

**BOARD OF DIRECTORS
SANTA CLARA VALLEY WATER DISTRICT**

RESOLUTION NO. 17-

**AMENDING THE CONFLICT OF INTEREST CODE FOR THE SANTA CLARA VALLEY
WATER DISTRICT, TO INCLUDE THE NEWLY-CREATED POSITIONS OF ASM – CIVIC
ENGAGEMENT MANAGER, BOARD EXECUTIVE AIDE, AND CHIEF OF EXTERNAL
AFFAIRS, INCLUDING THE APPENDICES WHEREIN THE POSITIONS REQUIRED TO FILE
STATEMENTS OF ECONOMIC INTEREST ARE DESIGNATED**

WHEREAS, state law requires the District to amend its Conflict of Interest Code to reflect newly-created positions which make or participate in making decisions that may foreseeably have a material effect on any financial interest; and

WHEREAS, in October, 2016, the District developed a job specification for the ASM – Civic Engagement Manager, which is currently vacant but in recruitment, and entered an out-of-code position for this newly-created position at the required highest level of disclosure in the interim, pending approval of a code amendment; and

WHEREAS, in December, 2016, the District developed a job specification for the Chief of External Affairs, was filled by Rick Calendar effective May 8, 2017, and entered an out-of-code position for this newly-created position at the required highest level of disclosure in the interim, pending approval of a code amendment; and

WHEREAS, on February 13, 2017, the District promoted Ms. Candice Kwok-Smith, former Program Administrator, to the newly-created position of Board Executive Aide and entered an out-of-code position for this newly-created position at the required highest level of disclosure in the interim, pending approval of a code amendment; and

WHEREAS, the District is required to update its Exhibit A of the Conflict of Interest Code to reflect the newly-created position title and the position's disclosure requirement; pursuant to the requirements of California Government code §87306; and submit an amended Code to its code-reviewing body for approval; and

WHEREAS, the District has executed California Form 804, Agency Report of New Positions to include the newly-created positions of ASM – Civic Engagement Manager, Board Executive Aide, and Chief of External Affairs.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Santa Clara Valley Water District that the attached Conflict of Interest Code with attachments is adopted effective June 13, 2017.

Amending the Conflict of Interest Code for the Santa Clara Valley Water District, to Include the Newly-Created Positions of ASM – Civic Engagement Manager, Board Executive Aide, and Chief of External Affairs, Including the Appendices Wherein the Positions Required to File Statements of Economic Interest are Designated

Resolution No. 17-

PASSED AND ADOPTED by the Board of Directors of Santa Clara Valley Water District by the following vote on June 13, 2017:

AYES: Directors

NOES: Directors

ABSENT: Directors

ABSTAIN: Directors

SANTA CLARA VALLEY WATER DISTRICT

By: _____
JOHN L. VARELA
Chair/Board of Directors

ATTEST: MICHELE L. KING, CMC

Clerk/Board of Directors