at 481 4th Street, Hollister	273.03	63.22				336.25
4/9/18	1. Berryessa Citizens Advisory Council Meeting at Berryessa Community Center	-	1.09				1.09
4/10/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	273.03	19.62				292.65
4/11/18	1. Water Commission Meeting, Dist HQ	-	19.62				19.62
	2. Milpitas Post Town Hall Meeting	-	8.72				8.72
	3. Milpitas Historical Society Meeting in Milpitas Public Library	-	-				-
4/12/18	1. Dinner Mtg w/ Gilroy City Administrator Gabe Gonzalez, Dir. Estremera & Dir. Varela	-	-				-
	Dinner Exp Paid By Dir. Varela	-	-	34.76			34.76
	2. South County Public Hearing at Gilroy City Council Chambers (Re: Groundwater Production Charge)	273.03	19.62				292.65
4/13/18	1. Silicon Valley Leadership Group Regional Economic Forum at Villa Ragusa, Campbell	273.03	16.35				289.38
	2. Meeting w/ Leadership Workshop Facilitator Nancy Hetrick, Dist HQ	-	19.62				19.62
4/17/18	1. Briefing for Spring DC Advocacy Trip; Mtg w/ EA Union Officials; Attended District Earth Day Event	286.68	19.62				306.30
	AT&T Internet Service Charge - Bill Issue Date 3/31/18	-	-			\$49.65	49.65
	2. Meeting w/ Sustainable Silicon Valley Executive Directors, Dist HQ	-	-				-
	3. Mtg w/ City of Milpitas (Re: Water Rates)	-	8.72				8.72
4/18/18	1. Amtrak to State Capitol, Sacramento (Re: Testimony for AB1889 District Act)	286.68	13.08				299.76
	Amtrak Train Ticket	-	-	36.00			36.00
4/19/18	1. Mtg w/ Legal Counsel & Board Clerk ; Scheduling Work & Responsibilities	-	19.62				19.62
4/20/18	1. Picked Up DC Material at District	-	-				-
	2. Attended Gilroy Chamber of Commerce Annual Legislative Summit	-	51.78				51.78
	Ticket Fee	-	-	45.00			45.00
4/21/18	1. Travel Day - Washington DC Spring Advocacy Trip	-	8.72				8.72
4/22/18	1. Washington DC Spring Advocacy Trip	-	-				-
4/23/18	1. Washington DC Spring Advocacy Trip	-	-				-
4/24/18	1. Washington DC Spring Advocacy Trip	-	-				-
4/25/18	1. Washington DC Spring Advocacy Trip	-	8.72				8.72
4/21-4/22	Meals	-	-	40.61			40.61
4/21-4/25	Baggage Fee	-	-	50.00			50.00
4/21-4/25	Cab Fare	-	-	40.00			40.00
4/21-4/25	Lodging - 4 Nights	-	-	1,699.03			1,699.03
4/25/18	Bellman / Skycap Tips	-	-	10.00			10.00

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: RICHARD SANTOS

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
4/26/18	1. San Jose Conservation Corps & Charter School Annual Spring Luncheon Event	-	6.54				6.54
	2. Special Board Meeting - Budget Workshop Session 1, Dist HQ	286.68	19.62				306.30
4/27/18	1. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	286.68	19.62				306.30
	2. La Raza Roundtable Meeting at Center for Training and Careers, San Jose	-	10.90				10.90
4/28/18	1. Graywater Workshop at Our City Forest Nursery, San Jose	-	8.72				8.72
	2. SJ/SV NAACP Freedom and Friendship Gala at Holiday Inn, San Jose	-	8.72				8.72
4/30/18	1. Briefing for California WaterFix, Dist HQ	-	-				-
	2. Water Conservation and Demand Management Committee Mtg, Dist HQ	-	19.62				19.62
	Fax Line - Plans & Service Chg - Billing Date 4/19/18	-	-			46.93	46.93
5/1/18	1. Penitencia Creek Briefing	-	-				-
	2. Landscape Committee Meeting, Dist HQ	286.68	19.62				306.30
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	19.62				306.30
5/4/18	1. WaterFix Meeting w/ District CEO & Dist Staff	-	19.62				19.62
5/8/18	1. Briefing for Sacramento Legislative Day, Dist HQ	-	-				-
	2. Special Board Meeting on California WaterFix, Dist HQ	286.68	19.62				306.30
	3. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	-				-
5/10/18	1. Independent Special District Selection Committee Meeting, Dist HQ	286.68	19.62				306.30
	2. Rotary Club of San Jose East/Evergreen Luncheon Meeting	-	6.54				6.54
	Luncheon Fee	-	-	20.00			20.00
5/12/18	1. District Booth at Berryessa Art & Wine Festival at Penitencia Creek Park, San Jose	-	1.09				1.09
5/14/18	1. Mtg w/ Dist Officer Garth Hall & Nina Hawk (Re: Pacheco & Water Supply Briefing)	-	19.62				19.62
	2. Berryessa Citizens Advisory Council Meeting at Berryessa Community Center	-	1.09				1.09
5/15/18	1. 2018 Legislative Days in Sacramento	286.68	-				286.68
5/16/18	1. 2018 Legislative Days in Sacramento	286.68	148.24				434.92
5/16/18	Bellhop / Valet Tips	-	-	30.00			30.00
5/15-5/16	Valet Parking	-	-	29.00			29.00
5/15-5/16	Lodging - 1 Night	-	-	178.70			178.70
5/17/18	1. SLDMWA Board Meeting, Los Banos	286.68	19.62				306.30
	2. Water Storage Exploratory Committee Mtg at 10031 Pacheco Pass Hwy, Hollister	-	-				-
5/17/18	Membership Renewal Fee for San Francisco Bay Wildlife Society	-	-		\$20.00		20.00
5/18/18	1. Upper Berryessa Creek Flood Protection Project Ribbon Cutting Ceremony, Milpitas	-	8.72				8.72
5/19/18	1. National River Cleanup Day (Location: Site #11 & 13) and KQED Radio Interview	286.68	26.16				312.84
5/22/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	19.62				306.30
	2. Meeting w/ District Employees Association	-	-				-
5/23/18	1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	286.68	19.62				306.30
	2. Staff Briefing on IMC	-	-				-
	AT&T Internet Service Charge - Bill Issue Date 4/30/18	-	-			49.65	49.65
5/24/18	1. SCC Emergency Operational Area Council Mtg at Sheriff's Auditorium, 55 West Younger Ave, SJ	-	8.72				8.72

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: RICHARD SANTOS

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
5/25/18	1. La Raza Roundtable Meeting at Center for Training and Careers, San Jose Fax Line - Plans & Service Chg - Billing Date 5/19/18	- -	10.90 -			46.96	10.90 46.96
6/4/18	1. Meeting w/ San Jose Water Company CEO & Staff 2. Tour of South SF Bay Shoreline Project w/ DWR Staff at Don Edwards Wildlife Refuge, Alviso 3. Anderson Dam Seismic Retrofit Project Public Meeting at Morgan Hill	- - 286.68	8.72 13.08 29.43				8.72 13.08 316.11
6/5/18	1. Mtg w District CEO & Staff & Briefing for 6/8/18 Special Board Meeting 2. Mtg w/ Legal Counsel 3. Landscape Committee Meeting, Dist HQ 4. Briefing for South County Regional Wastewater Authority Monthly Board Meeting, Dist HQ 5. Phone Call Interview for Selection of SLDMWA CEO Position	- - 286.68 - -	- - 19.62 - -				- - 306.30 - -
6/6/18	1. SCRWA Board Meeting at 1500 Southside Drive, Gilroy 2. Joint Water Resources Committee Mtg at SCRWA, 1500 Southside Drive, Gilroy 3. River Oaks Neighborhood Association Mtg at Elan Apartments Community Room, SJ	- 286.68 -	- 43.60 11.99				- 330.28 11.99
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	19.62				306.30
6/11/18	1. Meeting w/ Cal Water at Cal Water Office, 1720 North First Street, San Jose	286.68	8.72				295.40
6/12/18	1. Speaker at Milpitas Chamber of Commerce Monthly Business Breakfast Event 2. Meeting w/ David Bini, Executive Director for Building & Construction Trades Council, Dist HQ 3. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	- - 286.68	8.72 - 19.62				8.72 - 306.30
6/13/18	1. California Portuguese American Coalition Summit at State Capitol, Sacramento	-	136.25				136.25
6/14/18	1. California Portuguese American Coalition Summit at State Capitol, Sacramento	-	-				-
6/13/18	Toll Bridge Fee	-	-	5.00			5.00
6/13-6/14	Lodging - 1 Night	-	-	229.24			229.24
6/13-6/14	Valet Parking	-	-	28.00			28.00
6/15/18	1. Mtg w/ RWQCB Young and Battey at Silicon Valley Community Foundation, San Mateo	-	19.62				19.62
6/18/18	1. South San Francisco Bay Shoreline Project Public Mtg at 5030 N. First Street, Alviso AT&T Internet Service Charge - Bill Issue Date 5/31/18	- -	13.08 -			49.65	13.08 49.65
6/19/18	1. Presentation at 2018 Water Retailers Tour, Dist HQ 2. Meeting w/ Dir. Varela & SVLG CEO Carl Guardino, Dist HQ	- -	- 19.62				- 19.62
6/20/18	1. Interview w/ Outside Auditor, Dist HQ 2. Closed Session Special Board Meeting, Dist HQ 3. Meeting w/ District CEO, Dist HQ	- 286.68 -	- 19.62 -				- 306.30 -
6/21/18	1. Berryessa Business Association Meeting	-	1.09				1.09
6/22/18	1. Mtg w/ Dir. Varela & Elaine Talerico (Homeless Advocate for Thompson Creek Site), San Jose	-	11.99				11.99
6/25/18	1. Water Conservation and Demand Management Committee Mtg, Dist HQ 2. Briefing for the 6/27/18 Special Joint Meeting w/ GCRCD	286.68 -	19.62 -				306.30 -
6/26/18	Reg Fee for 7/10/18 Milpitas Chamber of Commerce Business Breakfast Event	-	-	15.00			15.00
6/26/18	1. Monthly Meeting w/ District Employees Association, Dist HQ 2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	- 286.68	- 19.62				- 306.30

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: RICHARD SANTOS

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/27/18	1. AB1889 District Act Testimony at State Capitol, Sacramento	-	8.72				8.72
	2. Closed Session Special Meeting & Special Joint Meeting w/ GCRCDD, Dist HQ	286.68	19.62				306.30
6/28/18	1. Presentation at NFIP FEMA Workshops, Dist HQ	-	-				-
	2. District ERG Event (Taste of Inclusion), Dist Adm Patio	-	19.62				19.62
6/29/18	1. Multi-Agency Trails and Waterways Summit 2018, Dist HQ	-	19.62				19.62
	2. La Raza Roundtable Meeting at Center for Training and Careers, San Jose	-	10.90				10.90
	Fax Line - Plans & Service Chg - Billing Date 6/19/18	-	-			46.91	46.91
TOTALS		\$8,518.50	\$1,387.03	\$2,765.76	\$20.00	\$289.75	\$12,981.04

Note: # Data Submitted on District Purchasing Card Payment to the Portola Hotel and Spa on 3/26/18 and Not Reported on Quarter Ending 3/31/18

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: JOHN VARELA

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
3/25/18-3/26/18 #	WaterReuse Conference at Portola Hotel and Spa, Monterey - 1 Night Lodging	-	-	\$252.42			\$252.42
4/2/18	1. Fireside Chat w/ Senator Feinstein at Juniper Network's Aspiration Dome, Sunnyvale	\$273.03	\$21.80				294.83
	2. Agricultural Water Advisory Committee Meeting, Dist HQ	-	34.88				34.88
4/3/18	1. SCC Farm Bureau Board Meeting at 605 Tennant Ave., Morgan Hill	273.03	1.09				274.12
4/4/18	1. South County Regional Wastewater Authority Monthly Bd Mtg at 1500 Southside Drive, Gilroy	273.03	7.63				280.66
	2. LAFCO Board Meeting at County Board Chambers, 70 West Hedding St., San Jose	-	31.07				31.07
4/5/18	1. Graywater Rebate Presentation at Morgan Hill Chamber of Commerce Breakfast Mtg	273.03	3.82				276.85
4/6/18	1. Morgan Hill Chamber of Commerce Education Committee Meeting	273.03	1.09				274.12
	2. Meeting w/ Congressman Panetta at 481 4th Street, Hollister	-	27.25				27.25
4/9/18	1. Phone Conference w/ Kara Gross of Joint Venture Silicon Valley (Re: HayWired Event)	273.03	-				273.03
4/10/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	273.03	22.89				295.92
4/11/18	1. Water Commission Meeting, Dist HQ	273.03	22.89				295.92
4/12/18	1. Dinner Mtg w/ Gilroy City Administrator Gabe Gonzalez, Dir. Estremera & Dir. Santos	-	7.09				7.09
	Dinner Exp	-	-	104.29			104.29
	Dinner Exp Allocated to Dir. Santos	-	-	(34.76)			(34.76)
	Dinner Exp Allocated to Dir. Estremera	-	-	(34.76)			(34.76)
	2. South County Public Hearing at Gilroy City Council Chambers (Re: Groundwater Production Chg)	273.03	10.90				283.93
4/13/18	1. Silicon Valley Leadership Group Regional Economic Forum at Villa Ragusa, Campbell	273.03	29.43				302.46
4/20/18	* 1. Gilroy Chamber of Commerce Annual Legislative Summit	-	13.08				13.08
4/23/18	* 1. Diversity and Inclusion Ad Hoc Committee Meeting, Dist HQ	-	22.89				22.89
	2. Board Policy and Planning Committee Meeting, Dist HQ	-	-				-
4/24/18	1. County Agricultural Task Force Briefing, San Jose	-	15.26				15.26
	* 2. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	16.35				16.35
4/25/18	* 1. Meeting w/ Work2Future, Dist HQ	-	22.89				22.89
	1. Morgan Hill Chamber of Commerce Board Meeting	-	2.73				2.73
4/26/18	* 1. Agricultural Preservation Task Force Meeting at SCC Supervisors Office	-	28.34				28.34
4/27/18	1. City of Morgan Hill Upper Llagas Creek Watershed Project Elected Officials Mtg	-	2.73				2.73
	* 2. Special Board Meeting - Budget Workshop Session 2 & Closed Session, Dist HQ	-	22.89				22.89
4/30/18	* 1. Briefing for California WaterFix, Dist HQ	-	22.89				22.89
	* Exceeded 10 Meetings in April						
5/1/18	1. SCC Farm Bureau Board Meeting at 605 Tennant Ave., Morgan Hill	286.68	2.73				289.41
5/2/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	22.89				309.57
5/3/18	1. Mtg w/ Janet Burback of SCC Farm Bureau (Re: Coyote Valley Open Space Preserve at Morgan Hill)	286.68	8.72				295.40
5/4/18	1. Morgan Hill Chamber of Commerce Education Committee Meeting	286.68	1.64				288.32

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3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: JOHN VARELA

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
5/8/18	1. Special Board Meeting on California WaterFix, Dist HQ	286.68	13.08				299.76
	2. Spring ACWA Conference, Sacramento	-	69.22				69.22
5/9/18	1. Spring ACWA Conference, Sacramento	286.68	-				286.68
	2. Lunch Mtg in Sacramento w/ John Laird, California Secretary for Natural Resources	-	-				-
	Lunch Exp	-	-	48.22			48.22
5/10/18	1. Spring ACWA Conference, Sacramento	286.68	75.76				362.44
5/8-5/9	Dinner	-	-	60.00			60.00
5/8-5/10	Lodging - 2 Nights	-	-	1,128.46			1,128.46
5/8-5/10	Valet Parking	-	-	58.00			58.00
5/8-5/10	Registration Fee & Meals (includes 5/9 & 5/10 breakfast & lunch)	-	-	699.00			699.00
5/11/18	1. Gilroy Chamber of Commerce Government Relations Committee Meeting	286.68	9.81				296.49
5/14/18	1. Meeting w/ Tony Eulo of City of Morgan Hill at Peets Coffee	286.68	5.45				292.13
	2. Phone Call w/ District Officer Garth Hall (Re: Pacheco Exploratory Committee)	-	-				-
5/15/18	1. Pacheco Water District Meeting, Hollister	286.68	30.52				317.20
5/15/18-5/16/18	No Show Hotel Charge for Sacramento Legislative Days - Late Cancellation	-	-	178.25			178.25
5/16/18	* 1. Amgen Tour and VIP Reception at 17440 Monterey Road, Morgan Hill	-	5.45				5.45
5/17/18	* 1. SLDMDWA Board Meeting, Los Banos	-	63.22				63.22
	2. Water Storage Exploratory Committee Mtg at Casa De Fruta Conf Rm, 10031 Pacheco Pass Hwy, Hollister	-	-				-
5/18/18	* 1. Mtg at Peets Coffee w/ Megan Medeiros, CEO of Committee for Green Foothills	-	5.45				5.45
5/19/18	* 1. India Water Project Banquet Event at India Community Center, 525 Los Coches St., Milpitas	-	37.06				37.06
5/21/18	* 1. Board Policy & Planning Committee Meeting, Dist HQ	-	22.89				22.89
5/22/18	* 1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	22.89				22.89
5/22/18	Ticket Fee for SVBJ Event "Disruption on the Farm" at Morgan Hill Community & Cultural Center	-	-	60.00			60.00
5/23/18	* 1. Special Board Meeting (Re: Safe Clean Water), Dist HQ	-	22.89				22.89
5/29/18	* 1. Diversity & Inclusion Ad Hoc Committee Meeting, Dist HQ	-	22.89				22.89
5/31/18	* 1. Agricultural Preservation Task Force Meeting at SCC Supervisor Chambers	-	28.34				28.34
	* Exceeded 10 Meetings in May						
6/1/18	1. Pajaro River Watershed Flood Prevention Authority Board Meeting at Gilroy City Hall	286.68	10.90				297.58
6/4/18	1. Meeting w/ San Jose Water Company at 110 W. Taylor St., San Jose	286.68	14.72				301.40
	2. Special Joint SLDMDWA Workshop (Re: Pacheco Expansion Project), Los Banos	-	46.87				46.87
	3. Anderson Dam Seismic Retrofit Project Public Meeting at Morgan Hill	-	32.16				32.16
6/5/18	1. Morgan Hill City Upper Llagas Creek Watershed Proj Elected Officials Mtg at MH Council Chambers	286.68	2.73				289.41
	2. SCC Farm Bureau Board Meeting at 605 Tennant Ave, Morgan Hill	-	2.73				2.73
6/6/18	1. SCRWA Board Meeting at 1500 Southside Drive, Gilroy	286.68	7.63				294.31
	2. LAFCO Board Meeting at 70 West Hedding St., San Jose	-	37.06				37.06

