



TO: Board of Directors

FROM: Capital Improvement
Program Committee

SUBJECT: 01/18/18 CIP Committee Meeting Summary

DATE: 02/02/18

This memorandum summarizes the Capital Improvement Program Committee (Committee) meeting held on January 18, 2017, where the following workplan items were discussed:

1. **Construction management services for the Permanente Creek Projects due to utility line relocation delays, archeological finds during excavation work, and extensive outreach to the community.**

Committee supported the analyses of proposed amendments and consultant's performance. However, the Committee expressed concerns for the potential construction contract changes revealed by the proposed amendments, and pointed out that closer monitoring by the Committee to anticipate project changes is needed. The Committee also requested staff to evaluate any lessons learned from underestimating the "community outreach efforts".

2. **Design services for Pope/Chaucer Street Bridge Replacement Project due to 4-Year temporary suspension of design work in order to perform additional public outreach.**

The 4-Year outreach efforts resulted in a new bridge configuration that would not impact the adjacent properties. Additionally, Caltrans standard seismic design criteria for slab bridges has been revised and results in increased costs for design work. The Committee supports staff recommendations and consultant's performance, but expressed similar concern as stated above.

3. **Committee 2017 Accomplishments and 2018 Workplan**

To prepare the 2018 Workplan, the Committee first reviewed completed tasks of 2017. The most notable accomplishments are recommendations to the Board on 1). Staffing resources for stewardship projects, 2). Scope changes of SCW Mid-Coyote Creek, and 3). Funding solutions for Mid-Coyote Project and high priority stewardship projects.

Committee brainstormed items for its 2018 Workplan, including Board's concerns on Preliminary FY 19-23 CIP, alternate financing methodology for Water Utility Capital Projects, closer monitoring of Capital Projects progress, etc. The finalized Workplan will be submitted to the Board for information.

The Committee confirmed the next meeting would be held at 10:00 a.m., on February 13, 2017.

Board member comments and suggestions can be forwarded to Ms. Natalie Dominguez, Board Administrative Assistant at (408) 630-2659 or by email to ndominguez@valleywater.org.

Nai Hsueh

Director, District 5
Capital Improvement Program Committee Chairperson

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