



Santa Clara Valley Water District

File No.: 15-0604

Agenda Date: 12/8/2015

Item No.: *9.1.

SUPPLEMENTAL BOARD AGENDA MEMORANDUM

SUBJECT:

Review and Accept Letters of Interest for District 1 Board of Directors Vacant Seat.

REASON FOR SUPPLEMENTAL MEMORANDUM:

The deadline for interested parties to submit letters of interest and applications was Wednesday, December 2, 2015 at 4:00 p.m., which was after the 10-day posting date.

RECOMMENDATION:

- A. Review and accept letters of interest submitted for consideration to fill District 1 vacant seat; and
- B. Review interview documents used during prior processes and make modifications if needed.

SUMMARY:

The District received 21 letters of interest/applications from potential candidates. These applications are included as Attachments 2 - 21 to this supplemental memorandum.

Per Section 7.9 of the District Act, candidates must be registered voters in the County of Santa Clara. The County Registrar of Voters' office has reviewed the submitted applicant residency information and the verification results are submitted in Attachment 1 - District 1 Applicant Chart.

At the November 24th meeting, the Board chose to review all applications, and have each Director provide the Clerk of the Board (Clerk) with their individual top five candidates prior to the December 8th Board meeting. Upon receipt of each Director's selections, the Clerk will tally the results and provide the information to the Board at the December 8th meeting.

FINANCIAL IMPACT:

Costs associated with filling this vacancy are those required for development of advertisement, publication, and mailing to acknowledge receipt of applications. The approximate costs for advertising the Notice of Intention to Fill Vacancy is \$4,500. Funds are available in the Fiscal Year 2016 Budget, Clerk of the Board project.

CEQA:

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Compilation of letters of interest

UNCLASSIFIED MANAGER:

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