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

**SANTA CLARA VALLEY WATER DISTRICT
BOARD OF DIRECTOR'S COMPENSATION
For the Quarter Ending 6/30/18
(Unaudited ~ for Board of Directors review)**

DIRECTOR: JOHN VARELA

MEETING DATE	PURPOSE / LOCATION OF MEETING	GROSS FEE ¹	MILEAGE ²	BOARD APPROVED ³	BOARD ALLOCATED ⁴	COMMUNICATIONS CHARGES ⁵	TOTALS
6/7/18	1. SLDMWA Board Meeting at Hotel Mission De Oro, 13070 State Hwy 33, Santa Nella	286.68	28.34				315.02
	2. Meeting w/ Assemblymember Caballero at 60 West Market St., Suite 110, Salinas	-	69.76				69.76
6/8/18	1. Special Board Meeting (Re: Leadership Study), Dist HQ	286.68	22.89				309.57
6/11/18	1. Meeting w/ Cal Water at Cal Water Office, 1720 North First Street, San Jose	286.68	29.43				316.11
6/12/18	1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	286.68	22.89				309.57
	2. Meeting w/ David Bini, Executive Director for Building & Construction Trades Council, Dist HQ	-	-				-
6/13/18	1. Mtg at Coyote Creek Golf Club, San Jose (Re: Water Conservation)	286.68	4.36				291.04
	2. Youth Commission Meeting, Dist HQ	-	22.89				22.89
6/15/18	1. Joint Venture Silicon Valley Bd Mtg at International Technological University, 2711 North First St., SJ	286.68	30.52				317.20
6/18/18	* 1. Uvas Creek Project Presentation at Gilroy City Council	-	9.81				9.81
6/19/18	* 1. Meeting w/ SVLG CEO Carl Guardino, Dist HQ	-	22.89				22.89
	2. Meeting on Landscape Rebate Program, Dist HQ	-	-				-
6/20/18	* 1. Closed Session Special Board Meeting, Dist HQ	-	22.89				22.89
6/21/18	* 1. Mtg w/ Gilroy City Administrator Gabriel Gonzalez	-	9.81				9.81
6/22/18	* 1. Meeting w/ Dir. Santos & Elaine Talerico (Homeless Advocate for Thompson Creek Site), San Jose	-	21.80				21.80
6/25/18	* 1. Mtg w/ Dist Officer Rachael Gibson, Dist HQ	-	22.89				22.89
6/26/18	* 1. Closed Session Meeting & Tuesday Regular Board Meeting, Dist HQ	-	22.89				22.89
6/27/18	* 1. Closed Session Special Meeting & Special Joint Meeting w/ GCRCD, Dist HQ	-	22.89				22.89
6/28/18	* 1. Agricultural Preservation Task Force Meeting at SCC Supervisor Chambers	-	28.34				28.34
6/28/18	Purchased HP Printer Ink Cartridges	-	-	151.49			151.49
6/29/18	* 1. Multi-Agency Trails and Waterways Summit 2018, Dist HQ	-	22.89				22.89
	* Exceeded 10 Meetings in June						
		\$8,463.90	\$1,455.76	\$2,670.61	\$0.00	\$0.00	\$12,590.27

Note: # Data Submitted on District Purchasing Card Payment to the Portola Hotel and Spa on 3/26/18 and Not Reported on Quarter Ending 3/31/18

1-Compensation for attending meetings, limited to 10 per month.

2-Reimbursement for mileage @ \$0.545/mile.

3-Per GP-10.6.3.

4-Annual fiscal year limit of \$250 per Director per Board Resolution 11-73.

5-Per GP-10.7.

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File No.: 18-0773

Agenda Date: 9/11/2018

Item No.: *3.6.

BOARD AGENDA MEMORANDUM

SUBJECT:

CEO Bulletins for the Weeks of August 24-30, and August 31 Through September 6, 2018.

RECOMMENDATION:

Accept the CEO Bulletins.

SUMMARY:

The CEO Bulletin is a weekly communication for the CEO, to the Board of Directors, assuring compliance with Executive Limitations Policy EL-7: The BAOs inform and support the Board in its work. Further, a BAO shall: Inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established. Report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

CEO Bulletins are produced and distributed to the Board weekly as informational items, and then placed on the bimonthly, regular Board meeting agendas to allow opportunity for Board discussion on any of the matters contained therein.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: 083018 CEO Bulletin

*Attachment 2: 090618 CEO Bulletin

File No.: 18-0773

Agenda Date: 9/11/2018
Item No.: *3.6.

UNCLASSIFIED MANAGER:
Norma Camacho, 408-630-2084

To: Board of Directors
From: Norma J. Camacho, CEO

Chief Executive Officer Bulletin Week of August 24 - 30, 2018

Board Executive Limitation Policy EL-7:

The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

Page	IN THIS ISSUE
<u>1</u>	Outcome Measure 3.2.2.c Updated
<u>2</u>	District to Present at the September 4-7, 2018 Floodplain Management Association Conference
<u>3</u>	Senior Tours at the Silicon Valley Advanced Water Purification Center on September 7, 2018 - Afternoon Tours Added
<u>4</u>	WaterReuse Association's Northern California Chapter Holds Quarterly Meeting at Water District's Headquarters' Boardroom

Outcome Measure 3.2.2.c Updated

Outcome Measure (OM) 3.2.2.c has been updated as follows:

Previous Version: "All county CRS communities with more than 100 flood policies participate in the CRS program."

Updated Version: "Provide Community Rating System (CRS) base points to all National Flood Insurance Program participating communities in Santa Clara County to encourage communities with more than 100 flood insurance policies to join the CRS program."

OM 3.2.2.c has been revised due to the fact that it was redundant because all CRS communities, by definition, are already enrolled in the CRS Program. Additionally, the revised language clarifies that the District will encourage National Flood Insurance Program communities (with more than 100 flood insurance policies) to participate in the CRS program, since participation is a discretionary action by the local government.

For further information, please contact Vincent Gin at (408) 630-2633.

District to Present at the September 4-7, 2018 Floodplain Management Association Conference

The water district submitted an abstract regarding its fictitious community designation in the Community Rating System (CRS) Program for the upcoming Floodplain Management Association (FMA) Conference. It was accepted and the water district is scheduled to present at the September 4-7, 2018 FMA Conference on Thursday, September 6, 2018.

The water district began participating in the CRS Program in 1998. Since the water district does not have land use planning authority delegated by the state, it does not technically qualify to participate in the CRS Program. However, the water district and the Insurance Standard Office created a "fictitious community" status for the water district, a unique designation and the only fictitious CRS community in the Program.

Due to participation in the CRS Program, the savings to policyholders in the County are approximately \$2.3M per year.

As the water district continues in its status as a fictitious community, its partnership with CRS communities has grown, culminating in the development of a multi-jurisdictional Program for Public Information (PPI) implemented in 2015. The PPI outlines all flood risk reduction and flood awareness outreach efforts for both the District and participating communities and is tailored to local needs. The water district's award winning Flood Awareness Campaign is the backbone of the PPI.

For further information, please contact Vincent Gin at (408) 630-2633.

Senior Tours at the Silicon Valley Advanced Water Purification Center on September 7, 2018 - Afternoon Tours Added

The water district is hosting a Water Wise: Senior Tours event at the Silicon Valley Advanced Water Purification Center (SVAWPC) on Friday, September 7, 2018. The purpose of the event is to build public support, amongst seniors, of the district's recycled and purified water expansion for potable reuse efforts. At the event, staff will facilitate tours of the SVAWPC visitor center and plant, concluding with a purified water taste test. The event will include light refreshments and interactive activities by the education outreach team. Unique to this event, staff is coordinating coach transportation for the attendees from specific locations to and from the SVAWPC.

The morning tours are at maximum capacity with 174 participants confirmed. Reservations were confirmed on a first-come, first-served basis. The district invited senior groups from throughout the county by targeting and reaching out to local senior organizations, senior centers, church groups, etc. Staff worked with the senior centers to post the event flyer at their locations. Some senior centers collaborated with the district by promoting and registering seniors for the event, as well as serving as a bus pick up location. The district limited the number of attendees per senior center to ensure multiple centers and organizations could participate.

Due to the overwhelming interest, the district has added afternoon tours to accommodate the wait lists. The afternoon tours will be publicized with Nextdoor posts from each Director and a flyer (attached). If any guests on the wait list cannot be accommodated at the event, the district will provide future dates for private senior tours and offer bus transportation.

For further information, please contact Rick Callender at (408) 630-2017.

WaterReuse Association's Northern California Chapter Holds Quarterly Meeting at Water District's Headquarters' Boardroom

On August 24, 2018, the Northern California chapter of the WaterReuse Association held their quarterly meeting at the water district Headquarters' Boardroom. The meeting's objective was to facilitate the discussion of potable reuse in present and future projects in Northern California. There were approximately 100 individuals in attendance from three (3) key sectors including utilities, government agencies, and industry. The meeting focused on current and future projects and planning studies in Northern California, cutting-edge technology, and legal advancement of potable reuse. It served as an excellent opportunity to exchange information about water reuse planning and policy.

Water district CEO, Norma Camacho, began the meeting by welcoming those in attendance. The water district presented an update on the Countywide Water Reuse Master Plan and emphasized potable reuse as a sustainable and locally controlled water supply option. Carollo Engineers and staff from Zone 7 Water Agency presented the results of a joint feasibility study for potable reuse in the tri-valley area. Staff from Monterey One Water presented the Pure Water Monterey groundwater replenishment project that is currently under construction. Xylem presented proven reuse technologies backed by case studies that have been done recently in California. Finally, a comprehensive legislative-regulatory update was presented by the Northern California Chapter of WaterReuse.

Following the meeting, a group of 20 individuals attended a tour that covered the reverse osmosis concentrate management pilot engineered treatment cells and the Silicon Valley Advanced Water Purification Center. Attendees were generally supportive of the water district's reverse osmosis concentrate management efforts.

The WaterReuse team expressed sincere gratitude to the water district for hosting a successful event.

For further information, please contact Nina Hawk at (408) 630-2750.

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To: Board of Directors
From: Norma J. Camacho, CEO

Chief Executive Officer Bulletin Week of August 31 – September 6, 2018

Board Executive Limitation Policy EL-7:

The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

Page	IN THIS ISSUE
<u>1</u>	Safe, Clean Water and Natural Flood Protection Project Completion: Campus Community Association completes the Metcalf Ponds Parkway Lakes Steelhead Habitat and Passage Improvement Project
<u>2</u>	September 2, 2018, Milpitas Earthquake Update
<u>3</u>	District to Highlight Resilient by Design at the Global Action Summit on September 12, 2018

Safe, Clean Water and Natural Flood Protection Project Completion: Campus Community Association completes the Metcalf Ponds Parkway Lakes Steelhead Habitat and Passage Improvement Project

In September 2016, Campus Community Association (CCA) received a \$31,684 Safe, Clean Water and Natural Flood Protection D3 (Restore Wildlife Habitat) grant to conduct a planning study to evaluate alternatives to improve steelhead trout habitat and passage in the Metcalf Ponds reaches of Coyote Creek.

The project began on September 30, 2016, and was completed on July 26, 2018, for a total cost of \$42,316.

The Coyote Percolation Pond (CPP) is part of nearby water bodies which are collectively known as the Metcalf Ponds. The CPP is situated on the active channel of Coyote Creek and during the project, CCA performed an analysis of opportunities and constraints to address temperature, predation, and habitat issues for steelhead trout within this reach. CCA presented a draft report of the opportunities and constraints to the district and other stakeholders for review and input. CCA then incorporated the input into the study to produce a final report with a recommended alternative and total cost estimate.

Key Outcomes:

- Produced a recommended alternative entailing the isolation of the percolation pond from the main channel of Coyote Creek requiring the construction of a new channel and riparian zone to the east of the existing steel dam that bypass the pond.
- Provided a project concept design and included an approximate construction cost of \$18M.
- Engaged the public by providing one stakeholder meeting (including members of the district, Santa Clara County Parks, Department of Fish and Wildlife, and National Oceanic and Atmospheric Administration) and one public workshop attended by four (4) members of the public to discuss the results of the study.

CCA's final report on the completed project is included in the board's September 7, 2018, Non-Agenda package.

Please note that the district's funding of CCA's planning study does not obligate the district to adopt the recommended design, or to fund any portions of the estimated \$18M of cost as provided in the grantee's final report.

For further information, please contact Rick Callender at (408) 630-2017.

September 2, 2018, Milpitas Earthquake Update

At approximately 7:10 PM on Sunday, September 2, 2018, a 3.4 M earthquake occurred in Milpitas, CA. In response, the district performed assessments to determine if any damage had occurred at district facilities or assets. Water Utility reported that no damage was found at district Raw Water or Treated Water facilities. Facilities reported no damage was found at any district administrative facilities. Information Technology reported no damage was found in the district's networks and technological infrastructure. This information was communicated to the Chief Executive Officer within the hour following the occurrence of the earthquake, as the assessments were completed.

For further information, please contact Tina Yoke at (408) 630-2385.

District to Highlight Resilient by Design at the Global Action Summit on September 12, 2018

The Global Climate Action Summit event will take place from September 12 through 14, 2018, in San Francisco, CA. The event will highlight climate change efforts by public agencies, the private sector, and members of the public. In addition, numerous affiliate events have been concurrently scheduled. The district will be participating on a panel for the Water Pavilion affiliate event on September 12, 2018, to discuss the Resilient by Design Bay Area process together with the Advanced Quantitative Precipitation Information (AQPI) project, highlighting the pilot x-band radar unit installed at the Penitencia Water Treatment Plant.

For further information, please contact Vincent Gin at (408) 630-2633.

File No.: 18-0640

Agenda Date: 9/11/2018

Item No.: 7.1.

BOARD AGENDA MEMORANDUM

SUBJECT:

Update on Fiscal Year 2018 Public Education Campaign.

RECOMMENDATION:

Receive an update on the public perception survey conducted June 30-July 2, 2018.

SUMMARY:

For many years the District has conducted public perception surveys to provide the Board and the District with accurate data regarding what the public thinks of the organization and of our work, as well as to illuminate opportunities to improve the public's understanding of and access to District services.

In August 2017, staff provided an update to the Board that staff would lead a public education effort to increase the understanding of the critical services provided by the District, to accomplish its work and fulfill its mission to provide safe, clean water to Silicon Valley. Staff noted that to maintain the public's trust and confidence, it is important for residents and businesses to understand the District's commitment to protect water quality and supply, and to provide flood protection and stream stewardship.

For the latest survey, the District contracted with EMC Research to update previous survey questions, track trend data, and test the effectiveness of messaging about the District. The survey was conducted from June 30 to July 2, 2018.

This survey followed the Public Education Campaign, a 7-month campaign that began with an internal messaging effort. That effort included the development of a poster, distributed to all employees throughout the organization, that featured long and short versions of the messages that resonated with the public. Employees were asked to include the educational messages in all internal and external communications where appropriate.

Messaging for the Public Education Campaign fell under four topics of importance to the public that aligned with the District's work: water quality, flood protection, environmental protection and infrastructure. The messaging was successfully included in a variety of internal and public-facing communications, from videos to blog posts, web site content, eNews, social media posts,

presentations and mailers, the News You Can Use employee newsletter and more.

This effort was enhanced for the public through paid campaigns designed to improve the general understanding of the District and the services it offers. The paid campaigns included radio, print, social media and digital ads in English, Spanish, Chinese and Vietnamese.

To assist with the development of messages, ads, graphics and design, and to help draft a public education campaign to reach external parties, the District worked with local company PRxDigital. The total campaign cost, which included digital, radio and print advertising in the four previously mentioned languages, was approximately \$195,580.

As a result of the campaign, the District saw an overall positive understanding and perception of the District's work and its place in the community. The District's favorability rating has improved across demographic groups, and respondents' priorities continue to align with the District's mission and priorities as well. The results of the survey are attached in the PowerPoint presentation, and EMC Research will provide a brief overview of the results at the Sept. 11 Board meeting.

FINANCIAL IMPACT:

There is no financial impact associated with this update.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: PowerPoint

UNCLASSIFIED MANAGER:

Rick Callender, 408-630-2017



Telephone Survey of Santa Clara County Voters

Conducted for: Santa Clara Valley Water District

July 2018

Methodology

- ▶ Telephone survey of registered voters in Santa Clara County
- ▶ Conducted by trained, professional interviewers from June 30 – July 2, 2018
- ▶ 400 completed interviews
- ▶ Margin of error: ± 4.9 percentage points
- ▶ Interviews conducted in English, Spanish, Chinese, and Vietnamese
- ▶ Where applicable, results compared with:

Date	Sample Size	Universe	Margin of Error	EMC #
December 2017	400	Voters	± 4.9 percentage points	17-6614
June 2017	400	Voters	± 4.9 percentage points	17-6427
January 2017	800	Voters	± 3.5 percentage points	16-6214
March 2013	401	Residents	± 4.9 percentage points	13-4826
October 2010	400	Residents	± 4.9 percentage points	10-4353
October 2009	604	Voters	± 4.0 percentage points	09-4102

Please note that due to rounding, some percentages may not add up to exactly 100%.

