

To: Board of Directors
From: Norma J. Camacho, CEO

Chief Executive Officer Bulletin Week of April 20 - 26, 2018

Board Executive Limitation Policy EL-7:

The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

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Enterprise Resource Planning System Request for Proposals (RFP)

The Enterprise Resource Planning System (System) RFP was released and published on CAS on April 5, 2018. The new System is providing integrated business functionalities for Finance, Human Resources, Procurement and Contracts, and Inventory and Warehouse management. The goal for the System implementation is to replace our current outdated PeopleSoft application, eliminate paper-based manual processes, reduce cost, enhance data security, and improve work efficiencies by implementing more self-service features and workflows.

The Pre-Proposal meeting occurred on April 19, 2018, and the proposals are due May 17, 2018. The proposal review process includes written evaluations of proposals, oral interviews, and proof of capabilities (POC). The district will present the final selected vendor to the board by October 2018 for approval, and begin implementation in November 2018.

For further information, please contact Ashu Tikekar at (408) 630-2424.

District Wide Security System Assessment Request for Proposals (RFP)

The RFP for the District Wide Security System Assessment Project (Project) was released and published in CAS on April 16, 2018. This Project will review the current camera and access control and duress systems at the district to determine if our current system can satisfy our security needs, or if a new system needs to be procured for replacement.

The Pre-Proposal meeting occurred on April 23, 2018, and the proposals are due May 10, 2018. The proposal review process includes written evaluations of proposals, oral interviews, and proof of capabilities (POC). Final authorization and project implementation with the selected proposer will occur by July 2018.

For further information, please contact Anil Comelo at (408) 630-2470.

Outreach for Safe, Clean Water Project A.2: Nitrate Treatment System Rebate Program

Nitrate is an ongoing groundwater protection challenge in many areas of the state, including southern Santa Clara County due to sources like fertilizers, septic systems, and animal waste. Through the Nitrate Treatment System Rebate Program (Program), the district provides private well owners with rebates for treatment systems to reduce exposure to high nitrate in drinking water. Program participation has been lower than anticipated, as presented in a related public hearing on April 10, 2018.

The district continues to look for opportunities to expand outreach, such as working more closely with community groups, in addition to ongoing and specific outreach to date, show below:

- Postcards or letters to about 4,500 private well owners each year (ongoing since FY 14)
- Phone calls to well owners with high nitrate based on district testing (ongoing since FY 14)
- Program promotion via tear-off fliers at large South County stores selling treatment systems (ongoing since FY 14)
- Ongoing program promotion in relevant forums including: the district's annual South County Open House (annually since 2016); Small Acreage Stewardship Workshop (annually since 2016); San Martin Neighborhood Alliance meeting (2016); Perchlorate Community Advisory Group (annually since 2015); the board's Agricultural Water Advisory Committee (2013)
- Social media outreach, including the district's electronic newsletter, blog, Facebook, and Next Door (ongoing since FY 17)
- Coordination with the Santa Clara County Department of Environmental Health on letters to state small water systems (FY 17) and outreach strategies for well owners (FY 15)
- Program fliers distributed through the district's Education Outreach Program at South County schools (2017/18)
- Letters to approximately 200 well owners with high nitrate based on district testing (2017 and 2014)
- Presentation to the Santa Clara County Public Health Department (FY 16)
- 2014 survey of well owners with high nitrate that did not apply for a rebate (most respondents noted they do not drink the water or already have a treatment system installed).

Following the public hearing on April 10, 2018, the district provided Program information to those that spoke at the hearing, including a private well owner and the president of the San Martin Neighborhood Alliance (SMNA). The district offered to present at a future SMNA meeting and encouraged the sharing of Program information through SMNA email distribution or other means. The district also reached out to the Santa Clara County Planning Office to explore potential outreach opportunities.

For further information, please contact Garth Hall at (408) 630-2750.
