## **Board Policy Planning Calendar**



FY 2019-20 Board Policy	Frequency		ed Board ng Dates	Board Committee	Board Committee	Advisory Committee	Advisory Committee
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome
Board Governance							
Board Annual Planning Session	Annually	12/17/19		Assigned to BPPC	Recommend planning, review and report process; synthesize final report info for Board approval	All Advisory Committees	Incorporate Finalized Work Plan Strategies into Committee Workplans as standing items
Board Agenda Planning – Time Certain Item Prioritization	One Time	TBD					
Outsourcing Large Printing Jobs	One Time	TBD					
Review GP-9.2.1	One Time	12/10/19					
2020 Legislative Policy Proposals and Legislative Guiding Principles	Annually	10/22/19				All Advisory Committees	Provide link to Board Agenda item
Federal Appropriations Requests for Federal Fiscal Years 2020 and 2021	Annually	10/22/19					
Policy Issues Identified by Board Audit Committee							
<ul><li>BAC Audit Charter</li><li>Annual Audit Work Plan</li></ul>	One Time Annually	8/2019 6/2019		Assinged to	Recommendations to		
<ul><li>Change Order Audit Report</li><li>District Counsel Audit Report</li></ul>	One Time One Time	TBD TBD		BAC	Board as identified		
Real Estate Audit Report	One Time	TBD					
Community Linkage	·						

		Planne	ed Board	Board		Advisory	
FY 2019-20 Board Policy	Frequency	Meeti	ng Dates	Committee	<b>Board Committee</b>	Committee	Advisory Committee
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome

E.2.1. Current and future w	ater supply	for mun	icipalities.	industries. a	agriculture, and the	environme	nt is reliable.
Policies Issues Identified by California  Delta Conveyance Working Group  • Actively Participate in Decisions Regarding the California Delta Conveyance WP (WS Strategy #3)  • Principals for Participation in Delta Conveyance Project	Oral Reports @ Regular Board Mtgs	8/2019		Assigned to CA Delta Conveyance Working Group	Recommendations to Board as identified		Ag Water requested update
Policies Issues Identified by Water Storage Exploratory Committee  • Actively Pursue Efforts to Increase Water Storage Opportunites WP (WS Strategy #2)  > Pacheco Reservoir Expansion > Negotiate with San Benito Co Water District on partnership terms for participation in the Pacheco Reservoir Expansion Project  > Los Vaqueros Expansion > Site Reservoir Project > San Luis Reservoir Expansion > Shasta Reservoir Expansion > San Luis Low Point Improvement Project	TBD By Committee	10/2019		Assigned to WSEC	Recommendations to Board as identified		
Policy Issues Identified by Recycled Water Committees  • Lead Recycled and Purified Water Efforts with CSJ and Other agencies WP (WS Strategy #4)  > Partnership between Palo Alto, Mt. View & VW  > Countywide Water Reuse Master Plan > SFPUC/BAWSCA Collaboration Efforts > Water Exchange w/CCWD & CCCSD > Reverse Osmosis Concentrate Mngmnt	TBD by Committee	12/2019		Assigned to RWC	Recommendations to Board as identified		

FY 2019-20 Board Policy	Frequency		ed Board ng Dates	Board Committee	Board Committee	Advisory Committee	Advisory Committee
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome
		l			I		I
Policy Issues Identified by FAHCE Ad Hoc Committee  • Finalize FAHCE Effort - WP (WS Strategy #1)  • Provide for Wateshed-wide Regulatory Planning and Permitting effort WP (FP Strategy #1)  • Update on Anderson Dam Seismic Retrofit Project and FAHCE	TBD by Committee	10/2019		Assgined to FAHCE Committee	Recommendations to Board as identified		
Policy Issues Identified by Water Conservation and Demand Management Committee  • Engage and Educate the Community, local elected officials, and staff on future water supply strategies in SCCo. WP (WS Strategy #5)  > Implement "No Regrets" package as identified in 2040 Water Supply Master Plan  > Model Water Efficient New Development Ordinance  > Stormwater Capture Project  > Advanced Metering Infrastructure  > Shallow Groundwater Dewatering  > Update on Water Conservation Options for Agriculture ("Reality vs Talk") (Ag Plan)  > Update on Climate Change Action Plan	TBD by Committee			Assgined to WSDM Committee	Recommendations to Board as identified		
Surface Water Program	One Time	11/12/19		Assigned to BPPC	Recommendation to Board on current program.		
€ E.2.3. Reliable high quality	drinking w	ater is d	elivered.				
^							
E.3.1. Provide natural floo	d protectio	n for resi	dents, bus	inesses, and	visitors.		

