MEMORANDUM

Santa Clara Valley Water District

TO: Board of Directors

FROM: Capital Improvement Program Committee

SUBJECT: 11/19/18 CIP Committee Meeting Summary

DATE: 11/27/18

The Capital Improvement Program Committee (Committee) met on Monday 11/19 and discussed the following Work Plan items:

1. <u>Capital Projects – Monitoring:</u> The Committee reviewed status of Water Utility, Flood Protection, Stewardship, Buildings/Ground, and Information Technology Projects that are under design phase. Majority of the projects are on track and no significant budget, schedule and community issues were identified.

2. <u>Prioritization Criteria for FY 19-20 Capital Improvement Program</u>: This is the Committee's 2nd review of the priority criteria. The Committee is satisfied with the criteria as they reflect the Board's policies and values of:

   - Sustainability;
     Climate change;
   - Social responsibility;
   - Environmental stewardship; and
   - Cost effectiveness

   The Committee plans to submit the criteria to Board review at its 12/5 Strategic Planning Session.

3. <u>Staff Proposed New Capital Projects for FY 19-20 CIP</u>: The following projects were proposed by staff for the FY 19-20 CIP. These are only for Committee's information, no decisions were made. The projects still need to go through the prioritization and funding analyses:

   - Water Treatment Plant Electrical Improvement Projects;
   - STWTP Filter Media Replacement Project Los Gatos Creek Restoration Project;
   - Employee Workspace Optimization Project; and
   - Telephone System Voice-Over IP

4. <u>Committee Work Plan</u>: Committee's next meeting is December 10, and the Committee will review the following items:

   - Preliminary CIP; and
   - Director Kremen's request of reviewing the benefits of the Calero Dam Restoration Project

Board member comments and suggestions can be forwarded to Ms. Natalie Dominguez, Assistant Deputy Clerk II at (408) 630-2659 or by email to ndominguez@valleywater.org.

Nai Hsueh

Director, District 5
Capital Improvement Program Committee Chairperson

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