Key Findings

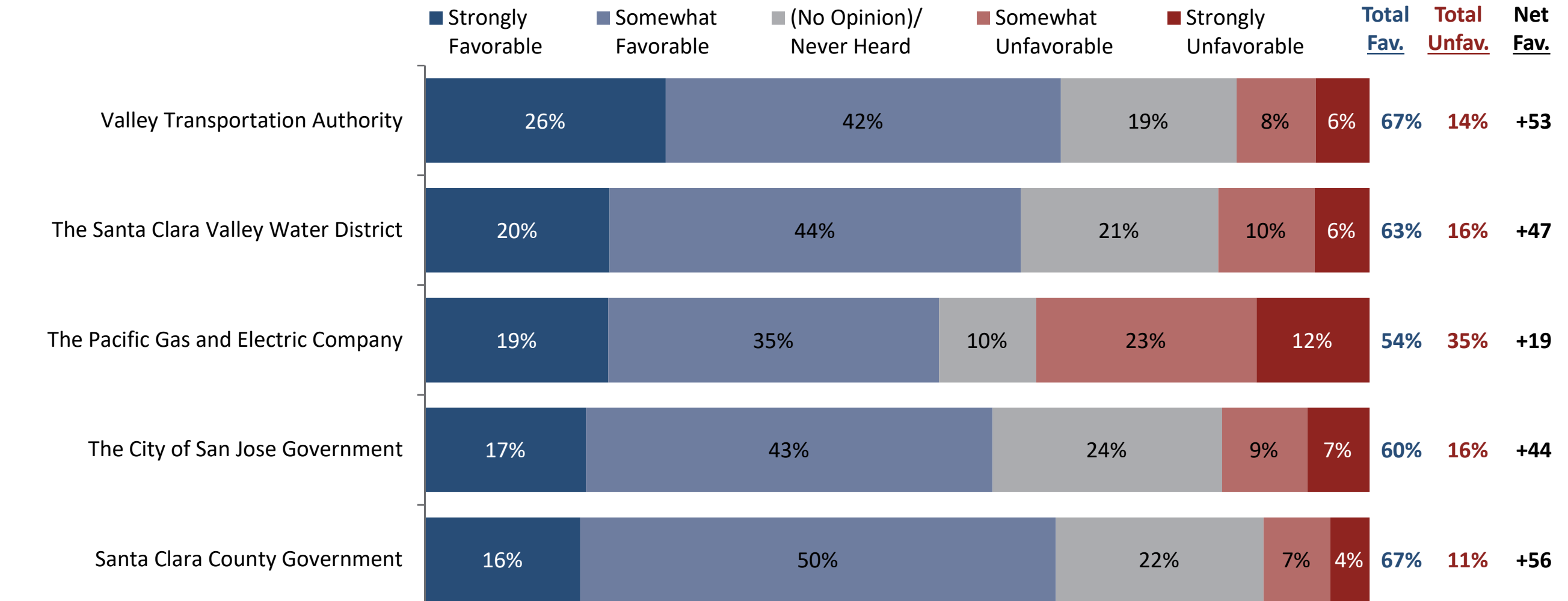
- ▶ Perceptions of the Santa Clara Valley Water District remain largely positive.
- ▶ Although we do not see dramatic shifts in positive attributes or job ratings, the District's favorable rating has improved this year, indicating the communications campaign may be starting to gain traction.
- ▶ Voters' priorities continue to be closely aligned with the District's mission and values.
 - The attributes most strongly associated with the District—keeping water free of toxins and concern for the environment—are top issues to voters.
- ▶ Ratings of tap water and a substantial increase in home usage of bottled water indicate there may be some concerns about drinking water, particularly among the Latino and Asian communities.



Overall Attitudes

Organization Ratings

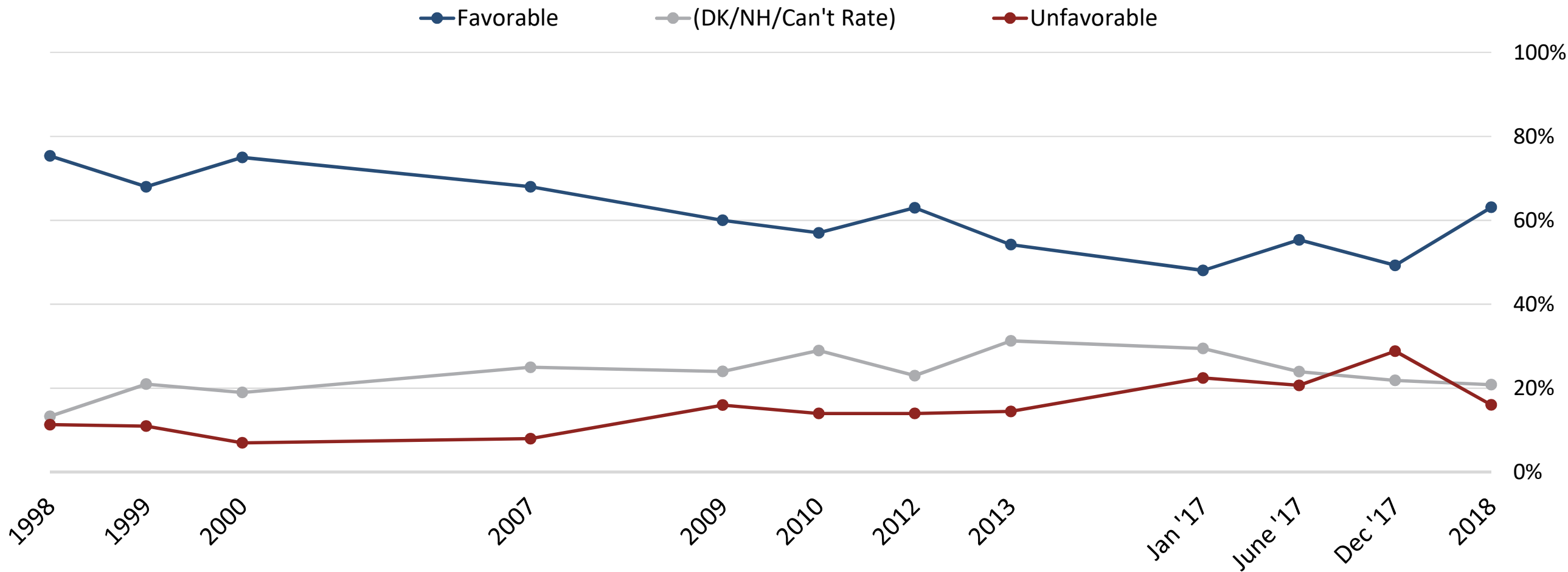
Nearly two-thirds view SCVWD favorably. Other local government agencies garner similar ratings.



Q3-7. I'm going to read you a list of organizations and agencies. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of each one. If you have never heard of one, please just say so.

SCVWD Favorability Over Time

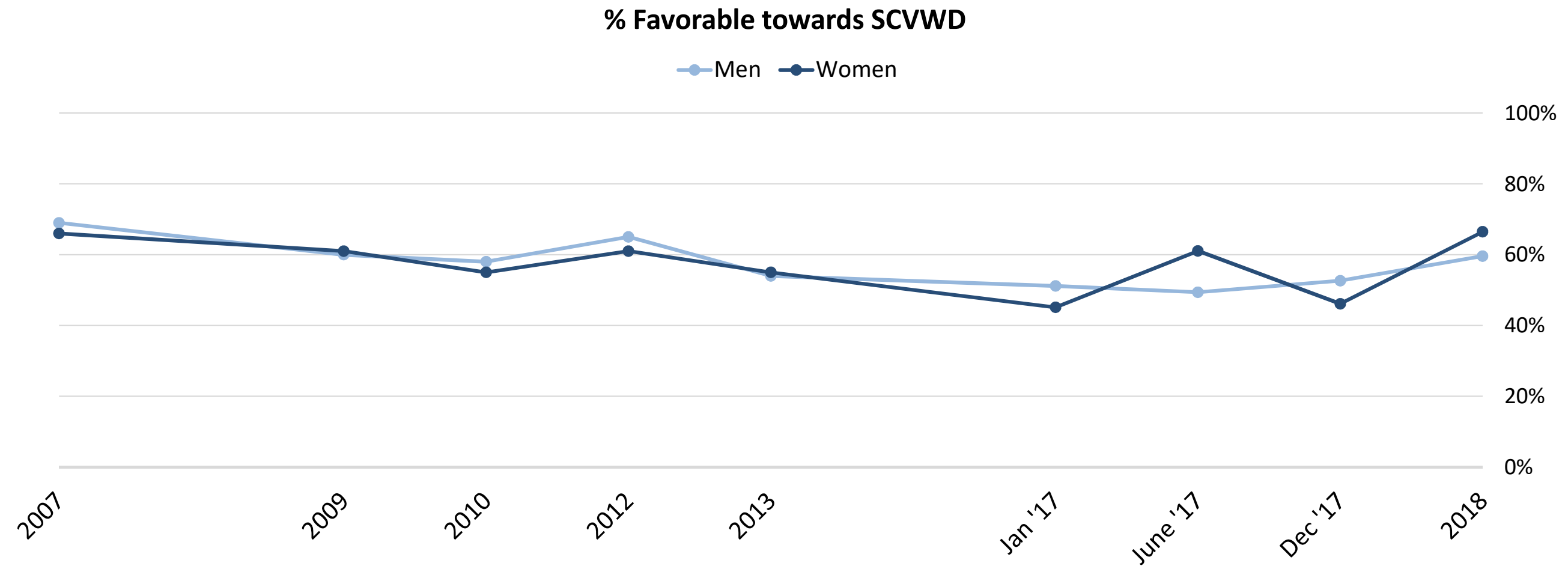
The District's favorability is above sixty percent for the first time in several years.



Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.

SCVWD Favorability Over Time, Gender

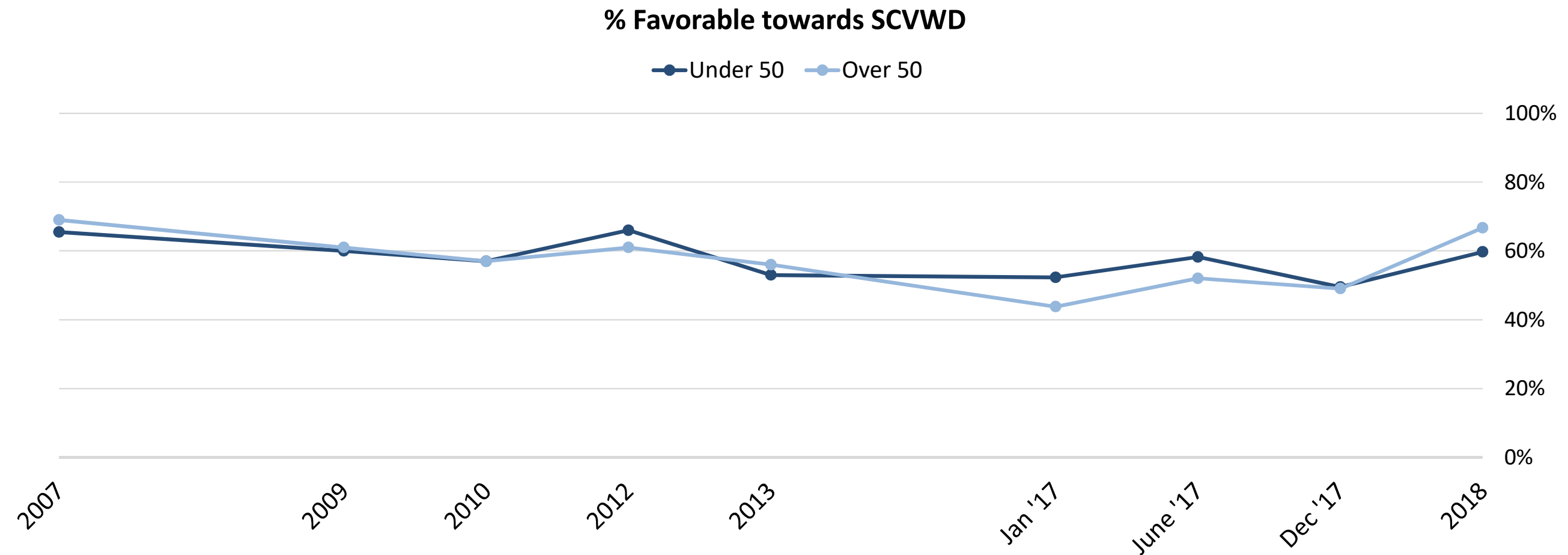
The District's favorability has improved among both men and women, with a greater increase among women.



Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.

SCVWD Favorability Over Time, Age

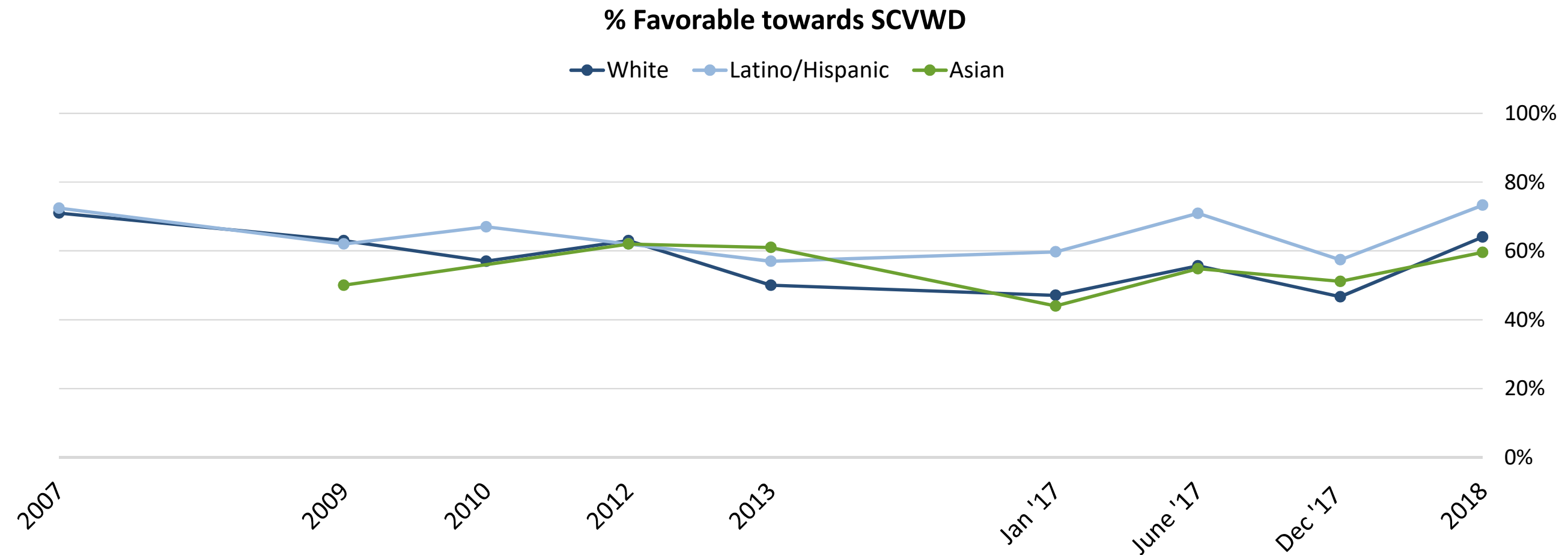
Ratings of the District improved both among those under fifty and over fifty.



Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.

SCVWD Favorability Over Time, Ethnicity

Favorable ratings have improved among Latinos as well as Whites and Asians.

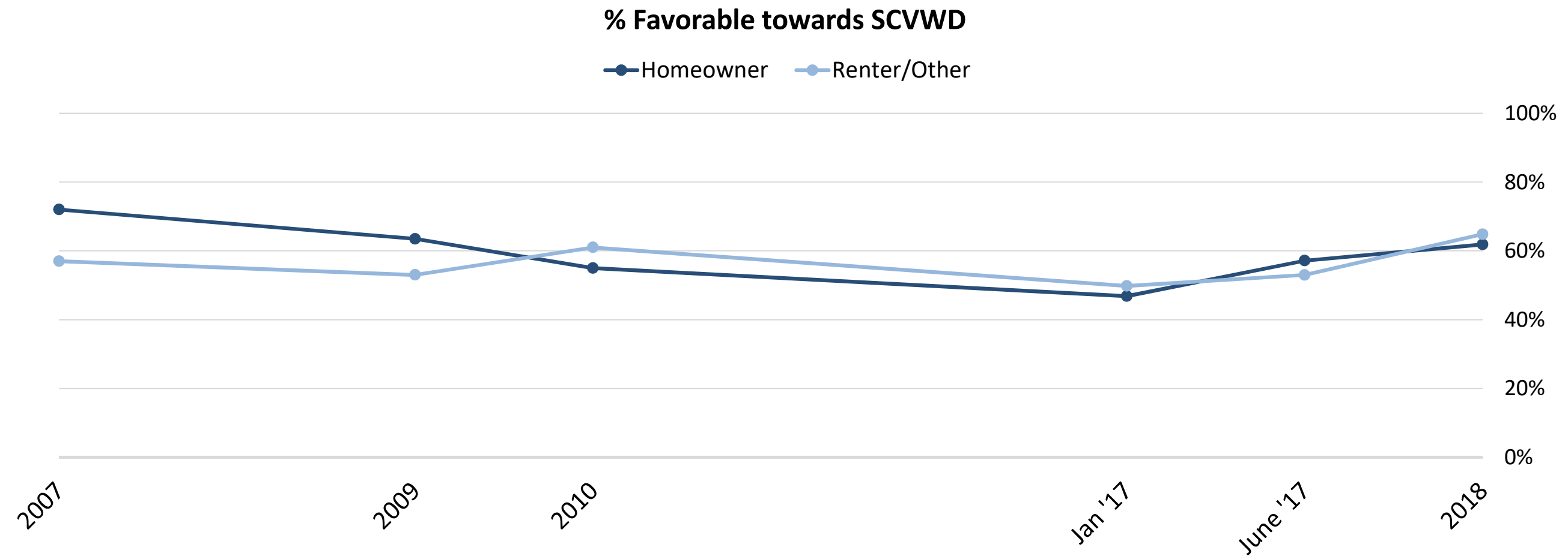


Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.

SCVWD Favorability Over Time, Home Ownership



Ratings have improved among both renters and homeowners.

