



# Santa Clara Valley Water District

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**File No.:** 20-0801

**Agenda Date:** 10/27/2020

**Item No.:** 3.1.

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## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Adopt the Resolution Amending Valley Water's 2020 Conflict of Interest Code.

### **RECOMMENDATION:**

Adopt the Resolution AMENDING THE CONFLICT OF INTEREST CODE FOR THE SANTA CLARA VALLEY WATER DISTRICT INCLUDING THE APPENDICES WHEREIN THE POSITIONS REQUIRED TO FILE STATEMENTS OF ECONOMIC INTERESTS ARE DESIGNATED.

### **SUMMARY:**

This Board agenda item allows the Board to review the proposed revisions to the Conflict of Interest Code (Code) and adopt a Resolution amending Valley Water's Code (Attachment 1).

The Political Reform Act requires every local government agency to review its Code biennially (every even-numbered year) to respond to changes made in titles and responsibilities within the organization.

Pursuant to Government Code Section 87303, "No conflict of interest code shall be effective until it has been approved by the code reviewing body." The County of Santa Clara Board of Supervisors is the code-reviewing body for County agencies and for any other local agency whose jurisdiction is solely within the County. The Office of the County Counsel is responsible for reviewing revised codes prior to forwarding them to the Board of Supervisors for approval. County Counsel has requested that amended conflict of interest codes be provided by October 31, 2020.

Human Resources staff, in consultation with Valley Water management and County Counsel, performed a review of Valley Water's Code.

### Revisions

Revisions to the Code include:

- Addition of new designated positions;
- Removal of positions that no longer meet Code requirements;
- Updating categories (levels of disclosure) of certain positions; and

- Position title revisions (including title updates).

The red-lined version of the revised Code is attached (Attachment 2), as well as a copy of the final version (Attachment 3)

Next Steps:

After the Board adopts the Resolution, the Clerk's office will submit the amended Conflict of Interest Code to the Office of County Counsel, meeting the October 31, 2020 deadline, for final approval by the County Board of Supervisors.

**FINANCIAL IMPACT:**

There is no financial impact relevant to this item.

**CEQA:**

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably, foreseeable indirect physical changes in the environment.

**ATTACHMENTS:**

Attachment 1: Resolution

Attachment 2: Conflict of Interest Code, Redlined

Attachment 3: Conflict of Interest Code, Final

**UNCLASSIFIED MANAGER:**

Ingrid Bella, 408-630-3171