



Santa Clara Valley Water District

File No.: 22-1266

Agenda Date: 11/22/2022

Item No.: 3.6.

BOARD AGENDA MEMORANDUM

SUBJECT:

Approve and Authorize the Chief Executive Officer to Execute Amendment No. 2 to the Master Services Agreement A4603X with Mobile-Med Work Health Solutions, Inc. for the COVID-19 Medical Health Provider Services Project, Project No. 60601013, PlanetBids File No. VW0137 Increasing the Fee by \$160,000 for a Total Revised Fee of \$320,000.

RECOMMENDATION:

Approve and authorize the Chief Executive Officer to execute Amendment No. 2 to the Master Services Agreement A4603X with Mobile-Med Work Health Solutions, Inc. for the COVID-19 Medical Health Provider Services Project for a fee of \$320,000.

SUMMARY:

Valley Water continues to maintain its business continuity during the current pandemic state of emergency and now focuses on managing COVID-19 moving forward in an endemic environment. On February 17, 2022, California Governor Gavin Newsom outlined his plan moving forward where the disease exists, the virus circulates in the community, and what we in California can do to manage it. Attached is the Board Agenda Memorandum (BAM) for File No. 22-0336 that includes funding for multiple business continuity needs, including this Medical Health Provider Services. While the current state of emergency at the federal, state, and local level continues, transition to absorbing COVID-19 requirements within standard operations is vital for an agency's recovery. A key component to this transition for Valley Water is turning over its COVID-19 case management and return-to-work protocols to a contracted Medical Health service provider as soon as possible. Valley Water's current health provider for workers compensation and clinical services was unable to accommodate the needed services for COVID-19. Fortunately, the firm, Mobile-Med Work Health Solutions, Inc., a local Medical Health service provider was available and capable to the specific needs of Valley Water. The cost schedule is reasonable based on the hours and services requested, with the primary assigned staff to the contract being Registered Nurses.

Project Background and Previous Actions

On February 22, 2022, the Board of Directors approved the recommendation to adopt the Fiscal Year 2022 appropriations request to enable business continuity in the event of staffing separations from Valley Water following the March 1, 2022, COVID -19 vaccination mandate (File No. 22-0336).

On April 4, 2022, the Chief Executive Officer (CEO) executed the Master Services Agreement with the Contractor for a not-to-exceed fee of \$160,000 for an initial six (6) month term with the option of two-one (1) year term extensions, if it is in the best interest of Valley Water.

On October 3, 2022, the Procurement Deputy Administrative Officer executed Amendment No. 1 which extended the expiration date of the Agreement from October 4, 2022 to April 4, 2023 to allow the Contractor to continue providing COVID-19 Medical Health Provider Services to Valley Water.

Recommended Amendment No. 2 to Agreement No. A4603X

Staff recommends approval of Amendment No. 2 to increase the not-to-exceed fees for the Agreement from \$160,000 by \$160,000 to \$320,000 to allow the Contractor to continue providing COVID-19 Medical Health Provider services to Valley Water. This amendment is needed given the decision to extend the Agreement's expiration date through Amendment 1.

ENVIRONMENTAL JUSTICE IMPACT:

There are no Environmental Justice impacts associated with this item.

FINANCIAL IMPACT:

This Amendment No. 2 to Agreement No. A4603X with Mobile-Med Work Health Solutions, Inc., for the COVID-19 Medical Health Provider Services (Project) to increase the not-to-exceed fee by \$160,000, resulting in a total not-to-exceed fee of \$320,000. Valley Water's COVID-19 response activities (including this proposed amendment) are not included in the FY 2022-23 Budget however, staff will be seeking future reimbursement from the Federal Emergency Management Agency (FEMA).

CEQA:

The recommended action to approve the Agreement does not constitute a project under the California Environmental Quality Act (CEQA) because it does not have the potential to result in direct or reasonably foreseeable indirect physical change in the environment.

ATTACHMENTS:

Attachment 1: Amendment No. 2

Attachment 2: Single Source Justification for Exemption

UNCLASSIFIED MANAGER:

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