

MEMORANDUM

FC 14 (02-08-19)

TO: Board of Directors**FROM:** Nai Hsueh,
BPPC Chairperson**SUBJECT:** Board Policy and Planning Committee
(BPPC) October 25, 2019 Meeting Summary**DATE:** 11/4/19

Planning for December 17, 2019 Board Strategic Planning Meeting

Staff provided an update the efforts to obtain a consultant to facilitate the upcoming Board Strategic Planning Meeting. Since a consultant has not yet been obtained, the Committee requested that the consultant meet with the committee at the November meeting, prior to creating a facilitation frame work and conducting pre-meeting Director interviews.

Work Plan, Meeting Schedule and Accomplishments Report.

The Committee reviewed the work plan and noted that the *Review Effectiveness of Board Advisory Committees (External)* is an ongoing task. Director Hsueh reported that staff's reports on the standing Board Work Plan items on the external committees' agendas need to be updated with more information. The last few meetings, several items state that there is nothing to report. Work on Board Work Plan items is continuous.

Michele King, Clerk of the Board, reported that she met with Chief Executive Officer Norma Camacho, and will be developing a template that will be used to report current Board Work Plan activities to the external Advisory Committees. Ms. King offered to present the template to the Committee at their next meeting.

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