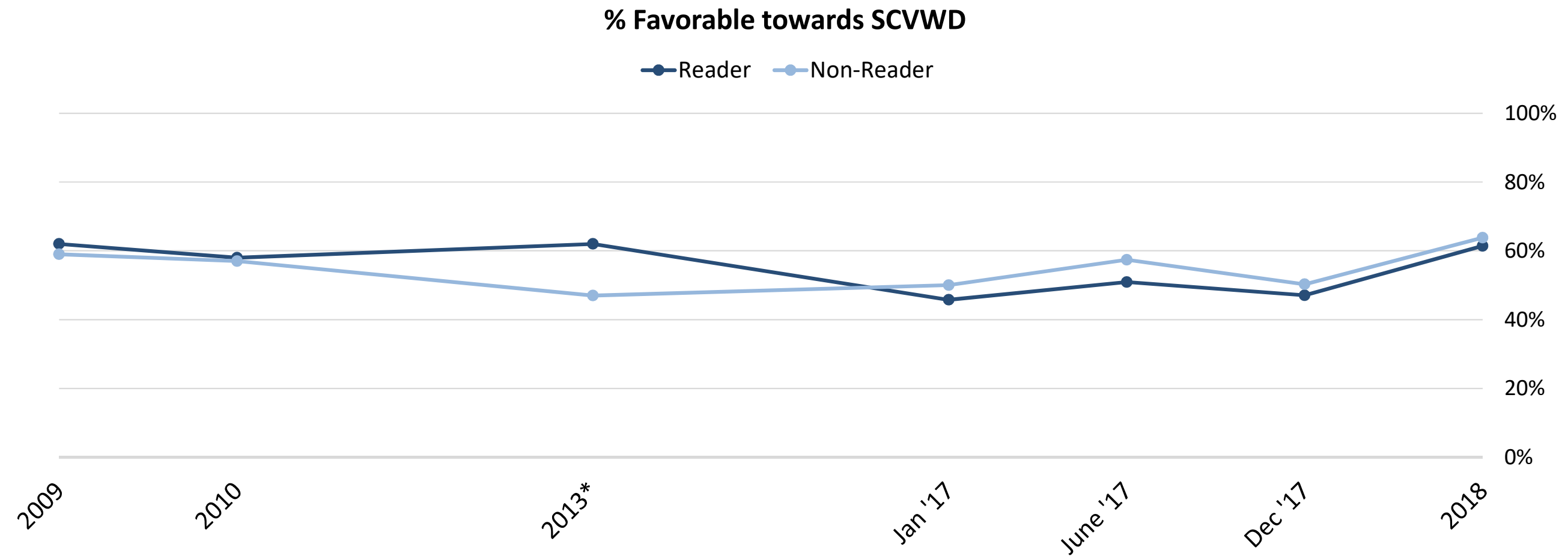


Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.

SCVWD Favorability Over Time, Mercury News Readership



The gap between Mercury News readers and non-readers has narrowed over the last five years.



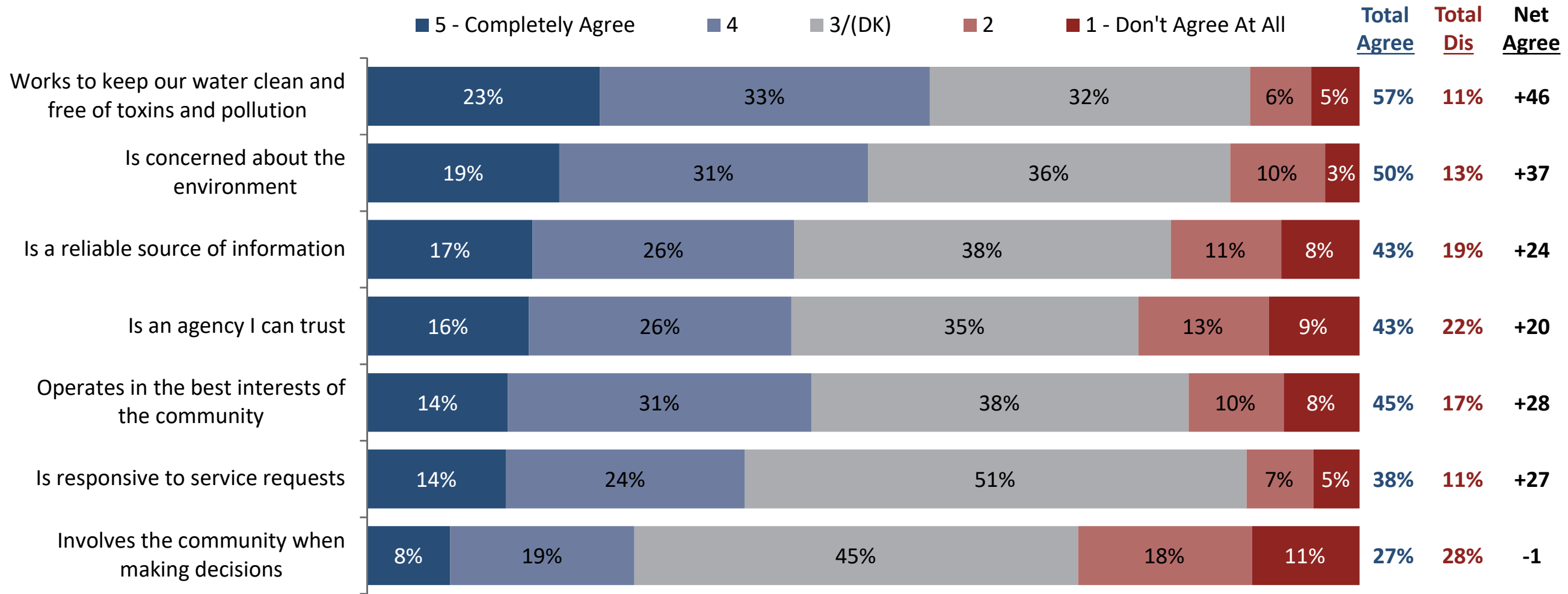
**Readership assessed based on reliance on San Jose Mercury News for news and information*
Q3. Please tell me if you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of The Santa Clara Valley Water District.



Water District Attributes

Water District Attributes

The attributes most strongly associated with the District are working to keep toxins out of the water supply and concern for the environment.

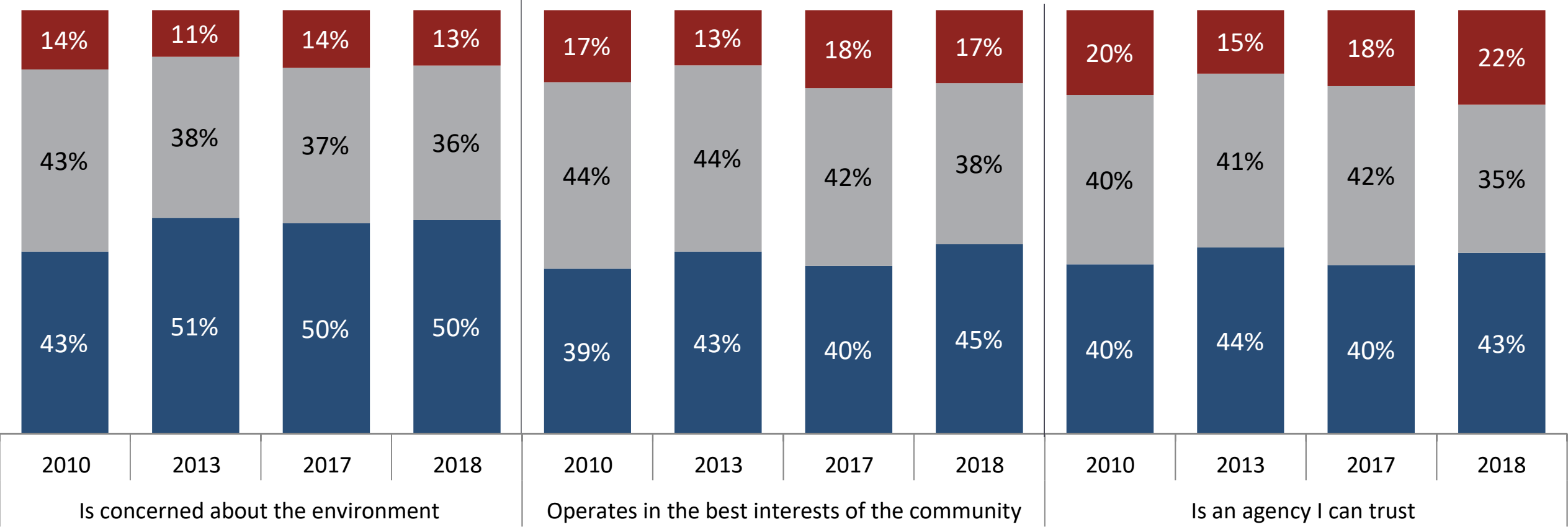


Q15-21. Now I'm going to read you a series of statements. Please respond to each statement using a five-point scale, where one means you DON'T AGREE AT ALL that the statement describes the Santa Clara Valley Water District and five means you COMPLETELY AGREE that the statement describes the Santa Clara Valley Water District. Feel free to use any number from one to five.

Water District Attributes Over Time

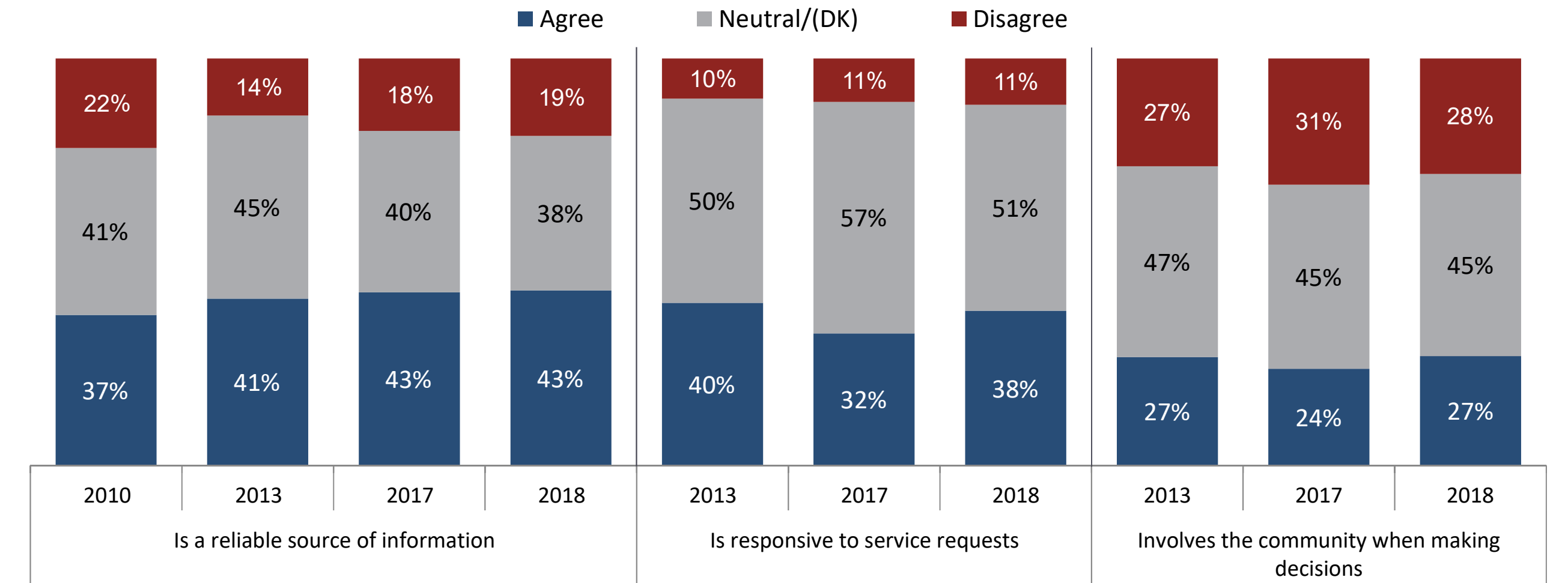
A majority continues to see the District as concerned about the environment, and more now agree it operates in the best interests of the community.

■ Agree ■ Neutral/(DK) ■ Disagree



Water District Attributes Over Time

Ratings have improved slightly on community involvement and service requests, reversing last year's downward movement.



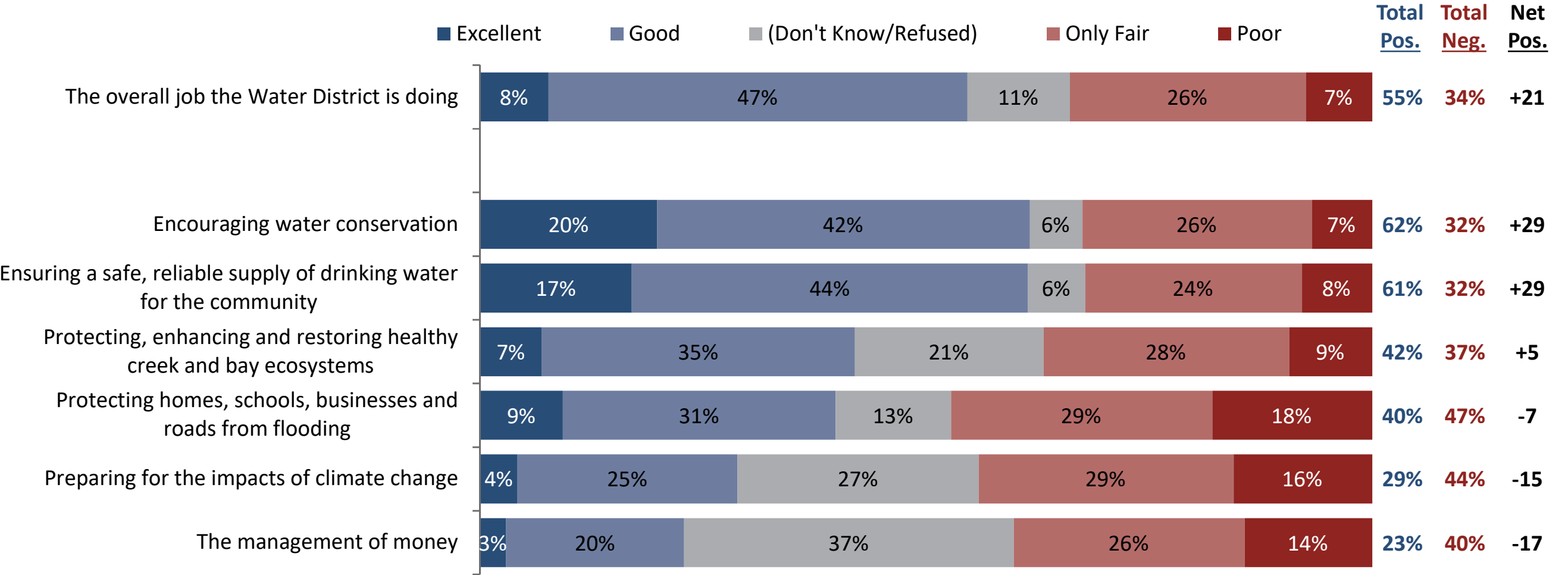
Q15-21. Now I'm going to read you a series of statements. Please respond to each statement using a five-point scale, where one means you DON'T AGREE AT ALL that the statement describes the Santa Clara Valley Water District and five means you COMPLETELY AGREE that the statement describes the Santa Clara Valley Water District. Feel free to use any number from one to five.



Job Ratings

SCVWD Job Ratings

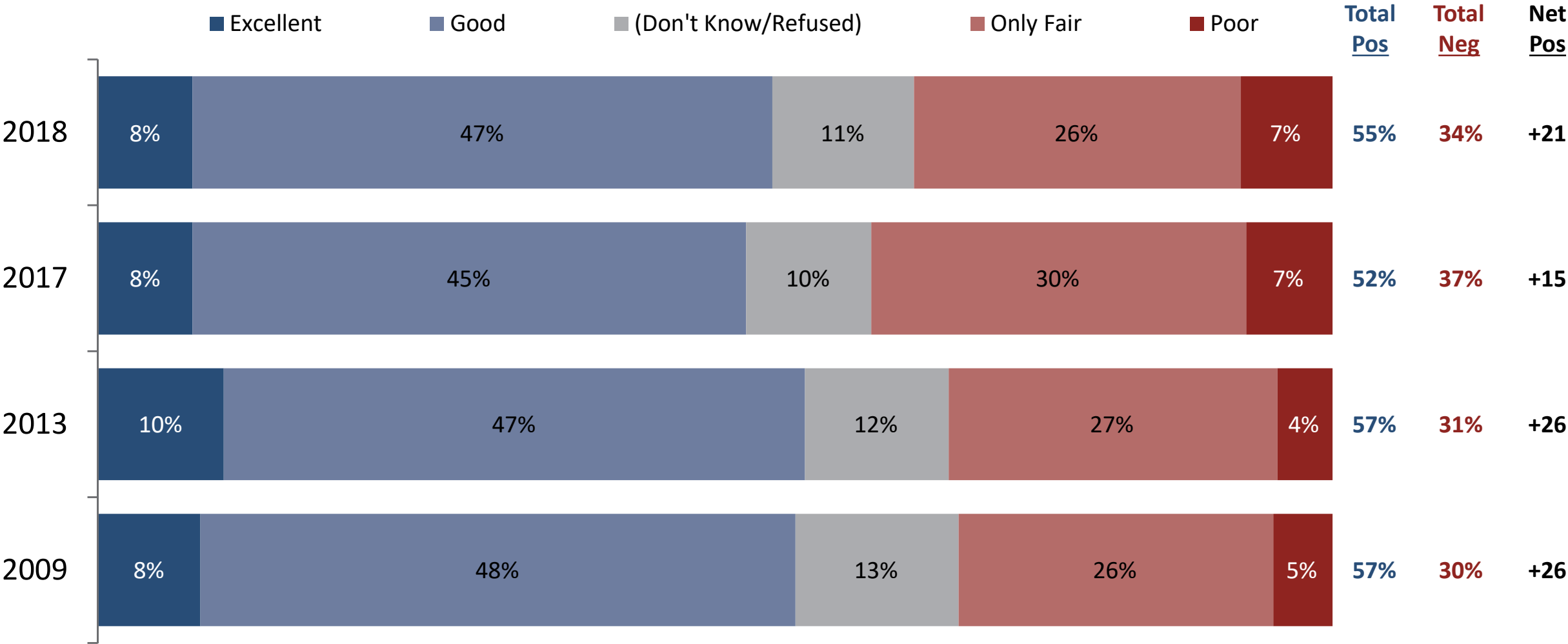
Majorities rate the District positively on its overall job performance as well as on the job it’s doing encouraging water conservation and ensuring a safe, reliable drinking water supply. Many are uncertain about the District’s money management and efforts on climate change preparation.



