



# Santa Clara Valley Water District

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**File No.:** 19-0167

**Agenda Date:** 3/12/2019

**Item No.:** 4.1.

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## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Fiscal Year 2020 Board Work Plan Development and Proposed Committee and Working Group Fiscal Year 2020 Assignments.

### **RECOMMENDATION:**

The Board Policy and Planning Committee recommends that the Board:

- A. Review and approve the draft Goals, Strategies and Focuses for incorporation into the Fiscal Year 2020 Board Work Plan;
- B. Review and approve the proposed committee and working group assignments for Board engagement in its Fiscal Year 2020 Work Plan; and
- C. If Recommendations A and B are approved, direct the Fisheries and Aquatic Habitat Collaborative Effort Ad Hoc Committee and the Diversity and Inclusion Ad Hoc Committee to revise their names and roles and present to the Board for approval.

### **SUMMARY:**

#### ***Background***

On December 5, 2018, the Board held a Strategic Planning Session to review the current Fiscal Year 2019 (FY19) Board Work Plan and the goals, strategies and focuses therein, along with the corresponding changes, challenges and opportunities. The Board reviewed each goal and its strategies and focuses and identified any additional changes, challenges and opportunities. Based upon that information, the Board then determined whether the goal, strategy and focus could carry over to FY 2020 (FY20) or needed to be revised. The Board also had the opportunity to identify whether any new goals, strategies or focuses needed to be developed.

The Board Policy and Planning Committee (BPPC) was then directed by the Board to review the Board's notes and revisions provided at the December 5, 2018, Strategic Planning Session and synthesize the language to develop the draft FY20 Board Work Plan, along with any required revisions to Board Governance Policies.

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Additionally, on December 5, 2018, the Board identified the following general action items listed below for the BPPC to review.

1. Policy - Authority of Board advisory committees to invite speakers.
2. Policy - Authority of the Board Chair to issue a Certificate of Appreciation on behalf of the Board.
3. Planning - Review Board advisory committee effectiveness.

Item's 1 and 2 have been resolved. Item 3 was added to the BPPC's Work Plan on January 22, 2019.

### **Board Directed Revisions and BPPC Proposed Recommended Edits**

The PowerPoint presentation (Attachment 1) includes: the December 5, 2018 Board notes and revisions to the FY19 goals, strategies and focuses; the BPPC's proposed language, including additional proposed alternative language for the Board's consideration; and the proposed committee and working group assignments.

### ***Proposed Committee and Working Group FY20 Assignments***

During its review process, the BPPC identified specific goals, strategies and focuses that could be assigned to committees or working groups, as they relate to their charge or focus. Making these assignments will benefit Valley Water and the Board by utilizing the committees to develop and monitor the implementation of these items and report back to the Board with recommendations.

Board approval of these assignments will require the Fisheries and Aquatic Habitat Collaborative Effort Ad Hoc Committee and the Diversity and Inclusion Ad Hoc Committee to revise the names and roles of each committee. In such cases, each committee will develop recommended changes for the Board's review and approval.

### ***Next Steps***

Upon receiving Board approval of the Draft FY20 Goals, Strategies and Focuses, they will serve as the basis of the Valley Water's FY20 Budget Message. Additionally, the BPPC will work with staff to incorporate them into the draft FY20 Board Work Plan, which will be presented to the Board for final approval by the end of this fiscal year. The Board Work Plan will also incorporate a narrative of the changes, challenges and opportunities for each of the strategies as identified during the December 5, 2018, Board Strategic Planning Session and the subsequent BPPC review meetings.

### **FINANCIAL IMPACT:**

There is no financial impact associated with this item.

**CEQA:**

The recommended action does not constitute a project under CEQA because it does not have a potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

**ATTACHMENTS:**

Attachment 1: PowerPoint

**UNCLASSIFIED MANAGER:**

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