



MEMORANDUM

FC 14 (01-02-07)

TO: Board of Directors

FROM: Safe, Clean Water
Independent Monitoring
Committee (SCW IMC)

SUBJECT: Safe, Clean Water Independent Monitoring
Committee (SCW IMC) Meeting Summary for
December 8, 2021

DATE: January 11, 2022

This memorandum summarizes agenda items from the Zoom meeting of the Safe, Clean Water Independent Monitoring Committee (SCW IMC) held on December 8, 2021.

Attendees:

SCW IMC Members in attendance were: Susan Kazemi (District 1), Rosalinda Zepeda (District 2), Rolane Santos and Huy Tran (District 3), Hon. Joe Head (District 4), Bill Hoeft and George Fohner (District 5), Hon. Patrick S. Kwok and Hon. Dan McCorquodale (District 6), Tess Byler (District 7), and Hon. Bob Nuñez (Current Board Chair Appointment).

Staff members in attendance were: Emmanuel Aryee, Wade Blackard, Rechelle Blank, Glenna Brambill, Justin Burks, Keila Cisneros, Jennifer Codianne, Jessica Collins, Zooey Diggory, James Downing, Amy Fonseca, Laura Garrison, Rachael Gibson, Alexander Gordon, Andrew Gschwind, Christopher Hakes, Sunshine Julian, Candice Kwok-Smith, Jeannine Larabee, Juan Ledesma, Larry Lopez, Marta Lugo, Heath McMahon, Judy Nam, Karl Neuman, Alec Nicholas, Carlos Orellana, Thalia Revilla, Melanie Richardson, Metra Richert, Afshin Rouhani, Denis Ruttenberg, Ashley Shannon, Kevin Sibley, Kirsten Struve, Paul Thomas, Doug Titus, Sherilyn Tran, Jack Xu, Kristen Yasukawa, Gregory Williams, Tina Yoke, and Emily Zedler.

Guests in attendance were: Drummond Kahn and Greta Macdonald (Tap International, Inc.)

3.1. ELECTION OF CHAIR AND VICE CHAIR

Summary from Meeting Agenda Memo

Per the Board Resolution, the duties of the Chair and Vice-Chair are as follows:

The officers of each Committee shall be a Chairperson and Vice-Chairperson, both of whom shall be members of that Committee. The Chairperson and Vice-Chairperson shall be elected by the Committee, each for a term of one year commencing on January 1 and ending on December 31 and for no more than two consecutive terms. The Committee shall elect its officers at the first meeting of the calendar year. All officers shall hold over in their respective offices after their term of office has expired until their successors have been elected and have assumed office.

The Chairperson shall preside at all meetings of the Committee, and he or she shall perform other such duties as the Committee may prescribe consistent with the purpose of the Committee.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson. In case of the unexpected vacancy of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed upon the Chairperson until such time as a new Chairperson is elected by the Committee.

Should the office of Chairperson or Vice-Chairperson become vacant during the term of such office, the Committee shall elect a successor from its membership at the earliest meeting at which such election would be practicable, and such election shall be for the unexpired term of such office.

Should the Chairperson and Vice-Chairperson know in advance that they will both be absent from a meeting, the Chair may appoint a Chairperson Pro-tempore to preside over that meeting. In the event of an unanticipated absence of both the Chairperson and Vice-Chairperson, the Committee may elect a Chairperson Pro-tempore to preside over the meeting in their absence.

The SCW IMC elected Ms. Tess Byler as Chair and Hon. Joe Head as Vice Chair for 2022.

ACTION ITEMS

5.1 INDEPENDENT MONITORING COMMITTEE-REQUESTED PRESENTATIONS AND INFORMATION

Ms. Jessica Collins introduced the following agenda item:

Summary from Meeting Agenda Memo

Through tours and presentations, IMC members gain a greater understanding of Safe, Clean Water projects. While project site tours have been on hold due to the impacts of the COVID-19 pandemic, staff will give presentations on the topics that were requested by the IMC for FY21. These are in addition to the IMC-requested grants management audit presentation, which could not be presented during the FY20 annual review cycle as the audit report had not yet been finalized and presented to the Board. Several of the audit recommendations have been implemented and these are in addition to the improvements as part of the consolidated grants program under the renewed Safe, Clean Water Program. Staff will share these improvements with the IMC. Additionally, during the FY20 annual review, a subcommittee request was made for a quick demonstration on the improved Automated Local Evaluation in Real Time (ALERT) System website (<<https://alert.valleywater.org/>>). Below is the full list of project presentations:

- Water Conservation Savings Model (**Justin Burks presenter**)
- Anderson Dam Seismic Retrofit and Pacheco Reservoir Expansion project progress reports (**Chris Hakes presenter**)
- Safe, Clean Water Program Grants Management and Administration Audit (**Greta Macdonald and Drummond Kahn presenters**)
- Grants Audit Recommendations Progress Report (**Kristen Yasukawa presenter**)
- A demonstration of the improved Automated Local Evaluation in Real Time (ALERT) System website (**Jack Xu presenter**)
- Management of the blending of Clean, Safe Creeks and Natural Flood Protection Program, the 2012 Safe, Clean Water and Natural Flood Protection Program and Measure S (**Jessica Collins presenter**)

The Independent Monitoring Committee discussed the following on the above project presentations: landscape rebate program benefits, water savings in each sector availability, current state of drought data, Anderson Dam largest and other available water sources, permitting concerns with dam projects, accelerating the project, Pacheco Reservoir project partners, federal funding being pursued, COVID impacted non-profits, question on audit 'right sizing' terminology=risk, outreach to disadvantaged communities is a concern, grant timelines, range of grants dollars, ALERT available map versions, informing impacted public, suggestion to add ALERT to VW's flood plain mailer, and question if Measure S programs

integrated or overlapped.

Ms. Ashley Shannon, Ms. Metra Richert, Ms. Jessica Collins, and Mr. Juan Ledesma were available to answer questions.

The Independent Monitoring Committee took no action.

5.2. SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM INDEPENDENT MONITORING COMMITTEE (IMC) REVIEW PROCESS AND SCHEDULE FOR FISCAL YEAR 2021 ANNUAL REPORT.

Committee Chair Ms. Tess Byler reviewed the following:

Summary from Meeting Agenda Memo

Fiscal Year 2020-21 (FY21) marks the eighth and final year of the 2012 voter-approved Safe, Clean Water and Natural Flood Protection Program (2012 Program). On November 3, 2020, Santa Clara County voters overwhelmingly approved the renewed Safe, Clean Water and Natural Flood Protection Program (Safe, Clean Water Program) that replaced the 2012 Program in its entirety on July 1, 2021. Santa Clara Valley Water District (Valley Water) staff will present a brief overview of the annual report cycle and the final annual report of the 2012 Program.

Valley Water staff will review last year's subcommittee assignments and propose to the IMC for its approval the schedule for finalizing the IMC's Annual Report on the final year of the 2012 Program. The schedule will include proposed dates for sub-committee and full committee meetings to complete the IMC Annual Report and its presentation to the Board of Directors by the IMC Chair.

The Independent Monitoring Committee took action: by roll call vote unanimously approved using the subcommittee review process as done in past years.

The next regular meeting is scheduled at 4:00 p.m., on Wednesday, January 26, 2022.

If you have any questions or concerns, you may contact me at, gbrambill@valleywater.org or 1.408.630.2408.

Thank you!

Glenna Brambill, Management Analyst II,
Board Committee Liaison
Office of the Clerk of the Board

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