FY 2019-20 Board Policy	Frequency	Meeti	ng Dates	Committee	<b>Board Committee</b>	Committee	Advisory Committee
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome
	ı	l			I	l	I
<b>E.3.2.</b> Reduce potential fo		ages.					
Maintenance Roles/Responsibilities for District Owned and Non-District-Owned, Improved/Natural Creeks and Creekside Land	One Time	11/26/19		Assigned to BPPC	Recommendation to Board on policy and/or process revisions	All Advisory Committees	Provide link to Board Agenda item
<b>E.4.1.</b> Protect and restore	creek, bay, a	nd other	aquatic e	cosystems.			
Policy Issues Identified by the Homeless Encampment Ad Hoc Committee • Promote the protection of creeks, bay and other aquatic ecosystems from threats of pollution and degradation WP (ES Stategy 2)  > Address homeless encampment clean ups (Environmental Cleanup Event 12/2019)	Regular Board Updates	10/2019	Assigned to Homeless Encampment Ad Hoc Committee		Homeless Encampment Recommendations to Board as identified		Water Commission requested information relative to Homeless in creeks (#13 on workplan)
Proposed Policy for Encroachment on District Properties	One Time	10/22/19		Assigned to BPPC	Recommendations to Board on policy/process		
Attain Net Positive Impact on the Environment When Implementing Valley Water's Mission WP (ES Strategy #1)  One Water Plan	Regular Board Updates						
E.4.2. Improved quality o District facilities.	f life in Santa	a Clara Co	ounty thro	ugh appropr	iate public access to	o trails, opei	n spaces, and

Board

**Planned Board** 

E.4.3. Strive for zero net greenhouse gas emission or carbon neutrality.

