



**MEMORANDUM**  
**FC 14 (01-02-07)**

TO: Board of Directors

FROM: Capital Improvement  
Program Committee

SUBJECT: October 19, 2020 Capital Improvement  
Program Meeting Summary

DATE: October 27, 2020

---

This memorandum summarizes the Capital Improvement Program Committee (Committee) meeting held October 19, 2020, where the following workplan items were discussed:

**1. Capital Project Monitoring – Design**

The Committee received an update on capital projects in the design phase. Majority of the projects are progressing according to planned schedules and budgets. The Committee identified two issues for staff.

**Issue 1. South County Recycled Water Pipeline Project**

The project design is nearing 100% complete and ready for advertisement in 2021. The Committee advised staff of the Board's long term concern of continued investments in South County recycled water program. Likely the Board would not approve advertisement until agreements are reached with Morgan Hill/Gilroy on governance issue.

**Issue 2. Construction management resources**

In addition to FOCP, many of the projects currently under design are ready to be advertised in 2021. The demand on staff resources to manage construction projects needs to be planned out early and comprehensively.

Staff is already on top of the issues identified by the Committee.

**2. Review Capital Project Delivery Process.**

The Committee received an update on the capital project delivery process which intends to improve Board's engagement on "critical" capital projects, for example, board's feedbacks on selected project alternative.

The Committee supports the proposed improvement and will work with staff to finalize the process for the Board's information.

**3. Overview of the Annual Capital Improvement Program Process and Integrated Financial Planning Schedule for Capital Projects, and Review of Fiscal Year 2021-22 Currently Unfunded Projects.**

The Committee received an overview of the Annual Capital Improvement Program (CIP) Process and Integrated Financial Planning Schedule. Staff noted there were no new projects added to the CIP and that they would be presenting CIP Funding Scenarios to the Board in January 2021.

#### **4. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.**

The Committee received an update on proposed amendments to the Consultant Services Agreement with AECOM Technology Services, Inc., for Planning Services for the Stevens Creek Fish Passage Analysis for the Watersheds Habitat Enhancements Project. Staff recommends extending the consultant agreement from its current expiration date of December 31, 2020 to June 30, 2021 to allow the consultant to support preparation of the prioritization memorandum and prepare conceptual designs for remediation of the highest priority sites.

Board member comments and suggestions can be forwarded to Natalie Dominguez, Assistant Deputy Clerk II, by email to [ndominguez@valleywater.org](mailto:ndominguez@valleywater.org).

Thank you.

*Nai Hsueh*

Director, District 5  
Capital Improvement Program Committee Chairperson