



# Santa Clara Valley Water District

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**File No.:** 20-0214

**Agenda Date:** 2/11/2020

**Item No.:** \*4.1.

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## BOARD AGENDA MEMORANDUM

### **SUBJECT:**

Review of 2020 Board Committee Appointments.

### **RECOMMENDATION:**

- A. Review, revise if necessary, and approve individual Board Committee purpose descriptions;
- B. Create or disband Board Committee(s), as necessary;
- C. Review and approve the proposed 2020 Board Committee appointments as submitted by 2020 Board Chair; and
- D. Appoint new Board Committee Representatives, as necessary;

### **SUMMARY:**

In accordance with Board Governance Policy GP-9, the Board shall annually review committee purposes and appointments and make changes where necessary.

This item allows the Board to review and approve individual Board Committee purpose descriptions, create or disband Board Committee(s), appoint new Board Committee representatives, and approve the 2020 Board Chair proposed Committee Appointments (Attachment 1).

#### Purpose of Board Committees

The Board creates committees to assist with policy development and implementation, as well receive information, provide input, and make recommendations and/or provide advice and comments to the full Board for consideration. The Board's committees are advisory to the Board and do not direct the implementation of District programs and projects.

#### Annual Review Process

As stated in the Board's governance policies, the Board reviews the purpose of each established committee to determine their relevance, whether the purpose needs to be redefined, or whether the committee's purpose has been achieved and the committee can be disbanded.

During the review process, the Board should keep in mind that committees are an extension of the full board and that the work assigned is policy level, and not program and project implementation level. The tasks that each committee performs should fit within the board-defined committee purpose and authority. If a committee involves itself in program/project implementation level, it should align with the work assigned by the Board such as the narrow role the Board assigned to the Capital

Improvement Program Committee to review consultant agreements amendments.

#### Committees Requiring Detailed Review

Staff has noted that the following three committees that should be thoroughly reviewed by the Board and provide direction as appropriate:

Committee	Purpose	Consideration
Coyote Flood Risk Reduction Ad Hoc Committee	Developing short-term, immediate solutions to the 2/21/17 (President's Day Weekend) Coyote Creek Flood event.	Has the purpose been completed? The Board could disband the committee and transfer any relevant Coyote Creek issues to the FAHCE Committee.
Homeless Encampment Ad Hoc Committee	Discuss homelessness and encampment issues, and bring discussion and recommendations back to the Board.	Has the purpose been completed? The Board could disband the committee or review the purpose and identify if there is a need to provide related policy advice to the Board.
FAHCE Committee (exception form Brown Act Requirements)	1. Track the progress of the District and other parties (Settlement Parties) of the FAHCE Settlement Agreement in completing requirements enabling dismissal of the water rights complaint and commencement of restoration program; and 2. Identify and recommend actions the Board can take to ensure expeditious completion of the requirements defined in Purpose 1.	Has the purpose been completed, or is there a need to expend the previous purpose? Would it be beneficial to transfer Coyote Creek and Anderson Dam topics and request the Committee to define a new purpose for Board approval?

To assist the Board in their review, attached is the current list of Board Committee Appointments (Attachment 2) which includes the Board Committee category and name, current serving Board member(s) and alternates (if applicable), Board Members' role on the Committee, Committee purpose, and Committee meeting frequency.

#### **FINANCIAL IMPACT:**

There is no financial impact associated with this item.

**CEQA:**

The recommended action does not constitute a project under CEQA because it does not have the potential for resulting in direct or reasonably foreseeable indirect physical change in the environment.

**ATTACHMENTS:**

Attachment 1: Chair's Proposed 2020 Appointments

Attachment 2: Current Board Committee Appointments

\*Handout 4.1-A: D. Muirhead

**UNCLASSIFIED MANAGER:**

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