December 5, 2019

**Advisory** 

EL-3. Human Resources  Policy Issues Identified by the Diversity & Inclusion Ad Hoc Committee  1 Develop new Goal/Strategy that ensures a work environment that is diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment. WP (New BM Strategy)  1 Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  1 EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  1 Project Labor Agreements  1 Project List  1 Watershed Capital Program Funding Scenarios  1 Water Utility Capital Program Funding Scenarios  1 Water Utility Capital Program Funding Scenarios  1 Water Utility Capital Program Funding Scenarios  1 Manually  1 1/2020  Annually  1 1/2020	Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome
Policy Issues Identified by the Diversity & Inclusion Ad Hac Committee  • Develop new Goal/Strategy that ensures a work environment that is diverse, inclusive, free of discrimination and harasment, and that provides equal opportunity employment.  WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish the New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish the New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and sidentified  • Provide Link to CIP document								
Policy Issues Identified by the Diversity & Inclusion Ad Hoc Committee  • Develop new Goal/Strategy that ensures a work environment that is diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment.  WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter	and the second							
Inclusion Ad Hoc Committee  Develop new Goal/Strategy that ensures a work environment that is diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment. WP (New BM Strategy)  Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  Policy Issues Identified by the Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  Project Labor Agreements Preliminary Validated but Unfunded Project List Watershed Capital Program Funding Scenarios Water Utility Capital Program Annually Annual	EL-3. Human Resources							
Develop new Goal/Strategy that ensures a work environment that is diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment.      WP (New BM Strategy)     Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)      EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvement Surprise Project Labor Agreements     Project Labor Agreements     Project Labor Agreements     Project List     Watershed Capital Program Funding Scenarios     Water Utility Capital Program  Annually     Annually     1/2020     Assinged to D&I     Ad Hoc Committee  Assinged to D&I     Board as identified  All Advisory Committee  Provide Link to CIP document  Provide Link to CIP document  Provide Link to CIP document  Annually     1/2020     Assinged to CIP Committee  Provide recommendations to Board as identified  All Advisory Committee  Provide Link to CIP document  All Advisory Committee	· · · · · · · · · · · · · · · · · · ·							
diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment. WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • Policy Issues Identified by the Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  • Project Labor Agreements  • Preliminary Validated but Unfunded Project List  • Watershed Capital Program Funding Scenarios  • Water Utility Capital Program  Annually  Annually  1/2020  Assinged to D& Recommendations to Board as identified  Recommendations to Board as identified  Recommendations to Board as identified  Provide recommendations to Board as identified  All Advisory Committee  Provide Link to CIP document  Annually  1/2020  Annually  1/2020								
and harassment, and that provides equal opportunity employment.  WP (New BM Strategy)  Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  Project Labor Agreements  Preliminary Validated but Unfunded Project List  Watershed Capital Program Funding Scenarios  Water Utility Capital Program  Annually  Ann								
equal opportunity employment. WP (New BM Strategy)  • Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  • EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvements  • Project Labor Agreements  • Preliminary Validated but Unfunded Project List  • Watershed Capital Program Funding Scenarios  • Water Utility Capital Program  Annually  Annually  Annually  Annually  Annually  1/2020  Ad Hoc Committee   Recommendations to Board as identified  Board as identified  Provide recommendations to Board as identified  All Advisory Committee  Provide Ink to CIP document					Assinged to D&I			
Develop new Goal/Strategy that ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  Policy Issues Identified by the Capital Improvement Program Committee  Project Labor Agreements Project Labor Agreements Project List Project List Watershed Capital Program Funding Scenarios Water Utility Capital Program Annually  Provide recommendations to Board as identified  All Advisory Committee  Provide recommendations to Board as identified  Provide Link to CIP document  Provide Link to CIP document	equal opportunity employment.			2/2020	Ad Hoc			
ensures there are capable employees with knowledge and subject-matter expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  Policy Issues Identified by the Capital Improvement Program Committee  Project Labor Agreements Preliminary Validated but Unfunded Project List Watershed Capital Program Funding Scenarios Water Utility Capital Program Annually		Committee		3/2020	Committee	200.0 00.00		
expertise to accomplish Valley Water Vision and Mission WP (New BM Strategy)  EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  • Project Labor Agreements  • Preliminary Validated but Unfunded Project List  • Watershed Capital Program Funding Scenarios  • Water Utility Capital Program  Annually  Annually  Annually  3/2020   Assinged to CIP Committee  Provide recommendations to Board as identified  Provide recommendations to Board as identified  All Advisory Committee  All Advisory Committee								
Vision and Mission WP (New BM Strategy)  EL-4. Capital Improvement Program  Policy Issues Identified by the Capital Improvement Program Committee  • Project Labor Agreements  • Preliminary Validated but Unfunded Project List  • Watershed Capital Program Funding Scenarios  • Water Utility Capital Program  Annually  Annually  Annually  Annually  1/2020  Assinged to CIP Committee  Provide recommendations to Board as identified  All Advisory Committee  Provide Link to CIP document				- /				
Policy Issues Identified by the Capital Improvement Program Committee  • Project Labor Agreements • Preliminary Validated but Unfunded Project List • Watershed Capital Program Funding Scenarios • Water Utility Capital Program  Annually  Annually  1/2020  Assinged to CIP Committee  Provide recommendations to Board as identified  All Advisory Committee  Provide Ink to CIP document	· · · · · · · · · · · · · · · · · · ·			3/2020				
<ul> <li>Improvement Program Committee</li> <li>Project Labor Agreements</li> <li>Preliminary Validated but Unfunded Project List</li> <li>Watershed Capital Program Funding Scenarios</li> <li>Water Utility Capital Program</li> <li>Annually</li> <li>Annually</li> <li>1/2020</li> <li>Assinged to CIP Committee</li> <li>Provide recommendations to Board as identified</li> <li>Provide recommendations to Board as identified</li> </ul>	EL-4. Capital Improvemen	nt Program						
<ul> <li>Project Labor Agreements</li> <li>Preliminary Validated but Unfunded Project List</li> <li>Watershed Capital Program Funding Scenarios</li> <li>Water Utility Capital Program</li> <li>Annually</li> <li>Annually</li> <li>1/2020</li> <li>Assinged to CIP Committee</li> <li>Provide recommendations to Board as identified</li> <li>Provide In Advisory Committee</li> <li>Provide Ink to CIP document</li> </ul>	Policy Issues Identified by the Capital							
<ul> <li>Preliminary Validated but Unfunded Project List</li> <li>Watershed Capital Program Funding Scenarios</li> <li>Water Utility Capital Program</li> <li>Annually</li> <li>Annually</li> <li>1/2020</li> <li>Assinged to CIP Committee</li> <li>Provide recommendations to Board as identified</li> <li>Provide recommendations to Board as identified</li> </ul>	•							
Project List Watershed Capital Program Funding Scenarios Water Utility Capital Program Annually Annually 1/2020 Assinged to CIP Committee Provide recommendations to Board as identified All Advisory Committee Provide Ink to CIP document	<u> </u>							
<ul> <li>Watershed Capital Program Funding Scenarios</li> <li>Water Utility Capital Program</li> <li>Annually</li> <li>Annually</li> <li>1/2020</li> <li>Assinged to CIP Committee</li> <li>Committee</li> <li>To Board as identified</li> <li>All Advisory Committee</li> <li>Committee</li> </ul>		Annually	10/2019					
• Watershed Capital Program Funding Scenarios • Water Utility Capital Program  Annually  1/2020  Committee to Board as identified  Committee to Board as identified	<u> </u>				Assinged to CIP	Provide recommendations	All Advisory	Provide Link to CIP
Water Utility Capital Program     Annually     1/2020		Annually		1/2020	_		· · · · · · · · · · · · · · · · · · ·	
				4 /2020				
Funding Scenarios		Annually		1/2020				
FV21 25 Preliminary CID Appually 1/2020	_	Appually		1/2020				
• FY21-25 Preliminary CIP Annually 1/2020  Development	•	Annually		1/2020				