Q8-14. Thinking specifically about the Santa Clara Valley Water District, using a scale of excellent, good, only fair, or poor, please rate the job it is doing on each of the following responsibilities.

Overall Job Rating Over Time

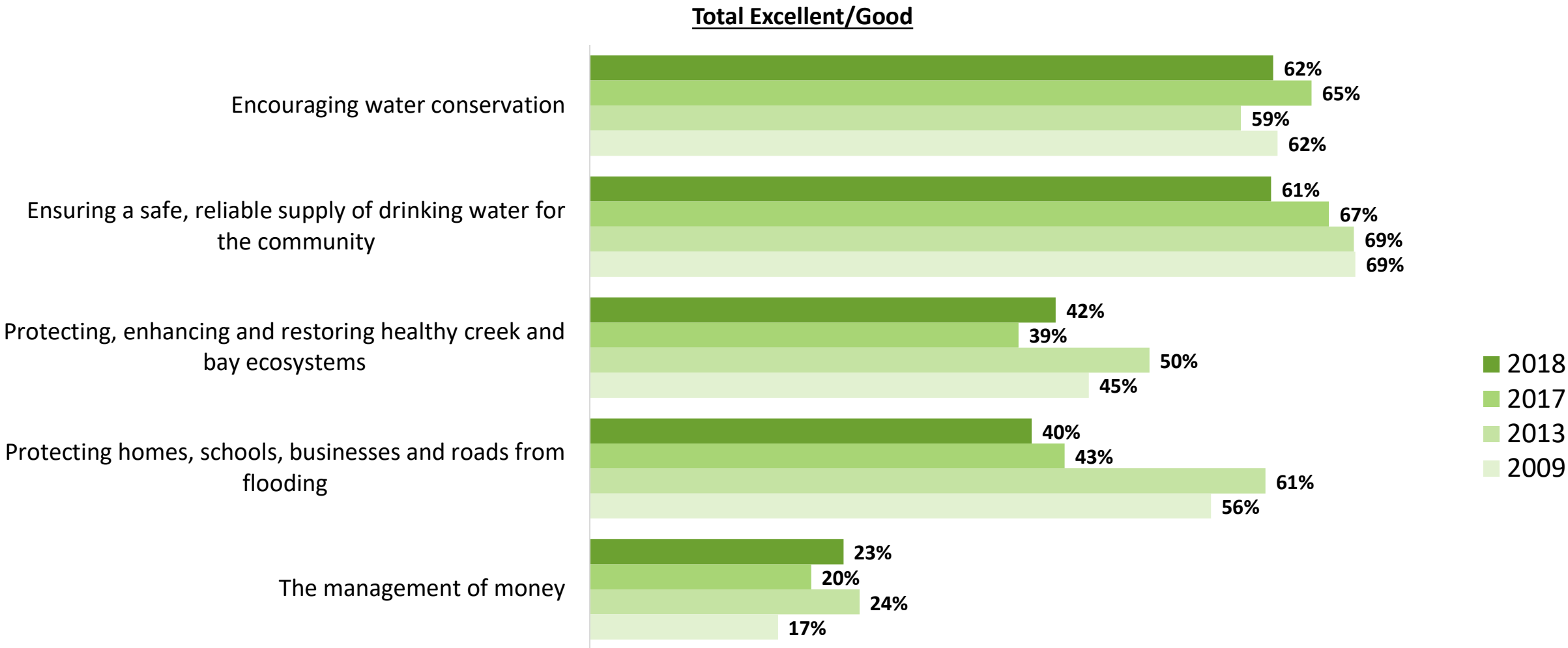
While there has been no change in intensity, the District’s overall job rating is more net-positive this year.



Q8. Thinking specifically about the Santa Clara Valley Water District, using a scale of excellent, good, only fair, or poor, please rate the job it is doing on each of the following responsibilities.

Other Job Ratings Over Time

The District’s rating on ensuring a reliable drinking water supply has decreased slightly, but is still strong. Other elements show fluctuation within the margin of error.



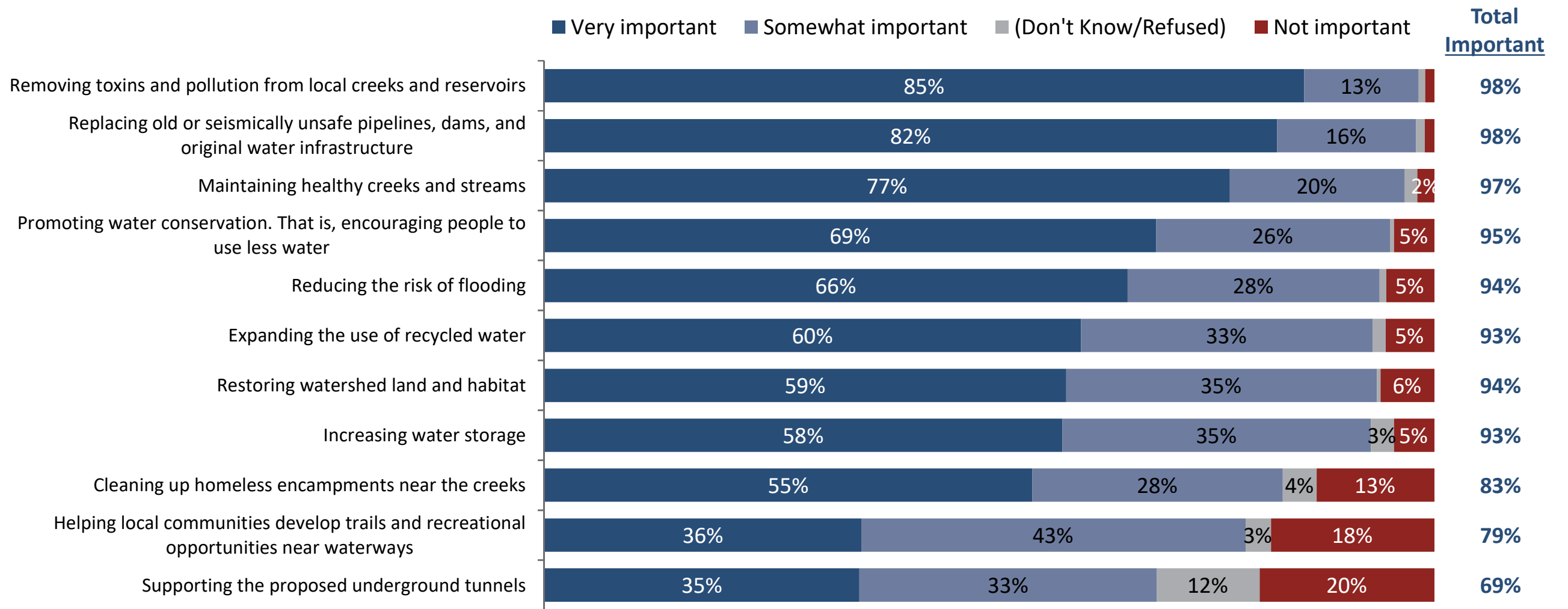
Q8-14. Thinking specifically about the Santa Clara Valley Water District, using a scale of excellent, good, only fair, or poor, please rate the job it is doing on each of the following responsibilities.



District Priorities

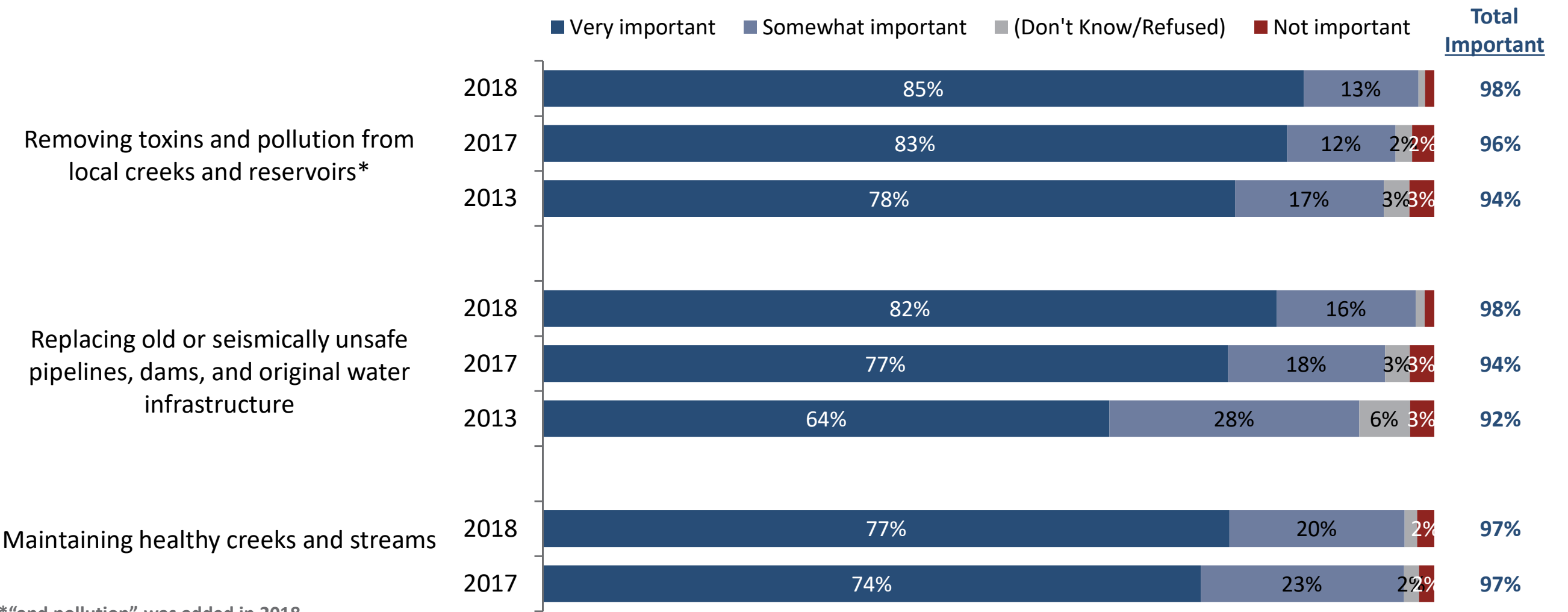
Importance of District Priorities

Removing pollution from local creeks and reservoirs and replacing old, unsafe infrastructure are most important. Cleaning up homeless encampments, developing trails, and supporting the Delta tunnels are lowest on the priority list.



Priorities Over Time

Intensity continues to increase on removing toxins from local water sources and replacing aging infrastructure.

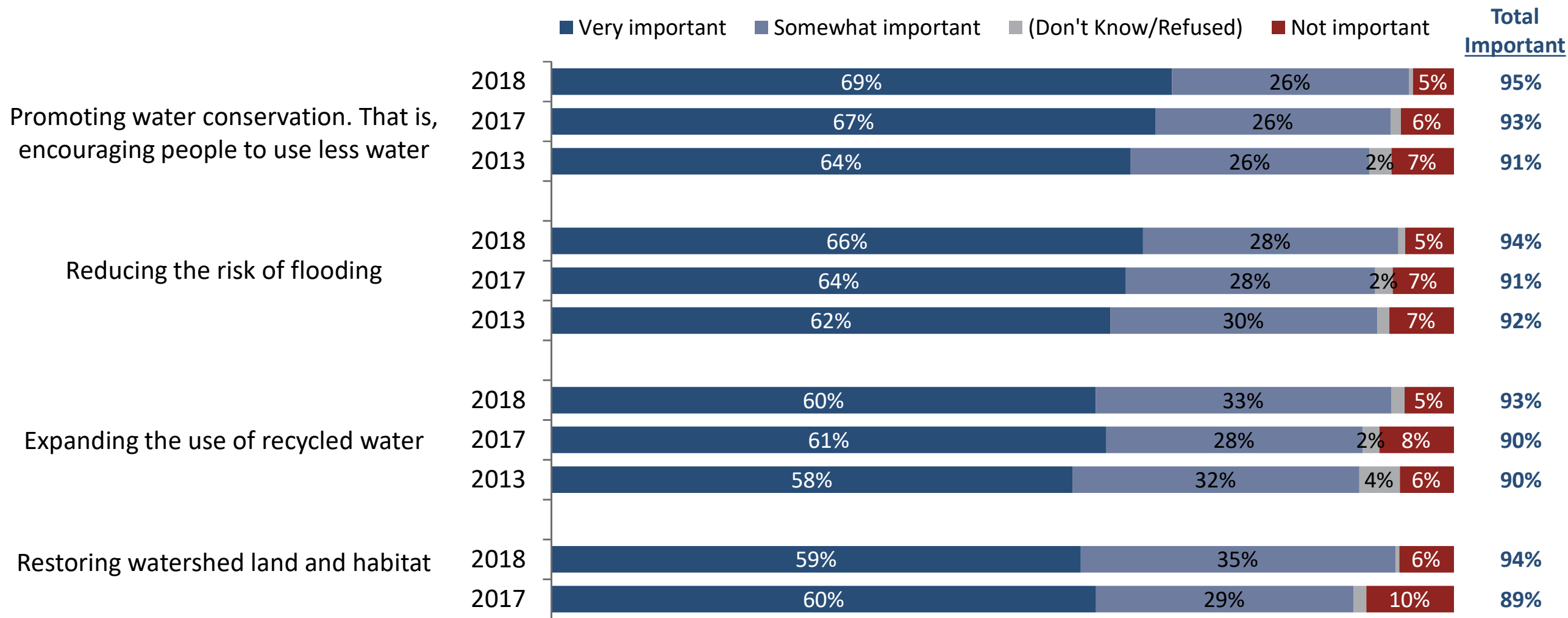


*“and pollution” was added in 2018

Q22-32. Now I'm going to read you a list of some of the projects and priorities for the Santa Clara Valley Water District. For each one, please tell me if the project or priority is very important, somewhat important, not very important, or not at all important to you.

Priorities Over Time (Cont'd)

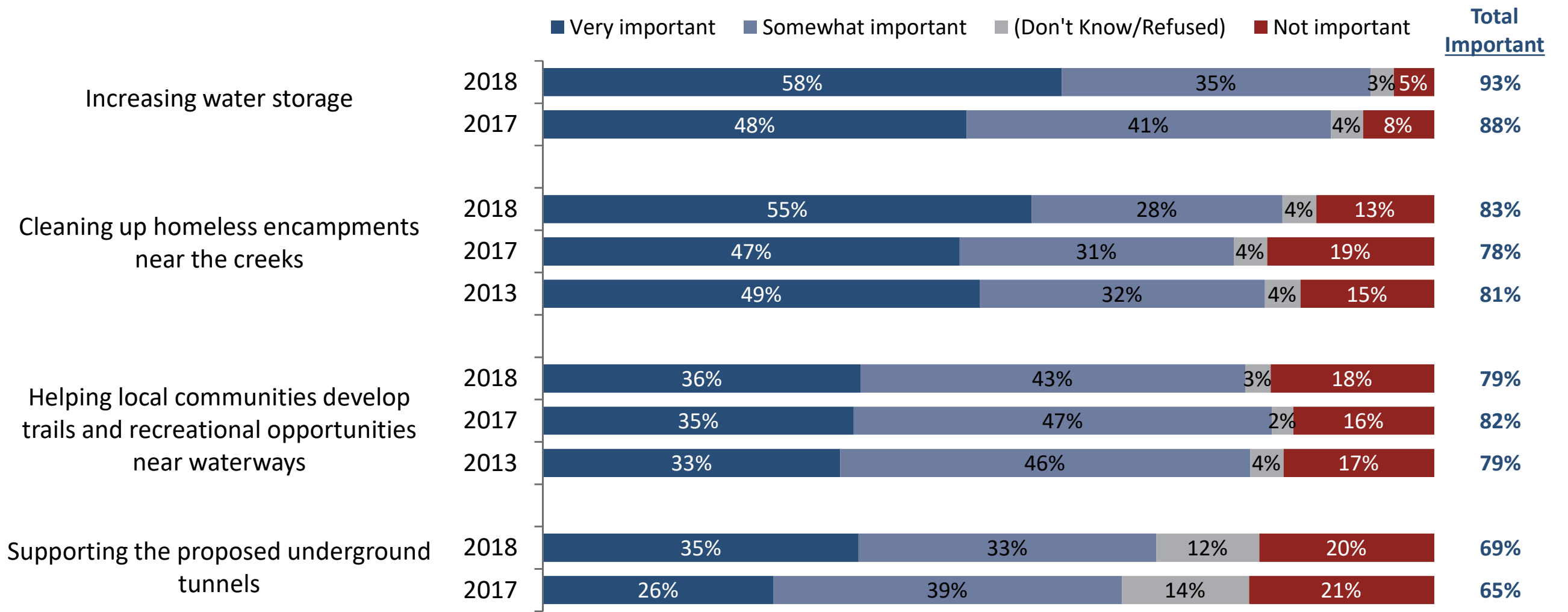
Promoting water conservation and reducing flood risk also show a trend towards greater intensity.



Q22-32. Now I'm going to read you a list of some of the projects and priorities for the Santa Clara Valley Water District. For each one, please tell me if the project or priority is very important, somewhat important, not very important, or not at all important to you.

Priorities Over Time (Cont'd)

Increasing water storage, cleaning up homeless encampments near creeks, and supporting the Delta tunnels have all seen substantial increases in intensity since last summer.

