



BOARD OF DIRECTORS MEETING

MINUTES

**SPECIAL MEETING
THURSDAY, MARCH 23, 2017
9:15 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

1.1. Roll Call.

Board members in attendance were Linda J. LeZotte, Richard Santos, John L. Varela, and Nai Hsueh, constituting a quorum of the Board.

Directors Estremera, Keegan. and Kremen were excused from attending.

Staff members in attendance were N. Camacho, Interim Chief Executive Officer (Interim CEO), Clerk/Board of Directors, A. Cheung, J. Fiedler, C. Hakes, G. Hall, L. Orta, K. Oven, S. Stanton, and S. Tikekar. Senior Assistant District Counsel L. Orta represented District Counsel S. Yamamoto, and Deputy Operating Officer S. Tippetts represented Chief Operating Officer, Watersheds, M. Richardson.

1.2. Pledge of Allegiance/National Anthem.

Director Santos led all present in reciting the Pledge of Allegiance.

1.3. Time Open for Public Comment on any Item not on the Agenda.

Chairperson Varela declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. TIME CERTAIN:

9:00 AM

2.1. District's Capital Improvement Program Fiscal Year 2016-17 Progress Report for Water Supply and Information Technology Capital Projects.

- Recommendation:
- A. Receive information from staff on the FY2016-17 Capital Improvement Program (CIP) progress reports for key Water Supply and Information Technology Capital Projects; and
 - B. Approve adjustments to the Safe, Clean Water and Natural Flood Protection Program (SCW Program) schedules for two Water Supply projects.

Ms. Katherine Oven, Deputy Operating Officer, reviewed the information on this item, per the attached Board Agenda Memorandum, and provided a brief report on the March 22, 2017, community meeting held in Morgan Hill, on the Anderson Dam Seismic Retrofit Project.

The presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Michael Mooers, Associate Civil Engineer, reviewed Slides 1 and 2; Mr. Bal Ganjoo, Senior Project Manager, reviewed Slides 3 and 4; Mr. Victor Gutierrez, Associate Civil Engineer, reviewed Slide 5; Mr. Steven Wu, Senior Engineer, reviewed Slide 6; Mr. Jim Crowley, Utility Maintenance Engineering Manager, reviewed Slide 7; Mr. Karl Neuman, Associate Civil Engineer, reviewed Slide 8; Mr. Joel Jenkins, Senior Engineer, reviewed Slide 9; Mr. Todd Inman, Senior Engineer, reviewed Slide 10; Ms. Debra Butler, Senior Project Manager, reviewed Slide 11; and Mr. Mike Munson, Capital Engineering Manager, reviewed Slide 12.

Director Santos momentarily stepped out of the meeting and returned as noted below.

Chairperson Varela declared a brief recess, noting that a quorum of the Board was no longer present.

Director Santos returned, reestablishing a quorum, and Chairperson Varela called the meeting back to order.

Ms. Jessica Collins, Senior Management Analyst, reviewed Slide 13.

Motion: Approve adjustments to the Safe, Clean Water and Natural Flood Protection Program (SCW Program) schedules for two Water Supply projects, as contained in Attachment 1, Slide 13.

Move to Approve: Nai Hsueh
Second: Linda J. LeZotte

Yeas: Linda J. LeZotte, Richard Santos, John L. Varela,
Nai Hsueh

Nays: None

Abstains: None

Recuses: None

Absent: Tony Estremera, Gary Kremen, Barbara Keegan

Summary: 4 Yeas; 0 Nays; 0 Abstains; 3 Absent.

Ms. Fang Lu, Senior Project Manager, reviewed Slide 14, and confirmed that the Total Estimated Cost shown on Slide 14 as \$16.3 million, should be revised to read \$18.3 million.

Mr. Doug Muirhead, Morgan Hill resident, reported attending the aforementioned Anderson Reservoir Seismic Retrofit Project Community Meeting in Morgan Hill, and requested the Board provide the public with more information on their conversations with regulatory agencies, and issues and challenges associated with regulatory processes, in future conversations. He expressed support for including a construction timeline in future Capital Program Project Status presentations, consistent with Director Hsueh's request, and requested information on whether the Main and Madrone Pipeline Restoration Projects would impact recharge to adjacent percolation ponds, or impact public access to adjacent maintenance roads.

3. ADJOURN:

3.1. Clerk Review and Clarification of Board Requests.

Ms. Michele King, Clerk/Board of Directors, confirmed that there were no new Board Member Requests resulting from the meeting.

3.2. Adjourn to Special Meeting at 11:30 a.m., on March 27, 2017, in the Santa Clara Valley Water District Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, California.

Chairperson Varela adjourned the meeting at 10:30 a.m., to the 11:30 a.m. Special Meeting on March 27, 2017, in the Santa Clara Valley Water District Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, California.

Michele L. King, CMC
Clerk/Board of Directors

Approved:

Date: April 11, 2017

**Santa Clara Valley Water District
Special Board Meeting
District's Capital Improvement Program (CIP) Fiscal Year 2016-17 Progress Report
for Water Supply and Information Technology Capital Projects**

March 23, 2016

FLIP CHART NOTES

Board Discussion

- Interest in the Anderson Dam Seismic Retrofit Project is county-wide and significant. Communication and outreach that assures community project schedule and funding concerns is important. (L. LeZotte)
- Staff is to include a construction activity timeline in future CIP Capital Projects Status presentations. (L. LeZotte)
- Staff is to seek out opportunities to highlight the innovative nature of the flexible pipeline installation, associated with the Penitencia Delivery Main/Force Main Seismic Retrofit Project, including developing a press release. (J. Varela)
- Staff is to include in future Information Technology Capital Project presentations, information on vendor selection justification, including cost options, alternative scenarios, and information on other agencies utilizing recommended software vendors and programs. (J. Varela)
- Staff is to pursue the attendance of U.S. Army Corps of Engineers (USACE) South Pacific Division Commander, Colonel Pet Helmlinger when the Board considers updates on USACE partnership projects during the April 11, 2017, regular meeting. (J. Varela)