Board

Committee

Advisory

Committee

**Advisory Committee** 

**Board Committee** 

**Planned Board** 

**Meeting Dates** 

Frequency

FY 2019-20 Board Policy

		Planne	ed Board	Board		Advisory		
FY 2019-20 Board Policy	Frequency	Meetii	ng Dates	Committee	<b>Board Committee</b>	Committee	Advisory Committee	
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome	

EL-4. Financial Management	ent	11/2019 Planning for GWC  11/26/19 PERS- OPEB Unfunded Liabilities  12/2019 Budget Guidelines - CIP	1/14/20 Preliminary GWC  4/2020 GWC Public Hearing  4/2020 GWC So Co Public Hearing  4/2020			
FY20-21 Financial Planning, Budget Message, Budget Development, and Groundwater Production Charges including OSC and SWP	Annually	Process	Close GWC Public Hearing  2/2020 1st Pass Budget Upate  3/2020 2nd Pass Preliminary Budget		All Advisory Committees	Provide link to Budget document
			4/2020 Budget Study Session 5/2020 Adopt Operating & Capital Budget & GWC			

FY 2019-20 Board Policy	Planned Board Frequency Meeting Dates		Board Committee	Board Committee	Advisory Committee	Advisory Committee	
Planning Calendar Items		July-Dec	Jan-June	Work Plan	Outcome	Work Plan	Outcome
Develop new Goal/Strategy that focuses on Providing Affordable and Effective Cost of Services, researching and pursuing feasible revenue sources allowed by the District Act.  WP (New BM Strategy)	TBD By Working Group			Assigned to Financial Sustainability Working Group	Recommendations to Board as identified		
EL-5. Procurement							
<b>EL-6.</b> Asset Protection							
WP-FY20 Roard Work Plan							