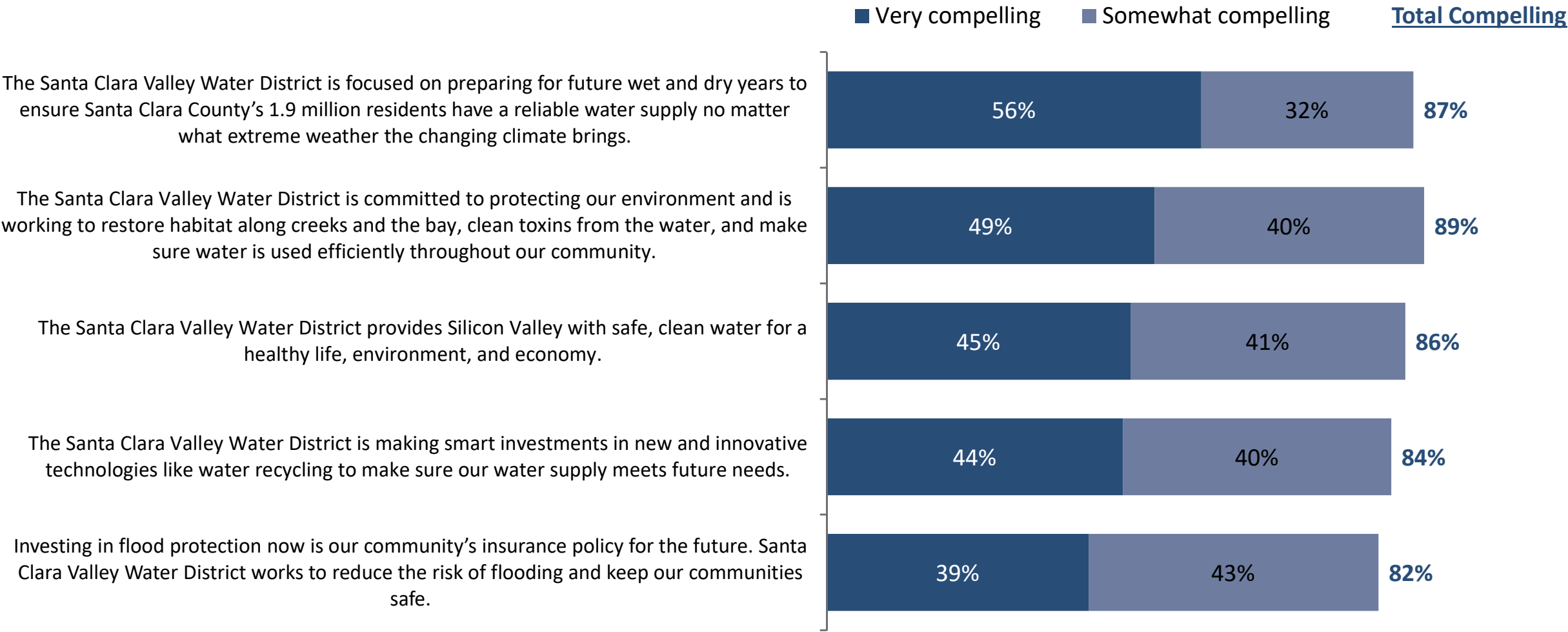




Messaging

Messaging

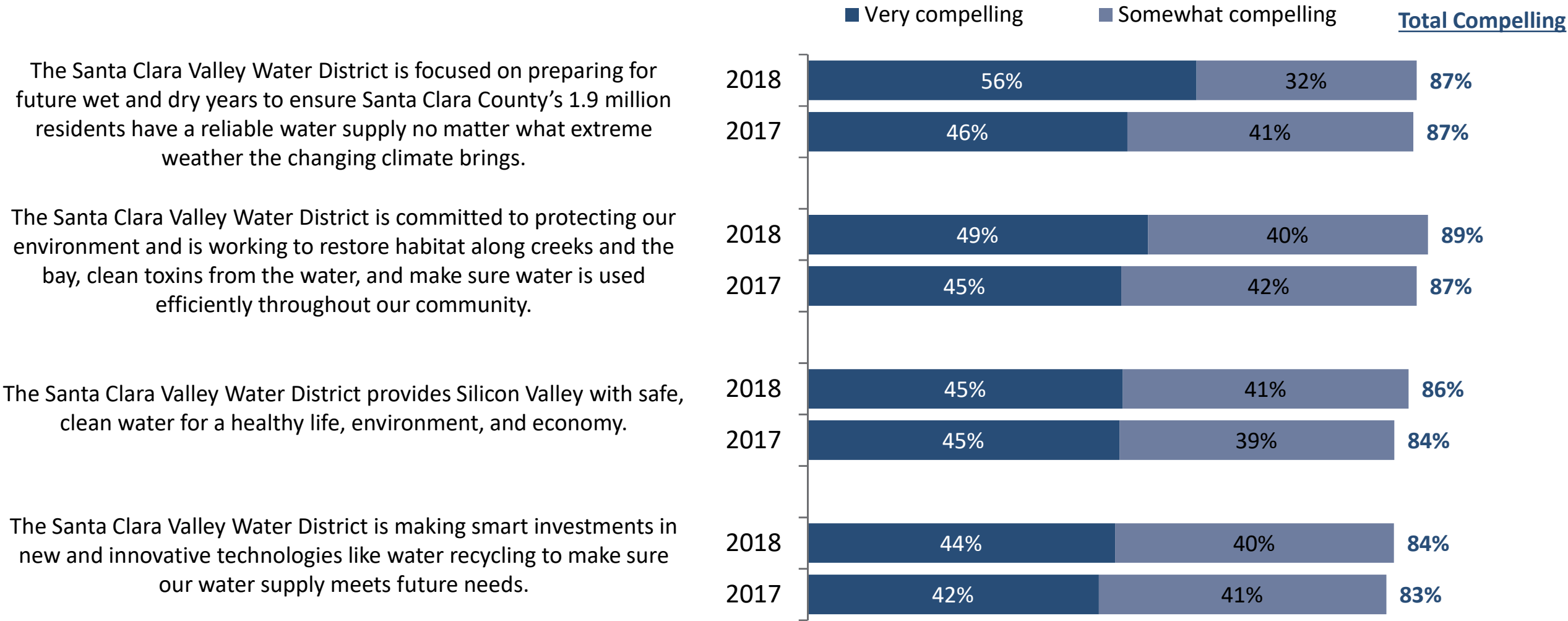
While all messages tested receive high ratings, preparing for future climate fluctuations garners the most intensity, with over half rating it as very compelling.



Q33-37. Next I'd like to read you some statements about the Santa Clara Valley Water District. After each one, please tell me how compelling that statement was to you – very compelling, somewhat compelling, not too compelling, or not at all compelling.

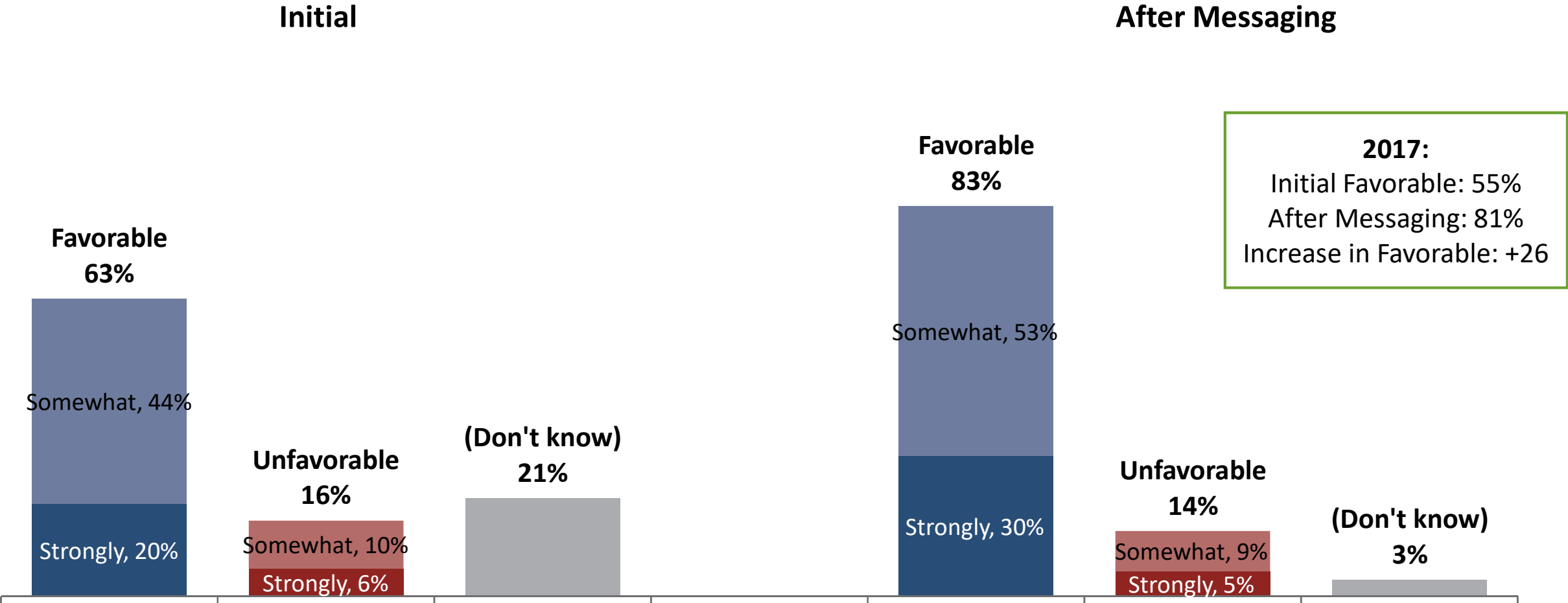
Messaging - Tracking

While preparing for future climate fluctuations has seen the most substantial increase in intensity since last summer, protecting the environment shows a trend towards greater intensity as well.



Favorability After Messaging

After messaging, the District’s favorable increases twenty points.



Q38. Now that you’ve heard more, do you have a strongly favorable, somewhat favorable, somewhat unfavorable or strongly unfavorable opinion of the Santa Clara Valley Water District?



Favorability Segmentation

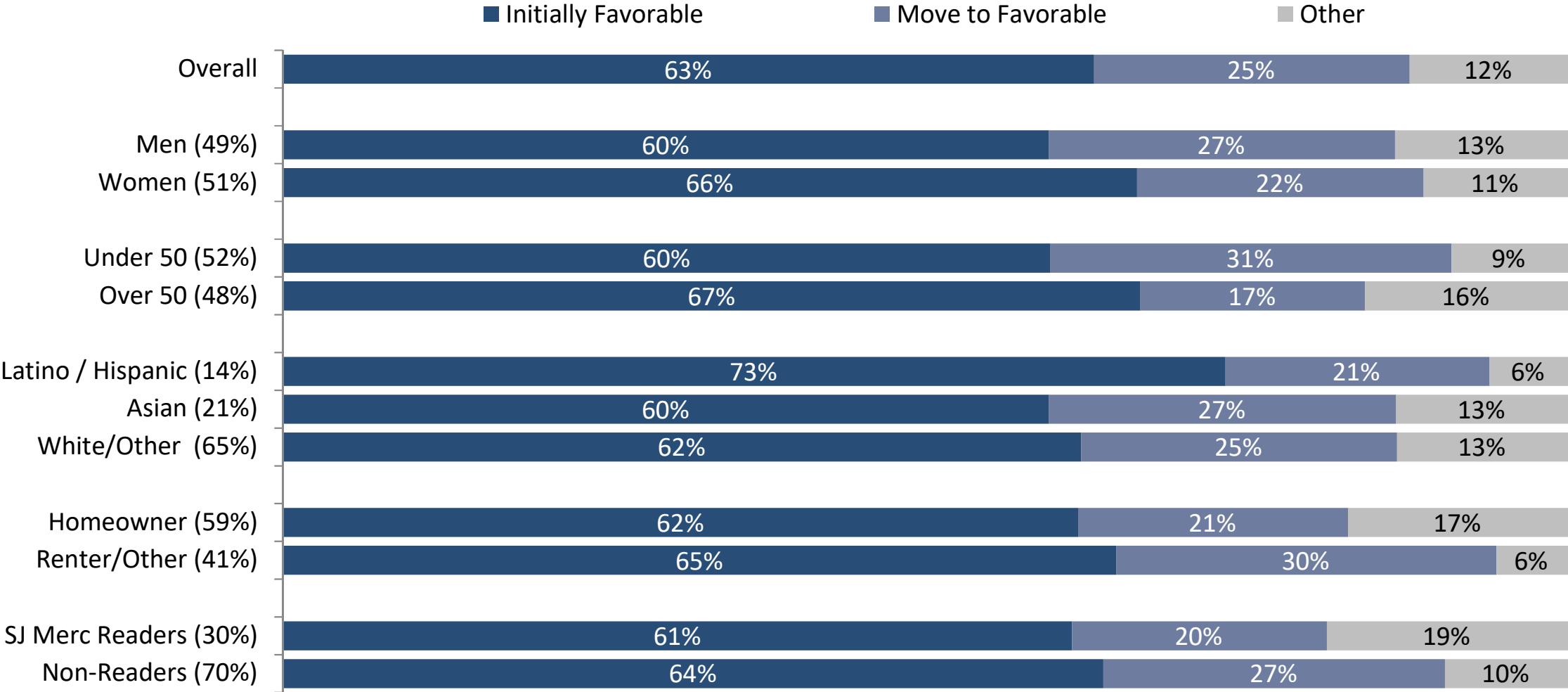
Favorability Segmentation

Initially Favorable: Rate SCVWD favorably initially
Move to Favorable: Do not rate SCVWD favorably initially, but move to rate it favorably after messaging
Other: Never rate SCVWD favorably



Favorability Segmentation by Subgroup

Men, younger voters, Asians, renters, and those who do not read the Mercury News are most likely to shift to rating the District favorably after positive messaging.



Messaging Among Favorable Movers

Preparing for climate change is by far the most effective message among movers, with nearly two-thirds rating that a very compelling message.

n=98

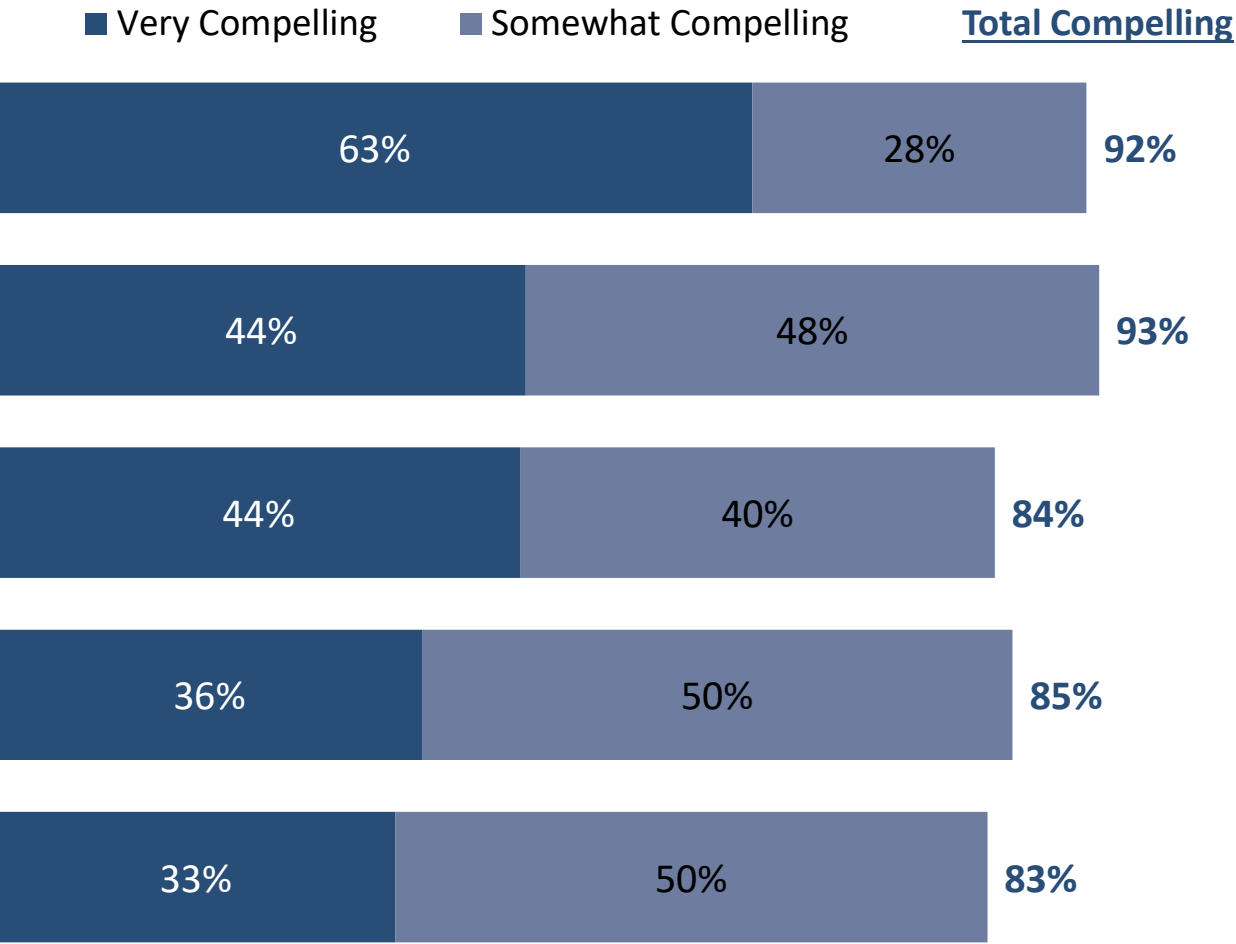
The Santa Clara Valley Water District is focused on preparing for future wet and dry years to ensure Santa Clara County’s 1.9 million residents have a reliable water supply no matter what extreme weather the changing climate brings.

The Santa Clara Valley Water District is committed to protecting our environment and is working to restore habitat along creeks and the bay, clean toxins from the water, and make sure water is used efficiently throughout our community.

The Santa Clara Valley Water District is making smart investments in new and innovative technologies like water recycling to make sure our water supply meets future needs.

The Santa Clara Valley Water District provides Silicon Valley with safe, clean water for a healthy life, environment, and economy.

Investing in flood protection now is our community’s insurance policy for the future. Santa Clara Valley Water District works to reduce the risk of flooding and keep our communities safe.



