



# Santa Clara Valley Water District

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**File No.:** 20-0587

**Agenda Date:** 7/28/2020

**Item No.:** 4.5.

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## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Discuss Conducting Board and Committee Meetings in Consideration of the COVID-19 Pandemic and Current Santa Clara County Health Officer's Risk Reduction Order.

### **RECOMMENDATION:**

- A. Discuss parameters for conducting Board and Committee meetings in consideration of the COVID-19 Pandemic and current Santa Clara County Health Officer's Risk Reduction Order; and
- B. Provide direction to staff.

### **SUMMARY:**

This item allows the Board to discuss the necessity of and methods to use for conducting Board and Board Committee meetings moving forward during this unprecedented time and provide clear direction to staff.

### **Background**

At the June 9, 2020 Board meeting, in response to the State of California (State) and Santa Clara County's (County) then Shelter in Place Orders, the Board took the following action:

1. The Board would hold only the regularly scheduled monthly Board meetings for the duration of any State or County Shelter in Place Order, including any order date modifications;
2. Reserved ability to call for Special Board Meetings for urgent items, if needed;
3. Cancelled all Board Committee meetings for the duration of any State or County Shelter in Place Order, except for those Joint Board Committees that are required to convene to meet Joint Agreement provisions; and
4. If a subject assigned to a Board Committee requires action prior to the Shelter in Place termination, the Committee Chair would work with the Board Chair to either schedule a Committee meeting or place the item on the Board's agenda.

Effective Monday, July 13, 2020, the Shelter in Place order is superseded by the Santa Clara County Health Officer's Risk Reduction Order (Attachment 1) which lifts the shelter in place order but still strongly discourages gatherings of any size outside of a single household, and prohibits gatherings occurring indoors unless it involves no more the 20 people or 1 person per 200 square feet of space accessible to participants in the gathering, whichever is fewer.

Currently, all Board meetings (special and regular) have successfully been conducted via video conferencing and several Board Committee meetings have taken place or are scheduled to take place via video conferencing.

**FINANCIAL IMPACT:**

Office of the Clerk of the Board has funds in the Fiscal Year 2021 Budget to support Board and Committee meetings.

**CEQA:**

The recommended action does not constitute a project under CEQA because it does not have the potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

**ATTACHMENTS:**

Attachment 1: SCC Health Officer Order

**UNCLASSIFIED MANAGER:**

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