



# Santa Clara Valley Water District

---

**File No.:** 18-0967

**Agenda Date:** 1/8/2019

**Item No.:** 4.1.

---

## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Time and Place of Regular Meetings of the Santa Clara Valley Water District Board of Directors.

### **RECOMMENDATION:**

- A. Consider the schedule for the regular meetings of the Board, currently held on the second and fourth Tuesday of each month, beginning at 1:00 p.m. and 6:00 p.m., respectively, or as designated by the Clerk of the Board to accommodate closed session subject matter;
- B. Discuss and identify, if necessary, 2019 Board meeting recess dates; and
- C. If a new regular Board meeting schedule is approved, adopt the Resolution SETTING TIME AND PLACE OF MEETINGS OF THE BOARD OF DIRECTORS OF THE SANTA CLARA VALLEY WATER DISTRICT AND RESCINDING RESOLUTION NO. 17-55.

### **SUMMARY:**

At the August 8, 2017, regular meeting, the Board adopted Resolution No. 17-55 (Attachment 1), settings its regular meeting schedule to the second and fourth Tuesdays of each month, at 1:00 p.m. and 6:00 p.m. respectively, with closed session meetings beginning at a time designated by the Clerk of the Board to accommodate discussion of identified subject matter.

This item allows the Board to discuss the current regular meeting schedule. If the Board wishes to change the regular meeting schedule, it can provide direction to staff on the new schedule's effective date and adopt the new resolution setting time and place of meetings of the Board of Directors.

This item also allows the Board to discuss if a 2019 recess period is necessary, and identify dates that Board meetings would not be scheduled. Having this discussion and selecting dates at the beginning of the year will allow the Board and staff to plan agenda item presentations accordingly.

### **FINANCIAL IMPACT:**

There is no financial impact associated with this item.

### **CEQA:**

---

The recommended action is a ministerial action and thus is not subject to the requirements of CEQA.

**ATTACHMENTS:**

Attachment 1: SCVWD Resolution No. 17-55

Attachment 2: Draft Resolution

**UNCLASSIFIED MANAGER:**

Michele King, 408-630-2711