



## **Santa Clara Valley Water District Board Audit Committee Meeting**

Via Zoom Teleconference

### **2:00 PM REGULAR MEETING AND 3:00 PM CLOSED SESSION AGENDA**

**Wednesday, September 15, 2021  
2:00 PM**

**District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.**

BOARD AUDIT COMMITTEE  
Barbara Keegan, Chair - District 2  
Gary Kremen, Vice Chair - District 7  
Richard P. Santos - District 3

During the COVID-19 restrictions, all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available to the public through the legislative body agenda web page at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to participate in the legislative body's meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

DARIN TAYLOR  
Committee Liaison

MAX OVERLAND  
Assistant Deputy Clerk II  
Office/Clerk of the Board  
(408) 630-2749  
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www.valleywater.org

**Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.**

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**Santa Clara Valley Water District  
Board Audit Committee  
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**IMPORTANT NOTICES**

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21 issued on June 11, 2021, that allows attendance by members of the Committee, staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

Members of the public wishing to address the Committee during a video conferenced meeting on an item not listed on the agenda, or any item listed on the agenda, should use the "Raise Hand" tool located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in the order requests are received and granted speaking access to address the Committee.

Santa Clara Valley Water District (Valley Water) in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Valley Water Committee meetings to please contact the Clerk of the Board's office at (408) 630-2711, at least 3 business days before the scheduled meeting to ensure that Valley Water may assist you.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

Under the Brown Act, members of the public are not required to provide identifying information in order to attend public meetings. Through the link below, the Zoom webinar program requests entry of a name and email address, and Valley Water is unable to modify this requirement. Members of the public not wishing to provide such identifying information are encouraged to enter "Anonymous" or some other reference under name and to enter a fictional email address (e.g., attendee@valleywater.org) in lieu of their actual address. Inputting such values will not impact your ability to access the meeting through Zoom.

**Join Zoom Meeting:**  
**<https://valleywater.zoom.us/j/91608079873>**  
**Meeting ID: 916 0807 9873**  
**Join by Phone:**  
**1 (669) 900-9128, 91608079873#**

**1. CALL TO ORDER:**

1.1. Roll Call.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

*Notice to the Public: Members of the public who wish to address the Committee on any item not listed on the agenda should access the "Raise Hand" tool located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in order requests are received and granted speaking access to address the Committee. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.*

**3. APPROVAL OF MINUTES:**

3.1. Approval of Minutes.

[21-0982](#)

Recommendation: Approve the minutes.

Manager: Michele King, 408-630-2711

Attachments: [Attachment 1: 081821 BAC Minutes](#)

**4. ACTION ITEMS:**

4.1. Audit Report of the Water Utility Enterprise Funds for the Fiscal Year Ended June 30, 2020.

[21-0738](#)

Recommendation: Receive and discuss the Audit Report of the Water Utility Enterprise Funds for the Fiscal Year Ended June 30, 2020.

Manager: Darin Taylor, 408-630-3068

Attachments: [Attachment 1: 2020 WUE Audit](#)

- 4.2. Progress Report on Implementing the Grants Management Performance Audit Recommendations. [21-0969](#)  
Recommendation: Receive information on the progress of implementing the recommendations from the Grants Management Performance Audit.  
Manager: Marta Lugo, 408-630-2237  
Attachments: [Attachment 1: PowerPoint](#)  
[Attachment 2: Grantee Survey Results](#)
- 4.3. Discuss Process to Follow-up on Completed Audits. [21-0956](#)  
Recommendation: A) Discuss process to follow-up on completed audits; and  
B) Approve the recommended process for follow-up on completed audits.  
Manager: Darin Taylor, 408-630-3068
- 4.4. Review and Discuss the 2021 Board Audit Committee Work Plan. [21-0951](#)  
Recommendation: Review and Discuss topics of interest raised at prior Board Audit Committee (BAC) Meetings and make any necessary adjustments to the BAC Work Plan.  
Manager: Darin Taylor, 408-630-3068  
Attachments: [Attachment 1: 2021 BAC Work Plan](#)
- 4.5. Discuss and Approve any Updates to the Annual Audit Work Plan. [21-0952](#)  
Recommendation: Discuss and approve any updates to recommend to the Board, if necessary.  
Manager: Darin Taylor, 408-630-3068  
Attachments: [Attachment 1: Annual Audit Work Plan](#)

## 5. INFORMATION ITEMS:

- 5.1. Receive an Update on the 2021 Risk Assessment. [21-0954](#)  
Recommendation: Receive an update on the 2021 Risk Assessment.  
Manager: Darin Taylor, 408-630-3068
- 5.2. Fiscal Year 2020-21 Fourth Quarter Financial Status Update. [21-0955](#)  
Recommendation: Receive the Fiscal Year 2020-21 fourth quarter financial status update as of June 30, 2021.  
Manager: Darin Taylor, 408-630-3068  
Attachments: [Attachment 1: PowerPoint](#)

**6. CLOSED SESSION:**

**3:00 PM**

*Notice to the Public: The Board Audit Committee meets in Closed Session in accordance with the Ralph M. Brown Act. Following the conclusion of Closed Session discussion, the Committee will return for the remaining items on the regular meeting agenda.*

- 6.1. CLOSED SESSION  
CONFERENCE WITH LEGAL COUNSEL  
INITIATION OF LITIGATION Government Code Section 54956.9(d)(4)  
One Potential Case

[21-1005](#)

**Rejoin Zoom Meeting:**  
**<https://valleywater.zoom.us/j/91608079873>**  
**Meeting ID: 916 0807 9873**  
**Join by Phone:**  
**1 (669) 900-9128, 91608079873#**

- 6.2. District Counsel Report on Closed Session.

**7. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

**8. ADJOURN:**

- 8.1. Adjourn to Regular Meeting at 2:00 p.m., on October 20, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21.