



## MEMORANDUM

FC 14 (01-02-07)

**TO:** Board of Directors

**FROM:** March 6, 2019

**SUBJECT:** Summary of February 25, 2019, Board Policy and Planning Committee Meeting

**DATE:** Director Nai Hsueh,  
BPPC Chairperson

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This memorandum summarizes the Board Policy and Planning Committee (committee) meeting held on February 25, 2019, where the following Work Plan items were discussed:

**A. Draft FY2019-2020 Board Policy Revisions, Work Plan and Budget Message**

The committee performed a final review of information collected at the Board's December 5, 2018, strategic planning session, synthesizing and organizing the information in a format for easy review and public understanding. Staff will present the information for Board approval on 3/12/19.

**B. Mitigation for Routine Operation and Maintenance**

The committee received information on the scope of habitat mitigation required in the conduct of District business, which is assessed through CEQA compliance and through the application and approval process of state and federal regulatory permits. Information was provided on capital project mitigation, with a focus on mitigation requirements for operations and maintenance. This information was presented to help the committee in their review of other policy items on their work plan – use of District property for trails, and maintenance role/responsibility for District-Owned and Non-District-Owned Unimproved/Natural creeks and Creekside Land

**C. Policy for Use of District Property for Trails**

The committee received information on a proposed trail policy framework (including a trails toolkit), public outreach plan, and timeline developed by a staff task force. Staff reviewed existing Board Governance Policies, CEO Interpretations and Outcome Measures, potential trail impacts and benefits, as well as how to possibly identify compatible, appropriate trail projects through pre-approved criteria. The committee requested that staff come back at the next meeting with additional information on the schedule and process chart, timeline of projects, and how a technical advisory committee would work and who would be invited to participate.

**D. Proposed Revisions to Board Advisory Committee Agenda Format**

The committee received information on a proposed revised Board Advisory Committee agenda template that would align the advisory committee agendas and work plans with the Board's yearly work plan. The new format will allow regular reports on the Board's priorities, identify subjects where the committees can provide advice to the Board in a timely manner to meet the Board's schedule, and allows distribution of information that may be of interest to committee members. The committee supported staff's draft agenda template and requested that it be brought to the full Board for review and approval.

Thank you,

Nai Hsueh  
BPPC Chair

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