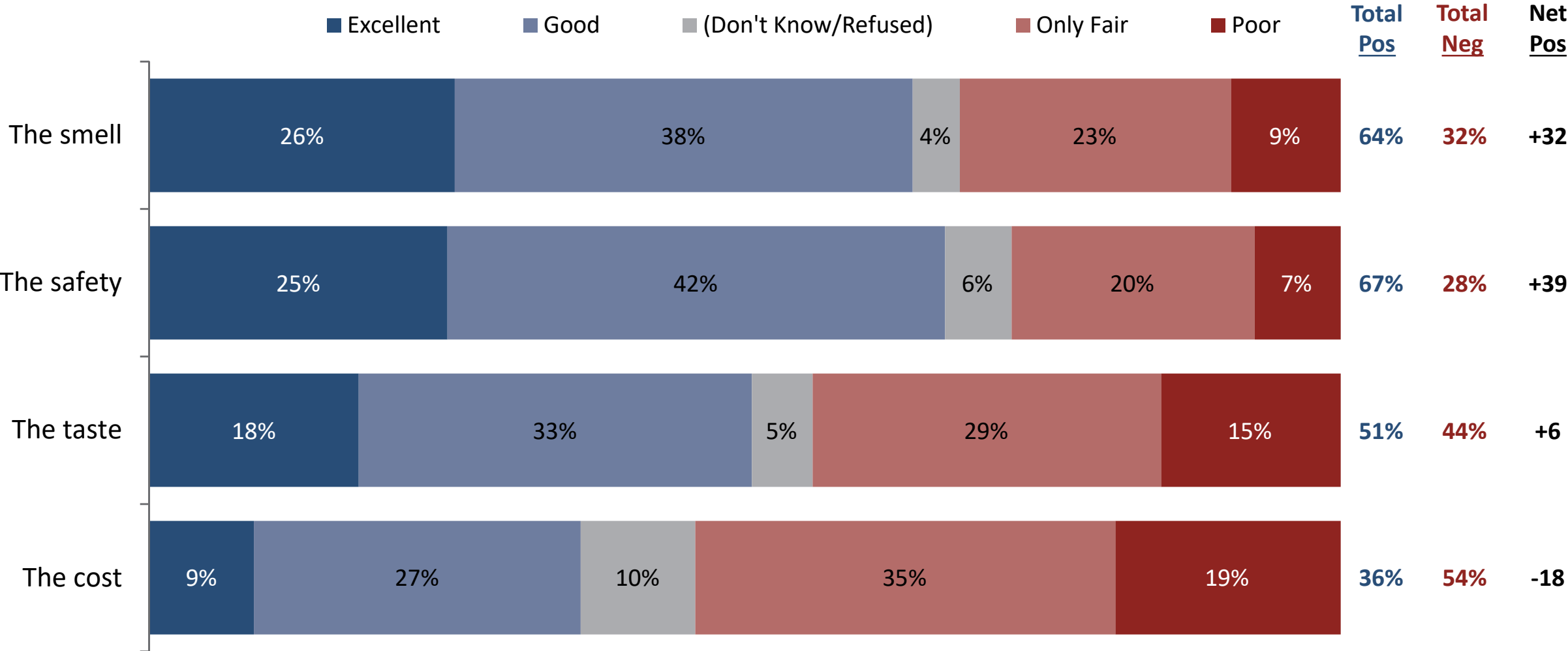
Q33-37. Next I’d like to read you some statements about the Santa Clara Valley Water District. After each one, please tell me how compelling that statement was to you – very compelling, somewhat compelling, not too compelling, or not at all compelling.



Perceptions of Water Quality

Water Quality Ratings

Tap water receives high marks for smell and safety, but taste is more divisive and a majority rate the cost negatively.



Q39-42. And, using a scale of excellent, good, only fair or poor, please rate each of the following aspects of the tap water in your home or apartment:

Water Quality Ratings Over Time

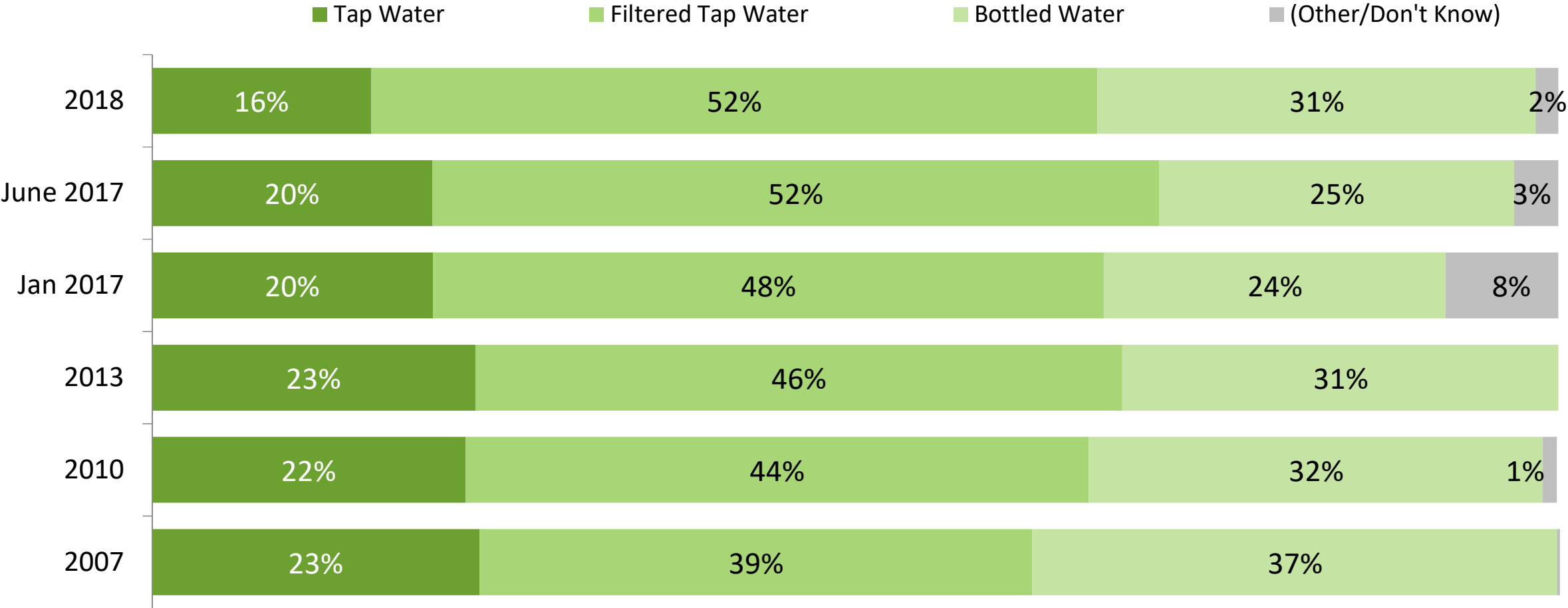
While “excellent” ratings of the taste and smell of water remain fairly stable, fewer rate them as good than in previous years.



Q39-42. And, using a scale of excellent, good, only fair or poor, please rate each of the following aspects of the tap water in your home or apartment:

Drinking Water Preferences Over Time

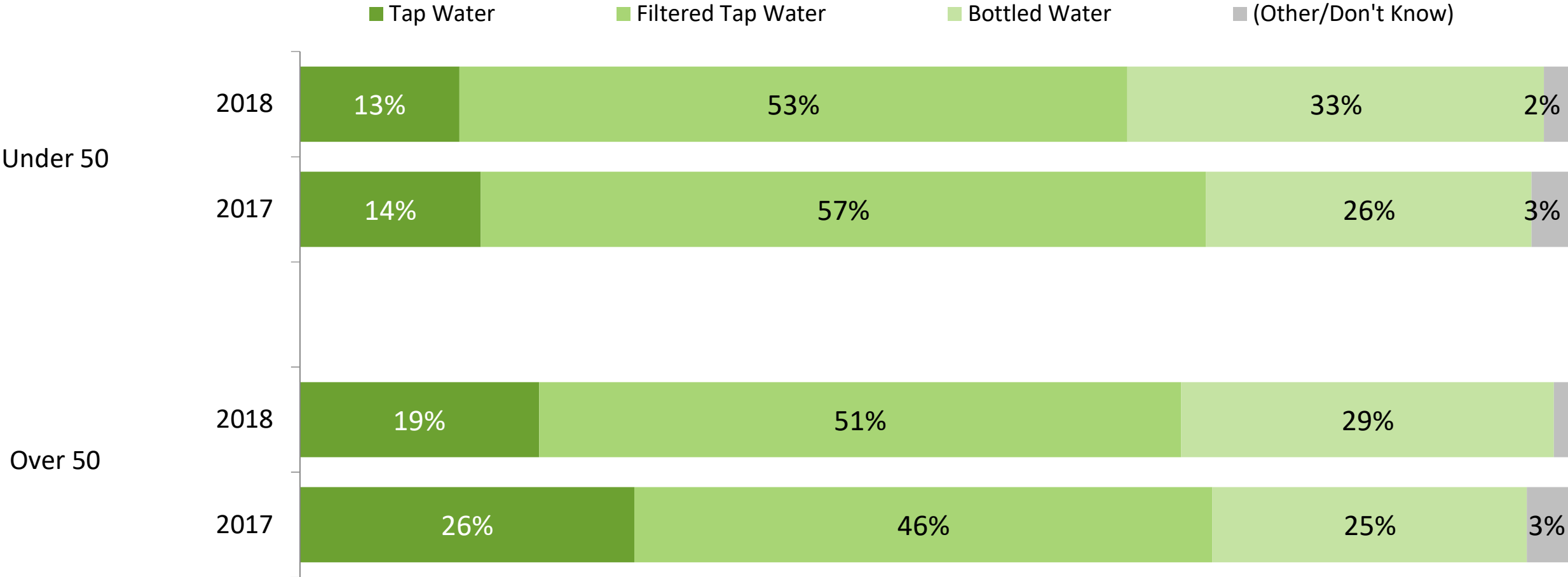
The number who drink bottled water at home has grown in the last year.



Drinking Water Preferences by Age - Track



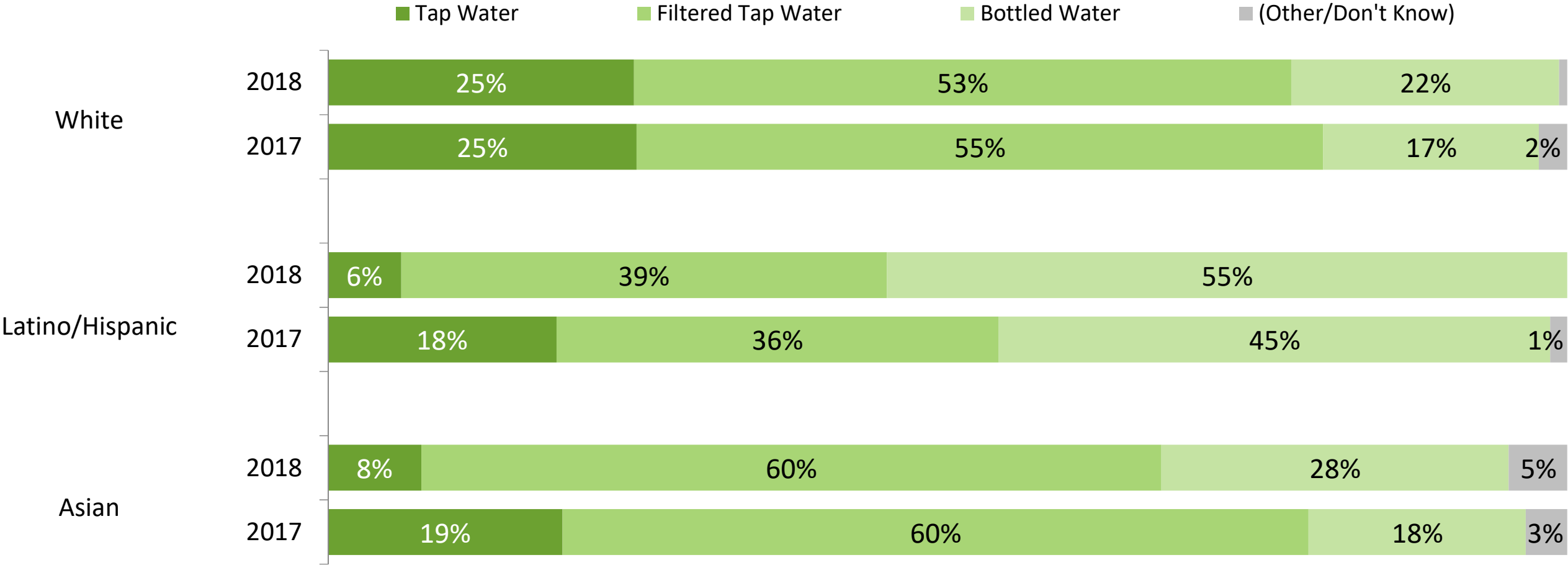
The number of those who say they primarily drink bottled water at home has grown in the last year among both older and younger voters, and fewer over fifty now report drinking unfiltered tap water.



Drinking Water Preferences by Ethnicity - Track



Bottled water use increased by ten points among both Latinos and Asians.



Conclusions

- ▶ There are some preliminary signs the communications effort is reaching people. Most notably, SCVWD's favorability rating has improved, with gains across demographic groups, suggesting awareness of its positive efforts in the community are on the rise.
- ▶ Messaging about the District's mission and values continues to resonate, including with those who do not initially rate the District favorably, and voters' priorities are in close alignment with the Districts.'
- ▶ Stay the course. Changing opinions takes time, but continuing to communicate about the District's efforts—particularly when it comes to preparing for future climate uncertainty and protecting the environment—is likely to have a positive impact on attitudes of the District.
- ▶ There may also be an opportunity for education around tap vs. bottled water, especially among the Latino and Asian communities.



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sianna@emcresearch.com

File No.: 18-0713

Agenda Date: 9/11/2018

Item No.: 8.1.

BOARD AGENDA MEMORANDUM

SUBJECT:

Approve a Budget Adjustment for the Addition of Five (5) Regular Positions for the Pacheco Reservoir Expansion Project.

RECOMMENDATION:

Approve a Budget Adjustment in the amount of \$1.3 million for the Pacheco Reservoir Expansion Project (Project) to add five (5) classified staff, to be funded by a \$433,000 transfer from General Fund Operating and Capital reserve and a \$883,000 transfer from Water Utility Operating and Capital reserve, partially offset by an increase in Water Utility revenue due to an estimated \$441,500 reimbursement from Proposition 1 funds.

SUMMARY:

The Pacheco Reservoir Expansion Project (Project) is a unique opportunity to provide emergency water supply, fisheries recovery, operational flexibility of managing the District's federal imported water supplies, and incidental flood risk reduction. It will provide up to 87,000 acre-feet of emergency water supply, increase local surface storage capacity by 90 percent, and mitigate the risk of Delta export outages and imported water conveyance outages.

History/Funding

In November 2014, California voters approved Proposition 1, which provides \$2.7 billion for Water Storage Investment Program (WSIP). In 2016, the District decided to re-examine Pacheco Reservoir Expansion Project as part of its Water Supply Master Plan. In February 2017, the Board authorized evaluation of Pacheco Reservoir Expansion Project in partnership with the San Benito County Water District (SBWD) and the Pacheco Pass Water District. This reservoir expansion would provide multiple benefits, including ecosystem benefits, emergency in-county water supply benefits and water quality improvements to our source water supply (mitigate San Luis Low Point).

In August 2017, staff applied to the California Water Commission (Commission) for WSIP Proposition 1 funding for \$484.55 million. On July 24, 2018, the Commission conditionally awarded the District the full \$484.55 million, which includes \$24.2 million in early funding for planning and permitting purposes.

Staff will also continue to work on other funding opportunities, such as beginning the application

process for up to \$250 million in federal funding for construction of the Project under the Water Infrastructure for Improvements to the Nation (WIIN) Act. Alternative federal financing, such as a long-term supplemental loan of \$250 million from the Water Infrastructure Finance and Innovation Act (WIFIA), is also being contemplated.

Partnerships

SBWD has agreed to fund up to ten percent of the total project cost. San Luis Delta and Mendota Water Authority indicated that it is also interested in investing in the Project, and District staff is working with other water agencies that may also be able to derive benefit from the Project to encourage their financial participation on some level.

Staffing Needs

Beyond the need to continue to seek alternative funding sources for the Project, staff must also meet aggressive Project deadlines to satisfy the conditions to retain the Proposition 1 award of \$484.55 million. The most time-critical of these deadlines is to complete a draft Environmental Impact Report pursuant to the California Environmental Quality Act and release it for public review by the end of calendar year 2021. Staff must work expeditiously to deliver the Project, which will be the largest capital project in the District's history.

At the August 28, 2018, Board Meeting, the Board approved of seven (7) additional full-time positions within the Water Utility Enterprise to ensure sufficient labor resources are assigned to properly execute and deliver the Project. At that meeting, staff indicated they would be bringing back to the Board for review and approval a request for additional resources for Project support, including external affairs, contract support, and human resources.

To meet these near-term timelines and continue to seek alternative funding, staff is requesting to add five (5) additional full-time positions within External Affairs, Contracts, and Human Resources business areas of the District to ensure sufficient labor resources are assigned to properly support, execute and deliver the Project. The proposed Project support staffing resources include:

Funding through Water Utility Operating and Capital Reserve:

- External Affairs:
 - One (1) Senior Management Analyst
 - One (1) Public Information Representative III
- Real Estate Services:
 - One (1) Real Estate Agent II

Funding through the General Fund:

- Human Resources:
 - One (1) Management Analyst I/II
- Contracts Services:
 - One (1) Senior Management Analyst

The proposed organizational charts for the additional positions can be found in Attachment 1.

FINANCIAL IMPACT:

The five (5) additional staff positions would require a budget adjustment estimated at \$1.3 million. Of these positions, the Human Resources Management Analyst I/II and Contracts Services Senior Management Analyst positions would be funded from the General Fund Operating and Capital Reserve at a cost of \$433,000. These positions are not eligible for WSIP Proposition 1 reimbursement. The External Affairs Senior Management Analyst and Public Information Representative III and Real Estate Services Real Estate Agent II positions would be funded from the Water Utility Operating and Capital Reserve at a cost of \$883,000. With annual reimbursement of 50 percent expected for these three positions charging time to Water Utility from the WSIP Proposition 1 Funding after expenses are incurred, the net cost is estimated at \$441,500 per year for the Water Utility positions and a total of \$875,000 per year for all five (5) positions District-wide. Any additional State and Federal grants and/or loans could help to further offset the cost of the positions.

