

**To: Board of Directors**  
**From: Norma J. Camacho, CEO**

## Chief Executive Officer Bulletin

### Week of June 1- 7, 2018

#### Board Executive Limitation Policy EL-7:

*The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.*

Page	IN THIS ISSUE
<a href="#"><u>1</u></a>	<b>Safe, Clean Water and Natural Flood Protection Project: California Native Plant Society Terminates the Nursery Renovation Project Contract Agreement</b>
<a href="#"><u>2</u></a>	<b><u>Keegan</u> Best Practices for Contractor or Consultant Contractual Ability/Restriction to Issue Press Releases, Advertise or Communicate with the Public About Projects I-18-0008</b>

#### **Safe, Clean Water and Natural Flood Protection Project: California Native Plant Society Terminates the Nursery Renovation Project Contract Agreement**

In fiscal year 2016, California Native Plant Society (CNPS) received a \$50,574 Safe, Clean Water and Natural Flood Protection D3 (Restore Wildlife Habitat) grant to renovate an existing plant nursery and develop instructional/training videos to educate nursery professionals on pathogen control best management practices.

The water district received a letter dated April 24, 2018, from CNPS's president requesting to terminate the contract agreement citing the reason being they no longer need the water district's funds, as they were able to procure other funding sources to complete the plant nursery renovation.

CNPS has not invoiced or received any of the project grant amount, and therefore, grant staff determined that CNPS correctly exercised the right to terminate the contract agreement in accordance with Section 2. General Provisions, D. Termination of the Agreement which states:

*"Grantee may unilaterally terminate this Agreement at any time prior to District disbursement of Grant Program funds by providing 30-days written notice to District."*

The unused funds of this contract agreement will go back into the reserves for future grant allocation.

CNPS's letter to request the termination of the contract agreement is included in the board's June 8, 2018, Non-agenda package.

For further information, please contact Rick Callender at (408) 630-2017.

**Keegan**

**Best Practices for Contractor or Consultant Contractual Ability/Restriction to Issue Press Releases, Advertise or Communicate with the Public About Projects**

**I-18-0008**

The water district's response to I-18-0008 will be submitted by June 15, 2018, Non-Agenda package.

For further information, please contact Katherine Oven at (408) 630-3126.

---