

To: Board of Directors
From: Norma J. Camacho, CEO

Chief Executive Officer Bulletin Week of November 17-23, 2017

Board Executive Limitation Policy EL-7:

The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

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Staff moves to Santa Teresa Office.

On Friday, November 17, 2017, four (4) district units moved to the new district leased space in South San Jose. The long anticipated move was completed on Saturday, November 18, 2017. The Santa Teresa building is located at 6850 Santa Teresa Blvd., San Jose, CA 95119.

The 44 staff members included in the move are from the following units:

1. Revenue Management Unit (683)
2. Construction Inspection Unit (351)
3. Land Surveying & Mapping Unit (367)
4. Wells and Water Unit (475)

The move went smoothly and the building and units are up and running as of this week. Despite unanticipated delays, staff were patient with this complex move, and helped to ensure it was executed smoothly. I thank staff for all of their hard work making this move possible. Please let us know if any board members would like a tour of the new facility.

For further information, please contact Tina Yoke at (408) 630-2385.

Board Governance Ends Policy Revision.

At the October 24, 2017, Fiscal Year 2018-2019 Board Strategic Priority Planning Session, the board

approved revisions to Board Governance Policies Ends-1, documenting the desire to include design sensitivity and aesthetics concepts into district projects.

The Ends and Policy Revision sections of the board's policies have been updated. Please review these changes, and staff is updating references to the board's policies in procedures, forms and project documents.

The Board's Governance Policies are available on-line here:

<http://www.valleywater.org/About/BoardPolicies.aspx>

For further information, please contact Michele King at (408) 630-2711.
