



MEMORANDUM
FC 14 (01-02-07)

TO: Board of Directors

FROM: Capital Improvement
Program Committee

SUBJECT: December 14, 2020 and January 6, 2021
Capital Improvement Program Meeting
Summary

DATE: February 9, 2021

This memorandum summarizes the Capital Improvement Program Committee (Committee) meetings held December 14, 2020 and January 6, 2021, where the following workplan items were discussed:

December 14, 2020:

1. Capital Project Monitoring – Construction.

The Committee received an update on capital projects in the construction phase. All projects are progressing, and no significant issues were identified.

2. Update on Palo Alto Flood Basin Tide Gate Structure Replacement Project.

The Committee received an update to the proposed replacement structure alignment and location to reduce complications during the environmental permitting process. The Draft CEQA MND was posted for public review in September 2020. Staff is working to address comments and anticipates submitting permit applications by early January 2021. The project is included in the FY21-25 CIP.

3. Draft Preliminary Five-Year Capital Improvement Program for Fiscal Years 2022-2026.

The Committee reviewed and discussed projects with significant updates, FY22 unfunded projects and draft preliminary CIP financial models. The Committee requested further review prior to the January 12, 2021 Board review.

4. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.

The Committee received updates on proposed amendments to the following consultant agreements:

- Agreement A4133A with Environmental Science Associates provides environmental services for the Purified Water Program. Amendment 1 proposes to update project objectives, add the Palo Alto site, and extend the agreement by three years.
- Agreement A3901G with HDR Engineering, Inc., provides project management services for the Purified Water Program. Amendment 3 proposes to extend the agreement to December 2024 and includes administrative updates to the existing language such as hourly rate increase and adding new subconsultants. (Info Only)
- Agreements A4263A with Kleinfelder, Inc., and A4264A with Cal Engineering & Geology, Inc., provide on-call geotechnical engineering services to augment Valley Water staff capacity. Amendment 1 proposes to increase the not-to-exceed fee by \$750,000 for each agreement due to larger than anticipated geotechnical engineering needs. *Note: These amendments were approved by the board on 1/26/2021.*

January 6, 2021:

Follow-up Review of Draft Preliminary Five-Year Capital Improvement Program Fiscal for Years 2022-2026.

The Committee received an update on revisions to the Draft Preliminary Five-Year Capital Improvement Program requested during the 12/14/20 CIP meeting. The Committee unanimously supported the Draft Preliminary CIP. *Note: The Preliminary CIP was approved by the Board on 1/12/2021.*

Board member comments and suggestions can be forwarded to Natalie Dominguez, Assistant Deputy Clerk II, by email to ndominguez@valleywater.org.

Thank you.

Nai Hsueh

Director, District 5
Capital Improvement Program Committee Chairperson

/nfd