

November 14, 2018

Ahmar Qadir, Senior Management Analyst
Santa Clara Valley Water District
Community Benefits Program
Civic Engagement Unit
Office of External Affairs



**RE: Agreement A3861R between the Santa Clara Valley Water District ("SCVWD") and the Santa Clara Valley Open Space Authority ("OSA")
Coyote Valley Open Space Preserve Outdoor Learning Center and Creekside Valley Loop Trail**

VIA EMAIL: aqadir@valleywater.org

Dear Ahmar:

As per our call on October 16, 2018, please let this letter serve to provide background and justification for our request to extend the above noted grant agreement extension, due to expire on June 30, 2019. Please let this letter serve to:

- Request an extension for this project beyond June 30, 2019;
- Provide an updated scope of work, budget and timeline, and
- Provide documentation for our organization name change

In May of this year we submitted the request for an interim extension through June 30, 2019 as the project scope has changed. We have now confirmed the current project and it is outlined in the attached project description and scope of work, including proposed budget and timeline. This description also provides background to explain the reasons for the project alteration. The new timeline outlines construction to be completed in fall on 2020. As your grant cycle falls on your fiscal year, we are requesting an extension until June 2021.

Additionally, please adjust the grant agreement documents to reflect the current name of our organization as shown herein. This change was executed in 2015 by the State Legislature and approved by our Board in 2016 as per the attached resolution.

We greatly appreciate the support of the SCVWD and want to ensure that our partnership yields continued success. Please review this request relative to the original agreement and interim request for extension and let me know if the current project and timeline will be possible. Please feel free to contact me with comments or questions. Thank you for your patience and support.

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San Jose, CA 95119
408.224.7476 T
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openspaceauthority.org

OSA Grant Extension Request Letter to SCVWD

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Sincere regards,

A handwritten signature in black ink, appearing to read 'D. Plunkett', with a horizontal line extending from the end.

Donna Plunkett, PLA, ASLA

Planning Manager

dplunkett@openspaceauthority.org

408-224-7476

CC: Sherilyn Tran, Interim Supervising Program Administrator
Matt Freeman, Assistant General Manager
Megan Dreger, Grants Administrator
Galli Basson, Resource Management Specialist

Attachments

Coyote Valley Open Space Preserve North Meadow Project Description and Scope of Work
Resolution Authorizing Organization Name Change