The net cost impact, if funded on a pay-as-you-go basis, of the additional five (5) new positions equates to a Municipal and Industrial (M&I) groundwater charge impact of approximately \$3.00 per acre-foot or 10 cents per household per month for North County Zone W-2 and approximately \$5.00 per acre-foot or 17 cents per household per month for South County Zone W-5. However, staff plans to seek State and Federal grants and/or loans that would cover most or all of the Pacheco Reservoir Expansion Project cost, along with commitments from other water agencies, which would further reduce the potential impact to future groundwater charges.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Draft Organization Chart

UNCLASSIFIED MANAGER:

Norma Camacho, 408-630-2084

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DRAFT

Office of the Chief Executive Officer

CEO
Norma J. Camacho

Human Resources & Office of Corporate Governance

Employee Recruitment & Benefits Unit

(1 new FTE) Management Analyst I/II

Office of Chief Operating Officer – External Affairs

COO
Rick Callender

Office of Government Relations

(1 new FTE) Senior Management Analyst

Office of Communications

(1 new FTE) Public Information Rep III

DRAFT

Office of Chief Operating Officer – Watersheds

COO
Melanie Richardson

Office of Watersheds Design & Construction Division

Real Estate Services Unit

(1 new FTE) Real Estate Agent II

Office of Chief Operating Officer – Administrative Services

Interim COO
Tina Yoke

General Services Division

Procurement, Contracts & Warehouse Services Unit

(1 new FTE) Senior Management Analyst

File No.: 18-0812

Agenda Date: 9/11/2018
Item No.: 8.2A.

HANDOUT

SUBJECT:

Handout 8.2-A, Stream Maintenance Report.

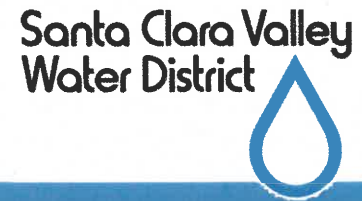
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Stream Maintenance Report

August 25 – September 7, 2018

Stream Maintenance Report

August 25 – September 7, 2018



PERMIT PROCESS STATUS

The District submitted 70 stream maintenance items in its first 2018 Notice of Proposed Work (NPW1) on February 15, 2018. Regulatory agencies had 45 days (April 2) to review and approve the submittal. As of August 3, 2018, 67 projects had been approved. The three remaining vegetation removal projects (Guadalupe Creek d/s Hwy 237, Guadalupe Creek d/s Gold St and Coyote Creek u/s McCarthy Blvd) will be implemented consistent with the program permits.

On April 15, 2018, the District submitted an additional 365 stream maintenance items in its second Notice of Proposed Work (NPW2). Regulatory agencies had 45 days (June 1) to review and approve this second submittal. As of July 20, all items were approved.

Work Status: SMP sediment removal, bank protection, minor maintenance, and instream habitat improvement projects either completed and/or ongoing during this reporting period

WORK TYPE	LOCATION	MUNICIPALITY	DISTRICT (DIRECTOR)	STATUS
Bank protection	Ross Creek upstream of Kirk Road	San Jose	4 (LeZotte)	Completed 9/6/18
Sediment removal	Llagas Creek at Highway 152	Gilroy	1 (Varela)	Completed 9/6/18
Sediment removal	Golf Creek downstream of Camden Avenue	San Jose	4 (LeZotte)	Ongoing; started 6/18/18
Bank protection: rodent control	Coyote Creek upstream of Highway 237*	San Jose	3 (Santos)	Ongoing; started 6/25/18
Bank protection	Stevens Creek downstream of El Camino Real*	Mountain View	7 (Kremen)	Ongoing; started 7/11/18
Bank protection: rodent control	Coyote Creek downstream of Highway 237*	Milpitas	3 (Santos)	Ongoing; started 7/16/18
Minor maintenance: concrete repair	San Tomas Aquino Creek, from Virginia Avenue to Smith Creek confluence; and from Williams Road to USGS gage*	San Jose, Campbell; San Jose	5 (Hsueh), 4 (LeZotte); 2 (Keegan)	Ongoing; started 7/19/18
Sediment removal	Matadero Creek from West Bayshore Road to Louis Road*	Palo Alto	7 (Kremen)	Ongoing; started 8/7/18
Minor maintenance: concrete repair	Matadero Creek at West Bayshore Road*	Palo Alto	7 (Kremen)	Ongoing; started 8/7/18
Instream habitat improvement	Stevens Creek downstream of McClellan Road	Cupertino	5 (Hsueh)	Ongoing; started 8/13/18
Sediment removal	Adobe Creek from Highway 101 to Middlefield Road	Palo Alto	7 (Kremen)	Ongoing; started 8/20/18
Bank protection	Thompson Creek upstream of Yerba Buena Avenue	San Jose	1 (Varela)	Ongoing; started 8/27/18

* Work performed by contractor

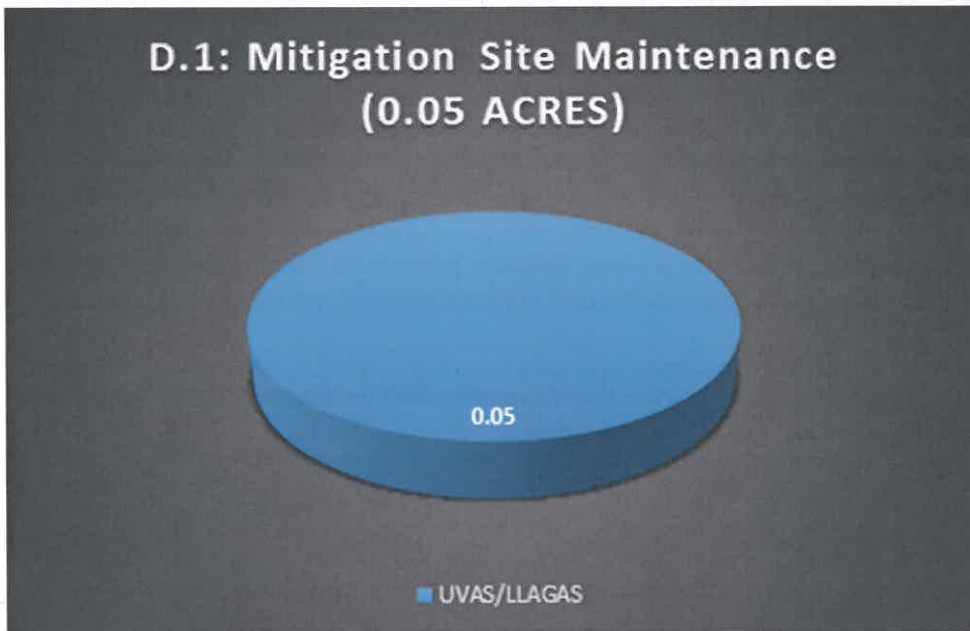
The information in this report has been provided by District staff for SMP work between August 25 – September 7, 2018. As information is gathered, some of the data reported here may change.

Stream Maintenance Report

August 25 – September 7, 2018

Safe Clean Water Priority D1: Management of Revegetation Projects

Mitigation Site Maintenance

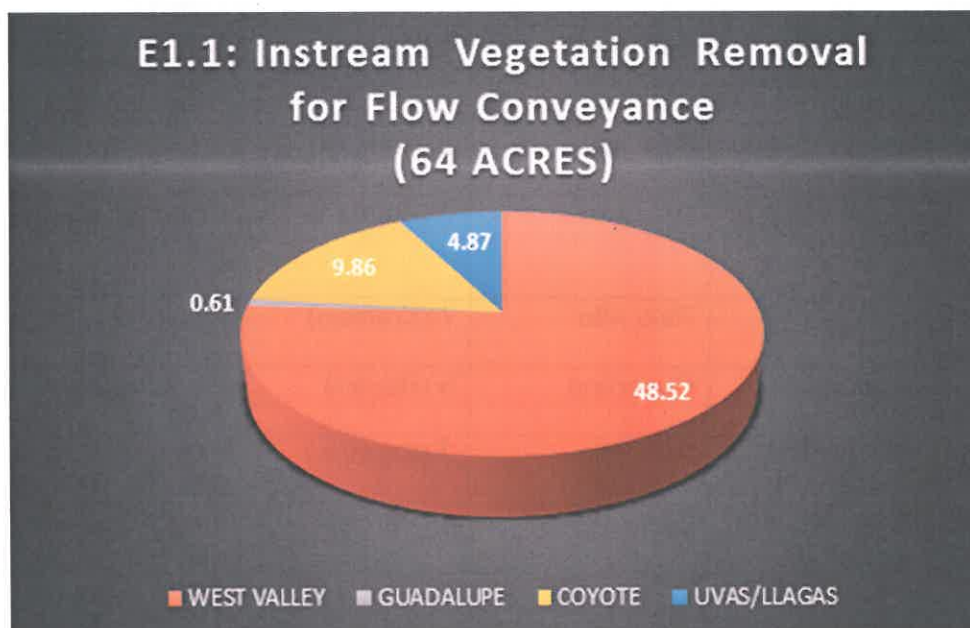


This Safe Clean Water (SCW) project supports District maintenance of at least 300 acres of existing revegetation projects throughout the five watersheds and provides for maintenance of future revegetation sites.

The chart at left shows the work completed within this reporting period.

Safe Clean Water Priority E.1.1: Vegetation Control for Capacity

Aquatic Herbicide Application, Vegetation Removal < 6' dbh, Tree Removal 6–12" dbh, Limb Removal > 4" dbh



This SCW project supports the District's ongoing instream vegetation removal activities for flow conveyance.

The chart below shows the work completed during this reporting period.

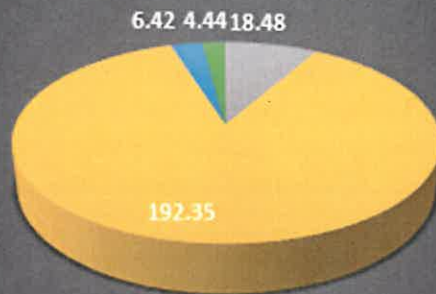
Stream Maintenance Report

August 25 – September 7, 2018

Safe Clean Water Priority E.1.4: Vegetation Management for Access

Access Pruning, Weed Abatement, Upland Herbicide Application

E1.4: Upland Vegetation Removal for Access & Fire Code Compliance (222 ACRES)



■ GUADALUPE ■ COYOTE ■ UVAS/LLAGAS ■ WATER UTILITY PROJECTS

This SCW project supports the District's ongoing upland vegetation control activities for fire code compliance and maintaining access for personnel and equipment.

The chart at left shows the work completed during this reporting period.

For questions or further information, please contact Melanie Richardson, Chief Operating Officer for Watersheds, at (408) 630-2035.

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File No.: 18-0744

Agenda Date: 9/11/2018

Item No.: 9.1.

BOARD AGENDA MEMORANDUM

SUBJECT:

Emergency Services and Security Update.

RECOMMENDATION:

Receive presentation from Emergency Services and Security Manager regarding update of emergency services and security programs.

SUMMARY:

The Emergency Services and Security Unit has made foundational progress in building its emergency services program since January 2018. The unit has made significant strides in updating critical emergency management plans, leading and supporting efforts to build new Flood Emergency Action Plans (EAPs), and creating new tools for Emergency Operations Center (EOC) personnel. Training and exercise activities have been scheduled for Fiscal Year 2019 (FY19). The unit continues to work with the cities and county, along with water retailers and other partners, to ensure that emergency preparedness efforts support each other. In regards to security, the unit will be leading a District Wide Security Assessment, which has begun this month. This assessment will focus on the camera system, access/door badging system, and duress system.

Planning

The unit has updated the District's Emergency Operations Plan, which was adopted by the Board of Directors on August 14, 2018. The Local Hazard Mitigation Plan for the District has also been updated, approved by the State of California Office of Emergency Services and the Federal Emergency Management Agency, and adopted by the Board of Directors on April 28, 2018.

A Flood Emergency Action Plan (EAP) for Guadalupe River and Canoas and Ross Creeks is being created, and these efforts are being led by the unit. This EAP will become an annex to the current joint EAP between the District and San Jose that was created in 2017. Flood EAPs for West Little Llagas Creek in Morgan Hill and Uvas Creek in Gilroy are also being created. The unit has provided guidance and direction to the Emerging Leaders team that has been tasked with this project. The Emergency Services and Security Manager is a sponsor to this Emerging Leaders team.

An EOC Responder Handbook has also been created that includes updated EOC position checklists, EOC forms, District emergency management structures and processes, and other tools to be utilized during an EOC activation. This handbook will act as a toolkit for EOC staff to better prepare them for

their assigned role within the EOC.

Training and Exercise

Updated State and Federal training requirements have been established and integrated into EOC personnel training profiles. New trainings under these requirements will be scheduled in FY19 and communicated to EOC personnel.

EOC Responder Handbook training has been established and is now required of all EOC personnel. This training will help EOC staff become better prepared for their identified responsibilities and understand the tools that are available within the EOC. The unit delivered a combined eight training sessions for the handbook on August 28th and 30th, in which the handbook was distributed during these training sessions. Additional trainings will be held monthly moving forward. This will allow existing EOC staff to review their handbooks, while offering new EOC staff to receive the required training. Based on the feedback from these training sessions, the unit will create new opportunities for specific trainings regarding the EOC forms and Planning Process meetings/briefings, and EOC section specific workshops. These efforts will assist the District in determining the best way to implement the tools within the handbook.

The unit will also begin scheduling regular communication drills to practice utilizing the District's mass notification system to call in EOC staff for an emergency activation. Additional communication drills that will be scheduled include satellite phones and the use of the Government Emergency Telecommunications Services (GETS).

The unit has participated in the planning for the Santa Clara County Yellow Command Exercise, which the District is scheduled to participate on September 6, 2018. An exercise is scheduled for October 2018 for the Anderson Dam EAP, which will occur alongside a call down drill that includes all dam EAPs. An internal District EOC exercise is scheduled for November.

In regards to building the emergency management capability within the Emergency Services and Security Unit, the unit manager has supported external trainings for unit staff to attend. Unit staff have participated in multiple trainings since January 2018 and have been working to obtain emergency management credentialing through the State of California Office of Emergency Services. It is a priority for unit staff to continue to build their knowledge base in order to support the District in regards to emergency preparedness, response and recovery.

Partnerships and Resources

The Emergency Services and Security Unit continues to build partnerships with its external stakeholders by collaborating on emergency preparedness efforts. The unit meets regularly with the cities, county, and other emergency management entities to work together to support emergency planning, training and exercise goals. The District has resources that can support Mutual Aid and Mutual Assistance requests, which the unit communicates to its external partners. The more we all work together and support each other, the more prepared the District and Operational Area will become.

The District is currently working with the American Red Cross to explore a Memorandum of

Understanding where the drinking water truck could support their emergency efforts and community events. Watershed and Fleet manage a water tender within the District that can support emergency response for fire fighting, which Emergency Services and Security would support when deployed. Training needs and staffing plans to support these two resources continue to be built. The District also has construction equipment and portable generators that are offered when emergencies occur. There is also a wealth of knowledge that our subject matter experts can offer to support emergencies as requested.

Emergency Communications

The County of Santa Clara manages a mass notification system for alert and warning called AlertSCC. It is important that District staff sign up for this service so that they can be notified by cities and the county when emergencies occur in areas that affect them. We are continuing our efforts to increase staff awareness and utilization of this services. One example of increasing awareness is to communicate through News You Can Use. The District also has an Emergency Contact card that is distributed to all employees for the purpose of reaching specific departments for internal needs. The card lists the following 24 hour contact information: Security, Health and Safety, Emergency Services, Disaster Service Worker and Facilities.

Security

The District Wide Security Assessment will be critical in determining the long-term security needs for the District. The results of this assessment will allow the District to create a plan to upgrade the physical security systems moving forward. The unit also manages a contract guard service for normal day-to-day operations, and also works through the San Jose Police Department to bring in off-duty police resources as needed for special events. Combining an upgraded physical security system following this assessment, with the appropriate guard force, the future will bring a more developed and modern security system overall for the water district and its critical infrastructure.

The Emergency Services and Security Unit has made some technological upgrades to the Security Office, where over 240 cameras throughout the District are monitored. The District has a Violence in the Workplace process to deal with these types of incidents or potential incidents. An Incident Management Team has been established to manage these workplace violence issues. The unit is also working to bring appropriate Active Shooter Training to the District to educate staff on these types of emergencies.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

File No.: 18-0744

Agenda Date: 9/11/2018
Item No.: 9.1.

Attachment 1: PowerPoint

UNCLASSIFIED MANAGER:
Tina Yoke, 408-630-2385

Emergency Services and Security Update

Santa Clara Valley Water District



Planning

- ▶ Emergency Operations Plan Adopted 8/14/18
- ▶ Local Hazard Mitigation Plan Adopted 4/28/18
- ▶ Emergency Operations Center (EOC) Responder Handbook created
- ▶ 2018 Stream EAPs:
 - ▶ Guadalupe/Ross/Canoas
 - ▶ West Little Llagas
 - ▶ Uvas



- ▶ EOC Section Specific Training 2018
- ▶ EOC Responder Handbook Training
Aug. 2018
- ▶ New training requirements for EOC
Personnel, based on State/Federal
credentialing program



Exercise

- ▶ Yellow Command – County Exercise
9/6/18
- ▶ Anderson Dam EAP Exercise 10/16/18
- ▶ All Dam EAP Call Down Drill 10/16/18
- ▶ District EOC Exercise Planned for Nov.
2018



Resources Available – Mutual Aid/Assistance

- ▶ Water Tender
- ▶ Drinking Water Truck
- ▶ Construction Equipment
- ▶ Portable Generators
- ▶ Technical Expertise



Coordination and Collaboration

- ▶ Operational Area (Cities and County)
- ▶ Emergency Managers Association
- ▶ Water Retailers
- ▶ American Red Cross
- ▶ Local Law Enforcement Agencies



Emergency Communications

- ▶ AlertSCC
- ▶ Emergency Contact Card (24 hr)
 - ▶ Security
 - ▶ Health and Safety
 - ▶ Emergency Services
 - ▶ Disaster Service Worker
 - ▶ Facilities



Security Update

- ▶ District Wide Security Assessment
- ▶ Violence in the Workplace
- ▶ Updated Security Office
- ▶ Contract Security

