



# Santa Clara Valley Water District

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**File No.:** 18-0058

**Agenda Date:** 2/13/2018

**Item No.:** \*4.2.

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## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Board Policy and Planning Committee's Recommendations on the Annual Board Strategic Planning Session.

### **RECOMMENDATION:**

- A. Review, revise and approve the Board Policy and Planning Committee's recommended revisions to the 2019 Board Strategies and Budget Priorities as outlined in Attachment 1;
- B. Direct staff to compile information and develop a Board 2018-19 Strategic Plan (including Goals, Strategies, Board Priorities) connecting to the District's Mission and Ends Policies for transparency and engagement; and
- C. Direct staff to investigate the feasibility of a two-year budget cycle.

### **SUMMARY:**

#### **Purpose**

The purpose of the Annual Board Strategic planning session is to:

- Establish District "Long-term" goals (GOALS);
- Identify -
  - 1) Strategic direction to achieve the long-term goals (STRATEGIES), and
  - 2) Needs for new or revised Governance Policies; and
- Produce annual Board Budget Priorities (PRIORITIES).

Note that the GOALS, STRATEGIES, and PRIORITIES are all part of the Board Strategies.

#### **Background**

On October 24, 2017, the Board conducted a planning session on the Fiscal Year 2018-19 Strategic Plan. The Board:

- Reviewed progress of implementation of the Fiscal Year 2017-2018 Plan; and
- Discussed changes and additions to the Fiscal Year 2017-2018 Plan

At the request of the Board, the Board Policy and Planning Committee met on November 27, 2017 and January 19, 2018, and:

- Organized and reviewed the Board's October 24, 2017, discussion in accordance with the

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current year's Board Budget Priorities, as nearly all discussion was related to the Board FY2018 Budget Priorities (Attachment 1),

- Reviewed the Board Policy Development and Revisions (Attachment 2); and
- Developed next step recommendations for the Board's consideration (include in Attachment 1).

During the January 19, 2018 Committee meeting, there was a brief discussion on the feasibility of a two-year budget cycle. Several comparator agencies adopt a two-year budget including San Diego County Water Authority, Metropolitan Water District, Zone 7 Water Agency, San Francisco PUC, and East Bay MUD. Potential benefits of having an "off year" include dedicating more time for Directors to engage in longer term strategic planning efforts, and allowing more time for engagement with the community to validate District priorities. The Committee concurred that it would recommend that the Board direct staff to investigate the feasibility of a two-year budget cycle.

The Committee is providing the following recommendations:

- A. Review, revise and approve the Board Policy and Planning Committee's recommended revisions to the 2019 Board Strategies and Budget Priorities as outlined in Attachment 1;
- B. Direct staff to compile the information and develop a Board 2018-19 Strategic Plan (including GOALS, STRATEGIES, Board PRIORITIES) connecting to the District's Mission and Ends Policies for transparency and engagement; and
- C. Director staff to investigate the feasibility of a two-year budget cycle.

**FINANCIAL IMPACT:**

There is no financial impact associated with this item.

**CEQA:**

The recommended action is a ministerial action and thus is not subject to the requirements of CEQA.

**ATTACHMENTS:**

\*Original Board Agenda Memo

Attachment 1: Fiscal Year 2018 Board Priorities

Attachment 2: Board Policy Development and Revisions

\*Supplemental Agenda Memo

\*Supplemental Attachment 1

**UNCLASSIFIED MANAGER:**

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