WP-FY20 Board Work Plan

## **Performance Monitoring Calendar**



FY2019-20 Performance Monitoring Items	Frequency	Med	d Board eting ates	Board Committee Work Plan	Board Committee Outcome	Advisory Committee Work Plan	Advisory Committee Out Come
		July-Dec	Jan-June			VVOIRTIAII	Come
Board Governance	<u> </u>					<u>.</u>	<u>'</u>
Board Self-Assessment	Provide process revision recommendations to Board	12/10/19		Assigned to BAC			
Board Expense Report	Quarterly	9/2019 12/2019	3/2020 6/2020				
BAOs Performance Evaluation	Quarterly	TBD	TBD				
BAOs Compensation Review	Annually		TBD				
Review GP-6.3.1	One Time	9/24/19		Assigned to BPPC			
Review Effectiveness of Board Committees	Provide recommendations to Board as identified by BPPC			Assigned to BPPC			
Community Linkage							
District Communication Program Update	Annually	12/2019					
Safe, Clean Water Programs Update	Annually	9/2019					
E.2.1. Current and future w	vater supply for	municipa	ilities, ind	lustries, agric	culture, and the en	vironment is	reliable.
Water Supply Master Plan (2040) Update • Engage and Educate the Community, Local Elected Officials and Staff on Future Water Supply Strategies in Santa Clara County WP (WS Strategy #5)	Annually	11/2019				All Advisory Committees	Provide Link to Report/Agenda Item

FY2019-20 Performance Monitoring Items	Frequency Planned Board Meeting Dates		Board Committee Work Plan	Board Committee Outcome	Advisory Committee	Advisory Committee Out Come	
		July-Dec	Jan-June			Work Plan	Come
Groundwater Management Program Update including Salt/Nutrient Management	Annually		TBD			All Advisory Committees	Provide Link to Agenda Item
E.2.3. Reliable high qualit	y drinking wate	r is delive	ered.				
E.3.1. Provide natural floo	d protection for	resident	s. husines	ses, and visi	tors.		
L.S.I. I TOVIGE Hatarai Hoo	protection for	lesident	J, Dusines	scs, and visi			
E.3.2. Reduce potential fo							
- 210121 Modado potential 10		1				All Adule :	Provide Link to
Winter Preparedness Update	Annually	11/2019				All Advisory Committees	Agenda Item
E.4.1. Protect and restore	creek, bay, and	other aq	uatic ecos	ystems.			
E.4.2. Improved quality of District facilities.	life in Santa Cla	ra Count	y through	appropriate	public access to t	rails, open sp	paces, and
Included in SCW Program Update							
E.4.3. Strive for zero net g	reenhouse gas e	emission o	or carbon	neutrality.			
Climate Change Mitigation—Carbon Neutrality by 2020 Program Update	Semi-Annually	TBD	TBD	,		All Advisory Committees	Provide Link to Agenda Item
Update on Climate Change Adaptation	Semi-Annually	TBD	TBD			All Advisory Committees	Provide Link to Agenda Item
EL-3. Human Resources							
EL-4. Capital Improvement	t Program						
Advance Anderson Dam Seismic Retrofit Project WP (WS Strategy #6)	Regular Reports to Board and Recommendations as identified	TBD		Assigned to CIP		All Advisory Committees	Provide Link to Agenda Item

FY2019-20 Performance Monitoring Items	Frequency	Med	d Board eting ites	Board Committee Work Plan	Board Committee Outcome	Advisory Committee	Advisory Committee Out
		July-Dec	Jan-June			Work Plan	Come
COE Projects/Partnership Update	Annually		3/2020			All Advisory Committees	Provide Link to Agenda Item
CIP Project Implementation	Regular Reports to Board by CIP			Assigned to CIP		All Advisory Committees	Provide Link to Agenda Item
<b>EL-4. Financial Manageme</b>	nt						
EL-5. Procurement							
<b>EL-6.</b> Asset Protection							
Asset Management Program (including Dams, Dam Safety, small assets, data/programs)	Annually		5/2020			All Advisory Committees	Provide Link to Agenda Item
Information Technology Master Plan Implementation	Exception Reporting						
Backup Operation Plans for Treatment Plants during power outages; Lessons learned on the HQ Generator Power Test; and Alternative Power Sources	TBD by Board	8/13/19 Closed Session					
District Security Assessment	TBD by Board	9/24/19 Closed Session					

WP – FY20 Board Work Plan