



Santa Clara Valley Water District Board Policy and Planning Committee Meeting

Board Conference Room A-124

REGULAR MEETING AGENDA

Monday, June 24, 2019
2:00 PM

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

BOARD POLICY AND PLANNING COMMITTEE

Nai Hsueh - District 5, Committee
Chair

Barbara Keegan - District 2,
Committee Vice Chair

Linda J. LeZotte, District 4

The Board Policy and Planning Committee provides support to the Board in the areas of Board planning process; Board Committees' principles and structures; Board and organization performance monitoring and; other tasks assigned by the Board.

Public records for this Committee are available for inspection in the Clerk of the Board's Office, 5700 Almaden Expressway, San Jose, CA 95118. Materials are available to the public at the same time they are made available to the Committee.

The District will make reasonable efforts to accommodate persons with disabilities wishing to attend meetings. Please advise the Clerk of the Board of any special needs by calling (408) 265-2600.

COMMITTEE CLERK

Michele L. King, CMC
Clerk, Board of Directors

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

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1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the public: This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Speaker Form and present it to the Committee Clerk. The Committee Chair will call individuals in turn. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.

3. APPROVAL OF MINUTES:

3.1. Approval of Minutes.

[19-0313](#)

Recommendation: Approve the May 30, 2019, Minutes.

Manager: Michele King, 408-630-2711.

Attachments: [Attachment 1: May 30, 2019, Minutes.](#)

4. INFORMATION AND ACTION ITEMS:

4.1. Policy for Encroachments on District Properties.

[19-0523](#)

Recommendation:

- A. Receive staff responses to Board questions/suggestions;
and
- B. Approve moving forward with revised presentation to the full Board.

Manager: Melanie Richardson, 408-630-2035

Attachments: [Attachment 1: Memorandum](#)
[Attachment 2: PowerPoint](#)

- 4.2. Proposed Board Governance Policy - Governance Process-6.3 - Board Member Exercising Individual Authority Over the Organization. [19-0520](#)
Recommendation: Review, revise if necessary, and request staff present proposed policy language change to full Board for approval.
Manager: Michele King, 408-630-2711.
Attachments: [Attachment 1: Board Governance Policy GP-6](#)
- 4.3. Fiscal Year 2020 Draft Board Policy Planning and Performance Monitoring Calendars. [19-0578](#)
Recommendation: Review and provide input on the staff and Board identified subjects, proposed Committee assignments, and outcomes on the draft FY2020 Board Policy Planning and Performance Monitoring Calendars, and approve submitting to full Board for approval.
Manager: Michele King, 408-630-2711.
Attachments: [Attachment 1: Draft FY20 Board Calendars](#)
- 4.4. Work Plan, Meeting Schedule and Accomplishments Report. [19-0310](#)
Recommendation: A. Review the Board Policy and Planning Committee's Work Plan and Accomplishments Report and incorporate any new tasks; and
B. Schedule Committee meetings as appropriate.
Manager: Michele King, 408-630-2711.
Attachments: [Attachment 1: 2019 BPPC Work Plan & Accomplishments Report](#)
5. **CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**
This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.
6. **ADJOURN:**
- 6.1. Adjourn to Regular Meeting at 2:00 p.m., on July 22, 2019, in the Santa Clara Valley Water District Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

